

**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text" value="02/25/2018"/>	4. Applicant Identifier: <input type="text"/>
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5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
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**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
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**8. APPLICANT INFORMATION:**

* a. Legal Name: <input type="text" value="CNMI Homeland Security and Emergency Management"/>	
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="986019463"/>	* c. Organizational DUNS: <input type="text" value="8548561970000"/>

**d. Address:**

* Street1: <input type="text" value="1313 Anatahan Drive"/>
Street2: <input type="text"/>
* City: <input type="text" value="Saipan"/>
County/Parish: <input type="text"/>
* State: <input type="text" value="MP: Northern Mariana Islands"/>
Province: <input type="text"/>
* Country: <input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code: <input type="text" value="969500000"/>

**e. Organizational Unit:**

Department Name: <input type="text" value="CNMI Office of the Governor"/>	Division Name: <input type="text" value="CNMI HSEM"/>
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**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Brien"/>
Middle Name: <input type="text" value="Sers"/>	
* Last Name: <input type="text" value="Nicholas"/>	
Suffix: <input type="text" value="Jr."/>	

Title: <input type="text" value="Grants Manager/Lead Planner"/>
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Organizational Affiliation: <input type="text" value="CNMI Homeland Security and Emergency Management"/>
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* Telephone Number: <input type="text" value="(670) 664-2216"/>	Fax Number: <input type="text" value="(670) 664-2218"/>
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* Email: <input type="text" value="bnicholas@cnmihsem.gov.mp"/>
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**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

F: U.S. Territory or Possession

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

National Telecommunications and Information Admini

**11. Catalog of Federal Domestic Assistance Number:**

11.549

CFDA Title:

State and Local Implementation Grant Program

**\* 12. Funding Opportunity Number:**

2018-NTIA-SLIGP-2

\* Title:

State and Local Implementation Grant Program (SLIGP) 2.0

**13. Competition Identification Number:**

2018-NTIA-SLIGP-2

Title:

State and Local Implementation Grant Program (SLIGP) 2.0

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

CNMI FY 2018 SLIGP 2.0

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="550,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="550,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

**BUDGET INFORMATION - Non-Construction Programs**

OMB Number: 4040-0006  
Expiration Date: 01/31/2019

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. CNMI NTIA SLIGP 2.0	11.549	\$ 0.00	\$ 0.00	\$ 550,000.00	\$ 0.00	\$ 550,000.00
2.						
3.						
4.						
<b>5. Totals</b>		\$ 0.00	\$ 0.00	\$ 550,000.00	\$ 0.00	\$ 550,000.00

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	CNMI NTIA SLIGP 2.0				
<b>a. Personnel</b>	\$ 80,000.00	\$	\$	\$	\$ 80,000.00
<b>b. Fringe Benefits</b>	13,680.00				13,680.00
<b>c. Travel</b>	311,550.00				311,550.00
<b>d. Equipment</b>	0.00				0.00
<b>e. Supplies</b>	17,420.00				17,420.00
<b>f. Contractual</b>	0.00				0.00
<b>g. Construction</b>	0.00				0.00
<b>h. Other</b>	15,700.00				15,700.00
<b>i. Total Direct Charges (sum of 6a-6h)</b>	438,350.00				\$ 438,350.00
<b>j. Indirect Charges</b>	111,650.00				\$ 111,650.00
<b>k. TOTALS (sum of 6i and 6j)</b>	\$ 550,000.00	\$	\$	\$	\$ 550,000.00
<b>7. Program Income</b>	\$ 0.00	\$	\$	\$	\$ 0.00

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**SECTION C - NON-FEDERAL RESOURCES**

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	CNMI NTIA SLIGP 2.0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9.					
10.					
11.					
<b>12. TOTAL (sum of lines 8-11)</b>		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**SECTION D - FORECASTED CASH NEEDS**

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal	\$				
<b>15. TOTAL (sum of lines 13 and 14)</b>	\$	\$	\$	\$	\$

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b)First	(c) Second	(d) Third	(e) Fourth
16. CNMI NTIA SLIGP 2.0	\$	\$	\$	\$
17.				
18.				
19.				
<b>20. TOTAL (sum of lines 16 - 19)</b>	\$	\$	\$	\$

