

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	60-10-S18060
				4. EIN:	97-0000676
1. Recipient Name	AMERICAN SAMOA DEPARTMENT OF HOMELAND SECURITY			6. Report Date (MM/DD/YYYY)	10/30/2018
3. Street Address	P.O. BOX 4567			7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2018
5. City, State, Zip Code	PAGO PAGO, AS 96799			8. Final Report Yes No	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	5	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	1.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project 11.1 (Narrative) We had 4 workgroup meetings with first responders and 1 workgroup meeting with expanded stakeholders. In the workgroup meetings we discussed potential FirstNet devices. We also discussed scheduling further planning meetings. Further discussion is required.

11.4 (Narrative) We were able to fill one staff position of Communications Specialist to assist us in the planning workshops.

11.8 (Narrative) In the above workgroup meetings, we further identified potential Public Safety users to include second tier responders from other government departments that are not typical first responders such as Public Works and the Power Authority.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SLIGP 2.0 Program Manager	100%	Managing SLIGP 2.0 Program and planning with all FirstNet and first responder stakeholders	N/A
SLIGP 2.0 IT Specialist	100%	Specialize in SLIGP 2.0 Network consultation and policy planning with all FirstNet and First Responder Stakeholders	N/A
SLIGP 2.0 Com. Specialist	100%	Specialize in SLIGP 2.0 Communication consultation and policy planning with all FirstNet and First Responder Stakeholders	New Hire
SLIGP 2.0 Administrative Assistant	40%	Assist with Administrative duties of the SLIGP 2.0 team	N/A

12b. Narrative description of any staffing challenges, vacancies, or changes.

Hired Communications Specialist to help with Communication consultation and policy planning.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.


Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
ASTCA	FirstNet Phone Service	Contract	N	N	10/01/2018	02/29/2020	\$5,280.00	\$0.00
ASTCA	FirstNet Tablet Data Service	Contract	N	N	10/01/2018	02/29/2020	\$1,200.00	\$0.00
Samoa Motors/GHC Reid	FirstNet leased vehicle	Contract	Y	N	10/01/2018	02/29/2020	\$28,253.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

We received two of the four Band-14 phones from the local FirstNet provider the last few days of the reporting period. At that time we had not yet entered into a contract service agreement but were finalizing the agreement. This is the first pilot product for the provider and services are still being worked out.

As of the end of the reporting period, we have not entered into a contract service agreement for the leased vehicle for local travel but have already sent out an RFP/RFQ and are awaiting the procurement process to be completed and finalized.

The FirstNet phones and tablet services are listed under Other and the leased vehicle is currently listed under In-State Travel, however they both require contracts and therefore we have listed them above in 13a.

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$300,000.00		\$300,000.00	\$112,500.00		\$112,500.00	\$39,016.23		\$39,016.23
b. Personnel Fringe Benefits	\$50,100.00		\$50,100.00	\$18,788.00		\$18,788.00	\$7,821.98		\$7,821.98
c. Travel	\$104,112.00		\$104,112.00	\$33,012.00		\$33,012.00	\$0.00		\$0.00
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$15,459.00		\$15,459.00	\$7,574.00		\$7,574.00	\$0.00		\$0.00
f. Contractual	\$15,000.00		\$15,000.00	\$1,796.00		\$1,796.00	\$0.00		\$0.00
g. Other	\$25,729.00		\$25,729.00	\$11,480.00		\$11,480.00	\$1,906.50		\$1,906.50
h. Indirect	\$39,600.00		\$39,600.00	\$14,850.00		\$14,850.00	\$5,485.62		\$5,485.62
i. Total Costs	\$550,000.00	\$0.00	\$550,000.00	\$200,000.00	\$0.00	\$200,000.00	\$54,230.33	\$0.00	\$54,230.33
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official: Samana Semo Ve've'a							16c. Telephone (area code, number, and extension)	(684) 699-0411	
16b. Signature of Authorized Certifying Official: 							16d. Email Address:	s.veavea@asdhs.as.gov	
							Date:	11/20/15	

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