

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	60-10-513060
1. Recipient Name				4. EIN:	97-0000676
3. Street Address				6. Report Date (MM/DD/YYYY)	1/30/2017
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	12/30/2016
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	7	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	3 Individuals for the 2016 Fall SPOC Meeting	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	1378	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	STAGE 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 - Users and Their Operational Areas	STAGE 2			
10	Phase 2 - Capacity Planning	STAGE 4			
11	Phase 2 - Current Providers/Procurement	STAGE 2			
12	Phase 2 - State Plan Decision	STAGE 1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
Milestone activities during this 2016 14th Quarter: On October 5th, our AS SLIGP Team was notified via a "FirstNet November 2016 SPOC Fall Meeting" email from the Senior FirstNet Outreach Advisor to SPOC, Mrs. Jacinta Brown, and 2 additional SPOC Team members, Mrs. Lisa Togia'i in place of the FirstNet Program Coordinator and Mr. Carl Prendergast as FN Data Coordinator, joining FirstNet leadership and staff for a scheduled gathering for the 4th in-person conference on November 16th and 17th, 2016 at the Hilton Scottsdale Embassy Suites in Phoenix, Arizona. On October 14th, our SLIGP (Q13) Quarterly ending 9/30/16 - Performance Progress Report (PPR) and Federal Financial Report - Reporting Reminders email from the SLIGP Program Director encouraging submission of both reports by Friday, October 28th as the due date falls on Sunday, October 30th will be considered late. On October 27th, both Quarter 13 PPR and FFR were submitted to our assigned NTIA Federal Program Officer and our assigned NIST Grants Specialist, per Director Dame's 10/14/17 reminder email. On December 12th, our SLIGP Q13 Quarterly Call email reminder from our					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
 Between October 3rd and December 30th, 13 editions of the FirstNet SPOCs Weekly Updates were disseminated electronically to our 106+ Territorial Emergency Communications Committee (TECC) members as community educational and public outreach materials supported by the SLIGP during Q14 as our local weekly efforts and island-wide community awareness activities in promoting FirstNet PL 112-96. On October 8th, our Finance Division's staff accountant was informed of the 10/24/16 registration deadline for the Fall 2016 SPOC Meeting in Arizona, and also reminded of compliance with the ASG 30-Day Travel Policy in order to complete processing of off-island travel arrangements for our 3 selected participating SPOC team members. On November 1st, a 2-day agenda was received via a FirstNet email attachment for the SPOC Fall Meeting in Arizona for November 16th and 17th, 2016. On November 2nd, a U.S. DOC NTIA

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

On January 17th, a formal request by our newly appointed ASDHS Director to the ASDHR, Office of Manpower Director to authorize 3 "emergency hires" for the remaining FirstNet SWIC, FN Technical Support Staffer, and contractual FN I

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0	PROVIDE ADDITIONAL OVERSIGHT AND INCORPORATION INTO STATE INTEROPERABILITY PLAN.	
SLIGP PROGRAM COORDINATOR	1	PROVIDE ADMINISTRATIVE OVERSIGHT OF PROJECT FOR GRANTS MANAGEMENT, GOVERNANCE AND OUTREACH ACTIVITIES.	
TECHNICAL / ADMINISTRATIVE SUPPORT STAFF	0	PROVIDE SUPPORT ROLE IN ASSISTING COORDINATION OF ALL SLIGP ACTIVITIES AND PERFORMING THE LEG-WORK FOR ALL THE ACTIVITIES PROPOSED IN THE PLAN.	Resigned.
TECHNICAL / ADMINISTRATIVE SUPPORT STAFF	0	PROVIDE SUPPORT ROLE IN ASSISTING COORDINATION OF ALL SLIGP ACTIVITIES AND PERFORMING THE LEG-WORK FOR ALL THE ACTIVITIES PROPOSED IN THE PLAN.	

13. Subcontracts (Vendors and/or Subrecipients) NONE.

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$166,231.00	\$0.00	\$166,231.00	\$130,203.14	\$0.00	\$130,203.14
b. Personnel Fringe Benefits	\$33,326.00	\$0.00	\$33,326.00	\$21,114.48	\$0.00	\$21,114.48
c. Travel	\$155,891.00	\$0.00	\$155,891.00	\$95,426.97	\$0.00	\$95,426.97
d. Equipment	\$7,950.00	\$0.00	\$7,950.00	\$7,950.00	\$0.00	\$7,950.00
e. Materials/Supplies	\$24,797.00	\$0.00	\$24,797.00	\$25,090.85	\$0.00	\$25,090.85
f. Subcontracts Total	\$46,446.00	\$0.00	\$46,446.00	\$6,965.81	\$0.00	\$6,965.81
g. Other	\$20,802.00	\$0.00	\$20,802.00	\$8,076.96	\$0.00	\$8,076.96
h. Indirect	\$47,487.00	\$0.00	\$47,487.00	\$37,667.62	\$0.00	\$37,667.62
i. Total Costs	\$502,930.00	\$0.00	\$502,930.00	\$332,495.83	\$0.00	\$332,495.83
j. % of Total	100%	0%	100%	100%	0%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		684-699-0411 EXT. 201
JACINTA G. BROWN, ACTING DIRECTOR AMERICAN SAMDA DEPARTMENT OF HOMELAND SECURITY				16d. Email Address:		lbrown@sadhq.es.gov
16b. Signature of Authorized Certifying Official:				Date:		1/30/2017
						