**SECTION F - OTHER BUDGET INFORMATION**

21. Direct Charges: \$438,350	22. Indirect Charges: \$111,650
23. Remarks:	

**CNMI HSEM**  
**State & Local Implementation Grant Program 2.0 (SLIGP 2.0)**  
**Program Narrative**

The Commonwealth of the Northern Mariana Islands (CNMI) Office of Homeland Security and Emergency Management (HSEM) is the lead coordinating agency responsible for programs involving natural and manmade hazards/threats. The agency's responsibility involves monitoring all threats and hazards that pose the greatest risk to the CNMI. In addition to the numerous hazards and threats that our territory monitors and addresses, CNMI HSEM has also been designated as the "stewards" of the CNMI's Interoperable Emergency Communications Tower and Program. The stewards, it is our responsibility to monitor, maintain, manage, and sustain activities related to or directly involving the field of emergency communications within the CNMI. The efforts associated with FirstNet fall directly within our mission objective to ensure capabilities of coordination and collaboration during catastrophic events. The efforts associated with implementation of a Public Safety Broadband Network (PSBN) within the CNMI would only benefit our Law Enforcements Entities who have continually struggled with coverage and accessibility issues when commercial networks are at their highest peaks of usage.

HSEM must ensure the highest levels of cooperation, coordination, and continuity during each phase of an emergency. It is the goal of HSEM to provide residents and visitors with a properly planned, organized, equipped, trained, and exercised emergency management and response personnel. Also, it is a priority of HSEM to implement programs that effectively and efficiently work toward satisfying this goal.

CNMI HSEM is an agency directly under the Office of the Governor. One priority that has remained within the agency has been the continued efforts related to interoperable communications most especially during times of threat or disaster. HSEM has been designated as the sole stewards when engaging Federal and local counterparts in addressing the needs and concerns related to interoperability. As the agency progresses towards assisting in the implementation of FirstNet within our region, it is our intention to supplement this effort through the funds identified within the SLIGP 2.0 guidance.

The PSBN is an effort that our agency has and will continue to direct within our territory. Through our continued dialogue with FirstNet and its partners, our agency looks to provide any assistance necessary to ensure that the goal of PSBN within our region comes to fruition.

Through SLIGP 2.0 Funding, CNMI HSEM has identified the following priorities for inclusion:

- 1. CNMI SPOC Priorities**
- 2. CNMI Designated Focus Groups**
- 3. Local, Regional, and Nationwide Collaborations**
- 4. CNMI Annual/Mid-Annual FirstNet Island Wide Engagement**

\*The identified priorities have been deemed allowable based on discussions and emails between CNMI HSEM and the FirstNet Designated Regional Representatives.

### **CNMI SPOC Priorities**

The CNMI Single Point of Contact has been and will continue to engage all territorial entities on behalf of the CNMI Government and FirstNet. The SPOC priorities include assisting and engaging local leaders and community members to ensure an understanding of FirstNet efforts within our territory. The CNMI SPOC shall act as the overall programmatic coordinator and engage our HSEM Planning Section on future efforts in alignment with the goals and intentions of SLIGP 2.0. Funds have also been designated for personnel associated with the application, implementation, and execution of grant related activities throughout continued professional development.

### **CNMI Designated Focus Groups**

Our agency looks to meet with and discuss activities with potential FirstNet users that provide a cross section into our various communities. Focus Groups will be conducted when request by FirstNet. These Focus Groups include, Law Enforcement, First Responders, and rural community leaders that make up the bulk of potential FirstNet Users on island. The goals surrounding this effort directly link to the intentions discussed between the CNMI and FirstNet of ensuring maximum efficiency amongst end-users through the assistance of these groups during events where priority is given to First Responders and Law Enforcement Personnel. The continued engagements with the focus groups remain key in ensuring the maximum protection of life and property through this continued coordination.

### **Local, Regional, and Nationwide Engagements**

Any stakeholder education and outreach events will be requested by FirstNet. The funding associated with this priority directly assists our agency in maintaining cognizant awareness of all mandates, engagements, meetings, and other functions where states and territories come together to determine the future of FirstNet implementation and use within our locales. As the CNMI was without SLIGP 1.0 funds during the initial implementation, our agency, determined to maintain operational awareness of the FirstNet efforts, committed funds from other sources in an effort to maintain our continued networks and established relationships. Through SLIGP 2.0 it is the agency's goal to maintain all levels of cognizance through our continued dialogue with FirstNet, AT&T, and other Federal agencies.

