

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	60-10-513060
1. Recipient Name	AMERICAN SAMOA DEPARTMENT OF HOMELAND SECURITY			4. EIN:	97-0000676
3. Street Address	P.O. BOX 4567			6. Report Date (MM/DD/YYYY)	10/29/2016
5. City, State, Zip Code	PAGO PAGO, AS 96799			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2016
				8. Final Report Yes	9. Report Frequency Quarterly
				No	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	5	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent (FTE))	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	780	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	STAGE 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 - Users and Their Operational Areas	STAGE 1			
10	Phase 2 - Capacity Planning	STAGE 4			
11	Phase 2 - Current Providers/Procurement	STAGE 1			
12	Phase 2 - State Plan Decision	STAGE 1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
Milestone activities during this 2016 13th Quarter: On July 11th, our AS SLIGP Team was notified via a "Save the Date" SPOC Webinar email by the FirstNet Outreach Director about SPOCs and SPOC Team members joining FirstNet leadership and staff for a scheduled Webinar to hear the latest on FirstNet and ongoing Consultation activities on Wednesday, July 27th from 6 - 8 am ST / 1 - 3 pm ET. On July 25th, a FirstNet SPOC Webinar agenda, logistical meeting number/password and dial-in/passcode information email was received from the FirstNet Outreach Director: Welcome and Overview; FirstNet Update; Overview of Consultation Meetings to Date; Consultation Task Team (CTT) Update; Consultation Efforts Moving Forward; Federal Consultation Update; Outreach and Fall SPOC Meeting Update; and Q&A Closing. On July 26th, our SPOC and AS FirstNet Team members were sent an email reminder about this Wednesday, July 27th FirstNet Webinar Agenda and Phone Dial-In information. On July 27th, a 32-page email attachment of Slides of the just completed July 2016 FirstNet SPOC Webinar were received from the Senior FirstNet Outreach Advisor. On August 10th, a Territorial					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
 Between July 5th and September 27th, 13 editions of the FirstNet SPOCs Weekly Updates were disseminated electronically to our 62+ Territorial Emergency Communications Committee (TECC) members as education and outreach materials supported by the SLIGP during Q13 as our local weekly efforts and island-wide community awareness activities in promoting FirstNet PL 112-96. On August 19th, an Follow-up on SAPP Federal Register Notice response email from NTIA Office of Public Safety Communications SAPP Director was received due to some email technical problems asking responders to verify that any submitted comments are indeed posted and reflected on their website. On August 26th, an SLIGP email pertaining to the FCC issuance of Notice of Proposed Rulemaking (NPRM) outlining preliminary conclusions and seeking public comments concerning its role in reviewing Alternative State Plans for States attempting 11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

During our September 7th scheduled Q12 SLIGP quarterly call, it was discussed that the IT Administrator / SWIC Consultant deliverables and hours "inter-agency agreement" be revised pending final approval for a 50% "contractual" part-t

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0	PROVIDE ADDITIONAL OVERSIGHT AND INCORPORATION INTO STATE INTEROPERABILITY PLAN.	
SLIGP PROGRAM COORDINATOR	1	PROVIDE ADMINISTRATIVE OVERSIGHT OF PROJECT FOR GRANTS MANAGEMENT, GOVERNANCE AND OUTREACH ACTIVITIES.	
TECHNICAL / ADMINISTRATIVE SUPPORT STAFF	1	PROVIDE SUPPORT ROLE IN ASSISTING IN COORDINATION OF ALL SLIGP ACTIVITIES AND PERFORMING THE LEG-WORK FOR ALL THE ACTIVITIES PROPOSED IN THE PLAN.	
TECHNICAL / ADMINISTRATIVE SUPPORT STAFF	0	PROVIDE SUPPORT ROLE IN ASSISTING IN COORDINATION OF ALL SLIGP ACTIVITIES AND PERFORMING THE LEG-WORK FOR ALL THE ACTIVITIES PROPOSED IN THE PLAN.	

13. Subcontracts (Vendors and/or Subrecipients) NONE.

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$166,231.00	\$0.00	\$166,231.00	\$120,026.33	\$0.00	\$120,026.33
b. Personnel Fringe Benefits	\$33,326.00	\$0.00	\$33,326.00	\$19,411.18	\$0.00	\$19,411.18
c. Travel	\$155,891.00	\$0.00	\$155,891.00	\$83,189.97	\$0.00	\$83,189.97
d. Equipment	\$7,950.00	\$0.00	\$7,950.00	\$7,950.00	\$0.00	\$7,950.00
e. Materials/Supplies	\$24,797.00	\$0.00	\$24,797.00	\$25,090.85	\$0.00	\$25,090.85
f. Subcontracts Total	\$46,446.00	\$0.00	\$46,446.00	\$6,965.81	\$0.00	\$6,965.81
g. Other	\$20,802.00	\$0.00	\$20,802.00	\$8,076.96	\$0.00	\$8,076.96
h. Indirect	\$47,487.00	\$0.00	\$47,487.00	\$35,831.13	\$0.00	\$35,831.13
i. Total Costs	\$502,930.00	\$0.00	\$502,930.00	\$306,542.23	\$0.00	\$306,542.23
j. % of Total	100%	0%	100%	100%	0%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		684-699-0411 EXT. 201
JACINTA G. BROWN, ACTING DIRECTOR AMERICAN SAMOA DEPARTMENT OF HOMELAND SECURITY				16d. Email Address:		jbrown@asdhhs.as.gov
16b. Signature of Authorized Certifying Official: <i>Jacinta G. Brown</i>				Date: 1/6/17		1/5/2017