

U.S. Department of Commerce			2. Award or Grant Number 05-10-S13005		
Performance Progress Report			4. EIN 71-6043948		
1. Recipient Name Arkansas Department of Emergency Management			6. Report Date (MM/DD/YYYY) 10/31/2014		
3. Street Address Camp Joseph T Robinson Building 9501			7. Reporting Period End Date: 9/30/2014		
5. City, State, Zip Code North Little Rock, AR 72199			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: (08/1/2013)	10b. End Date: (07/31/2016)				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	15 Meetings Reaching 527 potential users (See attached) 3 Conferences with high Broadband discussion AICC – 7 staff attended ADEM- 11 staff attended Sheriffs Association- 3 Staff Attended			
2	Training Sessions	0			
3	Broadband Conferences	0			
4	Staff Hires (Full Time Equivalent)	0			
5	Contract Executions	0			
6	Statutory and Regulatory Changes	0			
7	Governance Meetings	3 AICEC (10 participants Monthly)			
8	Education and Outreach Materials	Website Visits 130 1050 Materials Distributed (Cards, flyers, emails, MDST Surveys/Instructions) Over 475 Reached through Social Media (Twitter, LinkedIn, and Facebook)			
9	Subrecipient Agreements Executed	0			

11a. Describe your progress meeting each major activity in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. 10.30.2014- Hosted Arkansas Interoperability Communications Conference all topics related to Public Safety Broadband. State of Arkansas Public Safety Broadband website has gone live. Participated/Presented in the Arkansas Emergency Management Association Conference. Continuing in outreach/education efforts, holding local meetings whenever possible. Awaiting date for FirstNet Consultation.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. 10.30.2014 No Change

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. 10.30.2014 Nothing to report

11d. Describe any success stories or best practices you have identified. Please be as specific as possible. 10.30.2014 Continued Education and Outreach to all disciplines, partnering agencies and communities through various avenues to get out the message.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. Position staffing from federal funds began during the 2nd qtr.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SLIGP Program Coordinator	80%	Will provide coordination for grant reporting and financial payouts.	
Homeland Security Branch Manager	10%	Will provide oversight for all grants activities and reporting	
IT Administrator	10%	Serves on the state broadband working group and provides technical assistance to AICEC	
Accounting Branch Manager	2%	Will conduct task and provide tracking for the disbursement of the entire grant funds	
Financial Analyst	3%	Will provide oversight for the disbursements and tracking of funds	
SWIC	50%	Will oversee all interoperability coordination and is responsible for ensuring SCIP initiatives are tracked and completed	
AWIN Program Manager	50%	Has oversight of all public safety communication projects that the state undertakes and will provide oversight for this project	

13. Subcontracts (Vendors and/or Subrecipients) Contracts started in 2nd qtr.

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
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Buford Goff and Associates	Development of Project Management plan	Vendor	Y	Y	10/1/13	7/31/16	\$810,342.00	\$0.00	
13b. Describe any challenges encountered with vendors and/or sub recipients. 10.30.2014 Nothing to report at this time.									
14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)			
a. Personnel Salaries	135,996.00	387,191.00	523,188.00	\$28,751	\$64,402	\$93,153			
b. Personnel Fringe Benefits	47,697.00	113,990.00	161,687.00	\$10,922	\$15,850	\$26,772			
c. Travel	216,407.00	0.00	216,407.00	\$4,118		\$4,118			
d. Equipment	0.00	0.00	0.00	N/A					
e. Materials/Supplies	19,821.00	0.00	19,821.00	\$3,471		\$3,471			
f. Subcontracts Total	1,057,375.00	0.00	1,057,375.00	\$209,888		\$209,888			
g. Other	118,415.00	5,582.00	123,997.00	\$39,146		\$39,146			
h. Total Costs	1,595,711.00	506,763.00	2,102,474.00	\$296,297	\$80,252	\$376,549			
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official Bobbie Ann Merkel					16c. Telephone (area code, number, and extension) 501-683-6700				
					16d. Email Address BobbieAnn.Merkel@adem.arkansas.gov				

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year) 10/30/2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

July completed meeting name/location & number of attendees:

Grant Co in Sheridan 7/10/14– 15

SE Coordinators Meeting in Star City 7/16/14 – 15

North Central Preparedness Meeting (North Central Trauma Track Team) – Tandberg video system
7/17/14 – approx. 20

Jefferson Co in Redfield 7/17/14 – 32

AR Sheriff's Association Conference 7/20-23/14 – 44

AICC Conference 7/23-25/14– 75

City of Fayetteville Mayor's meeting 7/28/14– 18

Batesville @ Vital Link 7/29/14 – 2

Total for July: 8 meetings/conferences w/ 221 individuals contacted

August completed meeting name/location & number of attendees:

City of Little Rock 8/19/14 – 15

Lonoke Co Fire Chiefs' Meeting 8/19/14 – 30

ADEM Conference 8/27-20/14 - 200

August Social Media

LinkedIn Group created 8/15/14 : Arkansas Public Safety Broadband Network – 37 members

Twitter account created 8/19/14 : @APSBN_FIRSTNET – 25 followers

Facebook page created 8/21/14 : Arkansas Public Safety Broadband Network – 33 page members (likes)

Webpage premiered 8/28/14: www.apsbn.arkansas.gov – approx. 90 visits

Total for August: 3 meetings/conferences w/245 individuals reached plus 185 reached via social media

September completed meeting name/location & number of attendees:

Boone Co Fire Chiefs' Association Meeting Harrison 9/16/14 – 19

Hempstead Co Hope AR 9/18/14 – 9

Perry Co Perryville AR 9/22/14 – 17

Crawford Co Fire Chiefs' Meeting 9/25/14 – 16

September Social Media:

LinkedIn Group: Arkansas Public Safety Broadband Network – 63 members

Twitter @APSBN_FIRSTNET – 38 followers w/ 154 views for the month

Facebook: Arkansas Public Safety Broadband Network – 244 page members (likes)

Webpage www.apsbn.arkansas.gov - approx. 130 visits

Total for September: 4 meetings/conferences w/61 individuals reached plus 290 reached via social media

Quarterly Totals =

15 meetings/conferences reaching 527 individuals

475 reached via social media