### **Annual/Mid-Annual CNMI FirstNet Emergency Communications Conference**

The communications conference will be conducted upon requests by FirstNet. HSEM, through the engagements and requests of FirstNet, looks to host a CNMI-wide FirstNet Emergency Communications Conference. It is our goal to maintain the dialogue for continued improvements. Through proposed conferences such as this, we look to have cognizant Government/Private Personnel within the same location to discuss past, current, and future efforts associated with FirstNet's continued implementation in the CNMI.



**CNMI HSEM**  
**State & Local Implementation Grant Program 2.0 (SLIGP 2.0)**  
**Budget Narrative**

**Total Amount Allowed: \$550,000.00**

**Total Amount Requested: \$ 550,000.00**

\*Detailed Excel Spreadsheet provides two tabs: 1) SLIGP 2.0 Breakdown, 2) Formula Breakdown

**Personnel**

**Federal Program Coordinator (FPC)**

**Federal \$80,000.00**

**Non-Federal \$0**

**Increment 1 \$24,000.00**

**Increment 2 \$56,000.00**

**Total Salary Cost: \$80,000.00**

Oversight of the entire broadband program within the state. Reports directly to the CNMI Single Point of Contact (SPOC) Team and manages the projects overall effort. Serves as the State representative as designated by the Special Assistant of HSEM for the program and keeps executives within the State informed on the program. Coordinates with HSEM Grants Manager on Programmatic Activities as designated and approved under SLIGP 2.0. Facilitates dialogues with stakeholders, contractors, and other end-users on grant activities directly supporting the Public Safety Broadband Network (PSBN). The FPC will spend 100% of their time on SLIGP 2.0 Grant Activities for 2 years. The annual salary is \$40,000.

**Fringe**

**Federal Program Coordinator**

**Federal \$13,680.00**

**Non-Federal \$0**

**Increment 1 \$4,104.00**

**Increment 2 \$9,576.00**

**Total Cost: \$13,680.00**

See Detailed Budget Spreadsheet for Calculation

- Fringe Breakdown:

Life Insurance @ 1.45%

Retirement - DC @ 4%

FICA @ 6.20%  
Health Insurance (Based on  
Enrollment)- 4%  
Medicare @ 1.45%

**Total Fringe: 17.1%**

- **Federal Program Coordinator (Federal \$6,840 Annually, Non-Federal \$0):**  
Fringe is calculated at 17.1% of salary (\$40,000), for the portion of time spent on SLIGP 2.0 activities. Fringe is calculated for the two-year performance period.

## Travel

**Federal \$311,550.00**

**Non-Federal \$0**

**Increment 1 \$119,519**

**Increment 2 \$192,031**

**Total Amount: \$ 311,550**

- **Continental U.S. (CONUS) Travel (Federal \$252,000, Non-Federal \$0):**  
Travel for regional and national meetings with FirstNet or other approved stakeholder conferences. Six employees, traveling together, to take 10 trips each, totaling 60 trips. Airfare for each traveler will average \$2500.00, per diem to include hotel and incidentals average of \$250.00 a day for six days due to travel time and distance from engagements. There will be 60 trips (6 people for 10 trips).

Summary:

\$252,000 CONUS travel:

6 travelers, 10 trips = 60 trips

Per person/trip cost = \$4,000 (\$2500 air, \$1500 per diem (\$250/day per diem incl lodging x 6 days)

*60 trips x \$4,000 = \$240,000*

*Plus \$1,200 for 2 rental cars/trip x 10 trips = \$12,000*

- **Inter-Island Travel (Federal \$55,250, Non-Federal \$0):**  
Inter-island travel to be conducted for reaching focus groups located throughout the Mariana Island chain. Five employees will conduct quarterly travel for purposes of engaging identified focus groups with the CNMI Communities. Total number of trips is 50 at a cost of approximately \$905 per person, per trip. Each trip is estimated to be three days. Airfare averages \$250 a person round trip. Meals and lodging combined are estimated at \$200 a day, per person.

Summary:

Inter-Island Travel: \$45,250

5 travelers, 8 quarters = estimated 50 trips

Per person/trip cost = \$905 (per diem to include hotel is average \$200 a day for three days (\$600), average airfare \$250 round trip per person, other travel costs (est. \$55)

Plus \$200 for rental car/trip x 50 trips = \$10,000

- Professional Development Training for Grants Manager  
Grant management training for the HSEM grants manager.  
The costs will account for airfare (\$2,500), Per Diem (6 Days at \$250/day = \$1500), Car Rental (\$ 75.00/day x 6 days= \$300). The cost of each trip per person is approximately \$4,300.

