

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 05-10-S13005
1. Recipient Name Arkansas Department of Emergency Management		4. EIN 71-6043948
3. Street Address Camp Joseph T Robinson Building 9501		6. Report Date (MM/DD/YYYY) 7/21/2014
5. City, State, Zip Code North Little Rock, AR 72199		7. Reporting Period End Date: 6/30/2014
10a. Project/Grant Period Start Date: (08/1/2013)		10b. End Date: (07/31/2016)
8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	24 meetings with 587 individuals participating(See attached)			
2	Training Sessions	0			
3	Broadband Conferences	0			
4	Staff Hires (Full Time Equivalent)	0			
5	Contract Executions	0			
6	Statutory and Regulatory Changes	0			
7	Governance Meetings	8 meetings with 73 individuals participating (See Attached)			
8	Education and Outreach Materials	0			
9	Subrecipient Agreements Executed	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. 1.15.2014- Sent out information and nomination forms to help create a Rural Communications Council. SLIGP Coordinator at ADEM has been identified and is now working 100% of his time on SLIGP. 4.30/2014: We have completed our initial education and outreach plan, created and met with Rural Leadership Council, beginning to visit events/ local conferences/meetings/and other first responder outlets for outreach and education. 4.30.2014 SLIGP Coordinator at ADEM is now working 80% of his time towards SLIGP. 7.21.2014 Outreach and Education has been

major focus for all staff involved. Outreach Coordinator has made substantial progress throughout all of state to raise awareness and gather information in preparation for consultation. Next quarter we will be planning and participating within the States Interoperability Conference pertaining mostly to SLIGP. Ed Parkinson will be on site to present information and will use opportunity to further complete our Mobile Data Survey Tool data gathering. The State of Arkansas Public Safety Broadband Website will go live within this next reporting period.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. 7.30.2014 No Change

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. 7.30.2014 No Change

11d. Describe any success stories or best practices you have identified. Please be as specific as possible. 7.30.2014 The Rural Leadership council that we have developed has greatly assisted in data gathering and reaching the rural areas.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. Position staffing from federal funds began during the 2nd qtr.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SLIGP Program Coordinator	80%	Will provide coordination for grant reporting and financial payouts.	
Homeland Security Branch Manager	10%	Will provide oversight for all grants activities and reporting	
IT Administrator	10%	Serves on the state broadband working group and provides technical assistance to AICEC	
Accounting Branch Manager	2%	Will conduct task and provide tracking for the disbursement of the entire grant funds	
Financial Analyst	3%	Will provide oversight for the disbursements and tracking of funds	
SWIC	50%	Will oversee all interoperability coordination and is responsible for ensuring SCIP initiatives are tracked and completed	
AWIN Program Manager	50%	Has oversight of all public safety communication projects that the state undertakes and will provide oversight for this project	

13. Subcontracts (Vendors and/or Subrecipients) Contracts started in 2nd qtr.

13a. Subcontracts Table – include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned

Buford Goff and Associates	Development of Project Management plan	Vendor	Y	Y	10/1/13	7/31/16	\$810,342.00	\$0.00	
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13b. Describe any challenges encountered with vendors and/or sub recipients. 1.15.2014 Nothing to report at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	135,996.00	387,192.00	523,188.00	\$22,678	\$47,586	\$70,264
b. Personnel Fringe Benefits	47,697.00	113,990.00	161,687.00	\$8,570	\$11,674	\$20,244
c. Travel	216,407.00	0.00	216,407.00	\$2,538		\$2,538
d. Equipment	0.00	0.00	0.00	N/A		
e. Materials/Supplies	19,821.00	0.00	19,821.00	\$3,018		\$3,018
f. Subcontracts Total	1,057,375.00	0.00	1,057,375.00	\$115,667		\$115,667
g. Other	118,415.00	5,582.00	123,997.00	\$34,395		\$34,395
h. Total Costs	1,595,711.00	506,763.00	2,102,474.00	\$186,866	\$59,260	\$246,126
i. % of Total	80%	20%	100%	76%	24%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official Bobbie Ann Merkel

16c. Telephone (area code, number, and extension) 501-683-6700

16d. Email Address BobbieAnn.Merkel@adem.arkansas.gov

16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 4/30/2014
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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

Event/Meeting	Date	Number of Attendees
Outreach – Arkansas Volunteer and Rural Fighters Association Board Meeting	4/2/2014	4
Governance - AICC/AICEC Meeting	4/9/2014	8
Outreach – Arkansas APCO Conference 2014	4/14/2014	138
Outreach – Arkansas EMS Expo 2014	4/22/2014	15
Outreach – APSBN Urban Area Focus Group NWA	4/24/2014	13
Education – OEC Train the Trainer	5/1/2014	11
Outreach – APSBN Urban Area Focus Group NEA	5/6/2014	13
Governance - AICC/AICEC Meeting	5/7/2014	22
Outreach – APSBN Urban Area Focus Group Garland Co	5/8/2014	7
Education – Texas Emergency Management Conference 2014	5/12/2014	1
Outreach – AR Crime Information Center (ACIC) Conference	5/13/2014	78
Outreach – Arkansas Rural development Conference 2014	5/21/2014	30
Outreach – NE Area Coordinators Meeting	5/27/2014	17
Outreach – Urban Area Focus Group SE Arkansas Pine Bluff	5/29/2014	4

Outreach – Rural Area Focus Group SW Arkansas Malvern	5/30/2014	6
Education – PSCR/NCSWIC Meeting	6/1/2014	4
Governance - RLC Conference Call	6/10/2014	6
Outreach – Rural Area Focus Group WC Arkansas Mena	6/10/2014	23
Outreach – Urban Area Focus Group NW Arkansas Washington Co	6/11/2014	15
Outreach – Urban Area Focus Group WC Arkansas Sebastian Co	6/12/2014	5
Outreach – Rural Area Focus Group NC Arkansas Stone Co	6/12/2014	32
Governance - RLC - BWG Conference Call	6/16/2014	8
Governance - RLC - BWG Conference Call	6/17/2014	8
Outreach – Arkansas Municipal League 80th Annual Convention	6/18/2014	25
Outreach – Arkansas Judges Association Meeting	6/18/2014	100
Outreach – Urban Area Focus Group WC Sebastian Co Fire Service Meeting	6/19/2014	10
Governance - RLC - BWG Conference Call	6/23/2014	7
Governance - AICC/AICEC Meeting	6/25/2014	8
Outreach – Urban Area Focus Group CE Arkansas Faulkner Co	6/25/2014	4
Outreach – Rural Area Focus Group SC Arkansas Arkadelphia	6/26/2014	2
Outreach – Arkansas Association of Fire Chiefs Convention / Arkansas State Fire Fighters Association	6/26/2014	30
Governance - RLC - BWG Conference Call	6/30/2014	6