**Note:** The CNMI Government, based on current travel regulations, have not broken separated Meals from Incidentals. In calculating Per Diem Rates, the CNMI References their established Per Diem document (attached within the SLIGP 2.0 Packet) which allocates funds based on meeting location and times in a specific area. Please reference the attached "Established CNMI Per Diem Rates" handout included within the packet.

## **Supplies**

**Federal \$17,420**

**Non-Federal \$0**

**Increment 1 \$7470**

**Increment 2 \$9949.90**

**Total Supplies: \$17,420**

See the Detailed Budget Spreadsheet for calculations

- Meeting Supplies (**Federal \$10,000, Non-Federal \$0**):  
Meeting supplies to include but are not limited to printing materials, handouts, binders, memory sticks, estimated at \$1,250 x 8 quarters
- General Office Supplies (**Federal \$5,920, Non-Federal \$0**):  
General Office supplies include but are not limited to copy paper, pens, binders, etc. The average estimate is \$246.66 per month over a period of 24 months for a total of \$5,920.
- Laptops (**Federal \$1,500, Non-Federal \$0**):  
Laptops and the associated hardware and initial start-up up costs for a laptop for the Federal Coordinator to monitor grant expenses and programmatic activities. Each set up costs \$1,500.00.

## **Other**

**Federal \$15,700**

**Non-Federal \$0**

**Increment 1 \$3,039**

**Increment 2 \$12,661**

**Total Other- \$15,700**

Fund associated with the "other" cost category reflect:

- Rental costs for a venue associated with the CNMI's Annual/Mid-Annual Territorial FirstNet Island Engagement (TFIE) at \$3,000 for 150 participants for 1 full day. Costs

encompass 4 full days at \$3,000 per day and will be spread throughout the 24 month period of performance.

- Registration costs for HSEM grant manager training estimated to be \$3,700.

## **Indirect Cost**

**Federal \$111,650**

**Non-Federal \$0**

**Increment 1 \$41,869**

**Increment 2 \$69,781**

**Total Indirect Cost: \$111,650.00**

- Indirect Costs represent 25.47% of all SLIGP allowable activities that have been deemed as direct charges. Indirect costs go to General Support Division to pay salaries for HR, Finance, and IT which benefits the territorial agency overall.
- In reflecting the Indirect Cost Rate for SLIGP 2.0, CNMI HSEM included the FY 17 Negotiated Indirect Cost Rate Agreement (NICRA) established between the CNMI and U.S. Dept. of Interior. In reflecting the previously negotiated rate, HSEM has engaged CNMI Office of Grants Management (OGM) to determine application and eligibility of the previous rate. As HSEM does not pay utilities directly out of grants, it was determined that the higher of the two rates (32%) would be the proper rate to charge direct costs for grants where direct charges were encumbered for the Fiscal Year 2017. Further discussion has determined that the identified requested amount is reflective of the anticipated NICRA currently in negotiation with U.S. DOI. To ensure timely application of the IDC, HSEM has elected to reflect identified funds at an anticipated rate through this continued dialogue with OGM at 25.47%. In reflecting the 25.47% HSEM is confident that the inclusion of a future rate will not hamper identified direct charges and allow for progression in establishing PSBN within our region through our partnership with FirstNet.

## CNMI SLIGP 2.0 Detailed Budget Spreadsheet

Category	Detailed Description of Budget (for full grant period)			Increment 1		Increment 2		Total Breakdown of Costs		Total Project Costs
	Quantity	Unit Cost	Total Cost	Federal	Non-Federal	Federal	Non-Federal	Federal	Non-Federal	
<b>a. Personnel</b>										
Federal Program Coordinator: The Federal program coordinator will spend 100% of their time on SLIGP 2.0 Grant Activities for 2 years. The annual salary is \$40,000.	2	\$40,000	\$80,000	\$ 24,000		\$ 56,000		\$ 80,000	\$ -	\$ 80,000
<b>Total Personnel</b>			<b>\$80,000</b>	<b>\$ 24,000</b>	<b>\$ -</b>	<b>\$ 56,000</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ 80,000</b>
<b>b. Fringe</b>										
Federal Program Manager: Fringe is calculated at 17.10% of salary, for the portion of time spent on SLIGP 2.0 activities.	17.10%	\$ 80,000	\$ 13,680	\$ 4,104		\$ 9,576		\$ 13,680	\$ -	\$ 13,680
<b>Total Fringe</b>			<b>\$ 13,680</b>	<b>\$ 4,104</b>	<b>\$ -</b>	<b>\$ 9,576</b>	<b>\$ -</b>	<b>\$ 13,680</b>	<b>\$ -</b>	<b>\$ 13,680</b>

The SLIGP 2.0 NOFO is the official competition document.

Nothing in this document or other supplemental materials is intended to conflict with or supersede the NOFO in any way.

Any perceived conflict must be resolved by reference to the NOFO.

<b>c. Travel</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Federal</b>	<b>Non-Federal</b>	<b>Federal</b>	<b>Non-Federal</b>	<b>Federal</b>	<b>Non-Federal</b>	
Continental US Travel: Travel for regional and national meetings with FirstNet or other stakeholder conferences.6 travelers, 10 trips = 60 trips Per person/trip cost = \$4,000 (\$2500 air, \$1500 per diem (\$250/day per diem incl lodging x 6 days)) 60 trips x \$4,000 = \$240,000	60	\$ 4,000.00	\$ 240,000	\$ 90,000.00		\$ 150,000		\$ 240,000	\$ -	\$ 240,000
Continental US travel Car rental for trips listed above: \$1,200 for 2 rental cars/trip x 10 trips = \$12,000	10	\$ 1,200.00	\$ 12,000	\$ 4,500.00		\$ 7,500		\$ 12,000		\$ 12,000
Inter-Island Travel car rental: \$200 for rental car/trip x 50 trips = \$10,000.	50	\$ 200.00	\$ 10,000.00	\$ 3,750		\$ 6,250		\$ 10,000	\$ -	\$ 10,000
Inter-Island Travel: \$45,250 5 travelers, 8 quarters = estimated 50 trips Per person/trip cost = \$905 (per diem to include hotel is average \$200 a day for three days (\$600), average airfare \$250 round trip per person, other travel costs (est. \$55) Plus \$200 for rental car/trip x 50 trips = \$10,000	50	\$ 905.00	\$ 45,250.00	\$ 16,969		\$ 28,281		\$ 45,250	\$ -	\$ 45,250
Travel for professional development training - grant manager	1	\$ 4,300.00	\$ 4,300.00	\$ 4,300		\$ -		\$ 4,300		\$ -
<b>Total Travel</b>			<b>\$ 311,550</b>	<b>\$ 119,519</b>	<b>\$ -</b>	<b>\$ 192,031</b>	<b>\$ -</b>	<b>\$ 311,550</b>	<b>\$ -</b>	<b>\$ 311,550</b>
<b>d. Equipment</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Federal</b>	<b>Non-Federal</b>	<b>Federal</b>	<b>Non-Federal</b>	<b>Federal</b>	<b>Non-Federal</b>	
			\$ -	\$0				\$ -		
<b>Total Equipment</b>			<b>\$ -</b>	<b>\$0</b>	<b>\$ -</b>			<b>\$ -</b>		<b>\$ -</b>

e. Supplies	Quantity	Unit Cost	Total Cost	Federal	Non-Federal	Federal	Non-Federal	Federal	Non-Federal	
Meeting supplies to include but not limited to, handouts, binders, memory sticks, estimated at \$1250.00 x 8 quarters	8	\$ 1,250.00	\$ 10,000	\$ 3,750		\$ 6,250		\$ 10,000	\$ -	\$ 10,000
General Office supplies, to include but not limited to copy paper,pens,binders, etc - average estimate \$246.66 per month	24	\$ 246.66	\$ 5,920	\$ 2,220		\$ 3,700		\$ 5,920	\$ -	\$ 5,920
Laptops, hardware, and initial start-up up costs for 1 Laptops	1	\$ 1,500	\$ 1,500	\$ 1,500				\$ 1,500	\$ -	\$ 1,500
<b>Total Supplies</b>			<b>\$ 17,420</b>	<b>\$ 7,470</b>	<b>\$ -</b>	<b>\$ 9,949.90</b>	<b>\$ -</b>	<b>\$ 17,420</b>	<b>\$ -</b>	<b>\$ 17,420</b>
f. Contractual	Quantity	Unit Cost	Total Cost	Federal	Non-Federal	Federal	Non-Federal	Federal	Non-Federal	
			\$ -			\$ -		\$ -	\$ -	\$ -
<b>Total Contractual</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
g. Construction	Quantity	Unit Cost	Total Cost	Federal	Non-Federal	Federal	Non-Federal	Federal	Non-Federal	
			\$0					\$ -		
<b>Total Construction</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>			<b>\$0</b>		<b>\$ -</b>
h. Other	Quantity	Unit Cost	Total Cost	Federal	Non-Federal	Federal	Non-Federal	Federal	Non-Federal	
Professional development registration fees	1	\$3,700.00	\$3,700			\$3,700		\$3,700		
Rental costs for venue associated with Island Engagement. \$3000 for 150 participants for 1 day, total 4 full days throughout the period of performance.	4	\$3,000.00	\$12,000	\$3,039		\$8,961		\$12,000	\$0	
<b>Total Other</b>			<b>\$15,700</b>	<b>\$3,039</b>	<b>\$0</b>	<b>\$12,661</b>	<b>\$0</b>	<b>\$15,700</b>	<b>\$0</b>	<b>\$15,700</b>
<b>Total Direct Charges</b>			<b>\$ 438,350</b>	<b>\$ 158,132</b>	<b>\$ -</b>	<b>\$ 280,218</b>	<b>\$ -</b>	<b>\$ 438,350</b>	<b>\$ -</b>	<b>\$ 438,350</b>
i. Indirect Costs	Quantity	Unit Cost	Total Cost	Federal	Non-Federal	Federal	Non-Federal	Federal	Non-Federal	
Indirect Costs 25.47% of direct charges. Indirect costs go to General Support Division to pay salaries for HR, Finance, and IT which benefits the territorial agency overall. The requested amount has been identified through a continued dialogue with CNMI Office of Grants Management and reflects a close estimate for the current negotiated rate.	25.47%	\$ 438,350	\$ 111,650	\$ 41,869		\$ 69,781		\$ 111,650	\$ -	
<b>Total Indirect</b>			<b>\$ 111,650</b>	<b>\$ 41,869</b>	<b>\$ -</b>	<b>\$ 69,781</b>	<b>\$ -</b>	<b>\$ 111,650</b>	<b>\$ -</b>	<b>\$ 111,650</b>
<b>TOTALS</b>			<b>\$ 550,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 349,999</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ 550,000</b>

Match Proportion:	100%	0%	100%	0%	100%	0%
Goal:					80%	20%

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.



9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Brien S Nicholas</p>	<p>TITLE</p> <p>Grants Manager/ Lead Planner</p>
<p>APPLICANT ORGANIZATION</p> <p>CNMI Homeland Security and Emergency Management</p>	<p>DATE SUBMITTED</p> <p>02/25/2018</p>

Standard Form 424B (Rev. 7-97) Back

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, 'New Restrictions on Lobbying.' The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

**LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

**As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.**

**Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

\* NAME OF APPLICANT

CNMI Homeland Security and Emergency Management

\* AWARD NUMBER

2018-NTIA-SLIGP-2

\* PROJECT NAME

FY 2018 CNMI SLIGP 2.0

Prefix:	* First Name:	Middle Name:
Mr.	Brien	Sers

* Last Name:	Suffix:
Nicholas	Jr.

\* Title: Grants Manager/ Lead Planner

\* SIGNATURE: Brien S Nicholas

\* DATE: 02/25/2018



## COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

**Ralph DLG. Torres**  
Governor

**Victor B. Hocog**  
Lieutenant Governor

Natalie Romanoff  
Grants Management Specialist  
National Telecommunications and Information Administration  
U.S. Department of Commerce  
Washington D.C.

### Letter of Designation

Hafa Adai Mrs. Romanoff,

This letter shall serve as certification that **CNMI Homeland Security and Emergency Management (HSEM)** is the designated agency within the Commonwealth of the Northern Mariana Islands to apply for and manage grant funds associated with the State and Local Implementation Grant Program 2.0 also known as SLIGP 2.0

As the state designee responsible for interoperable emergency communications within the CNMI, I am confident that CNMI HSEM, through Special Assistant Gerald J. Deleon Guerrero and his SPOC Team, will ensure full adherence to all Grant regulations as required.

I also would like you to communicate with CNMI HSEM on all further activities surrounding and including the implementation of the Public Safety Broadband Network (PSBN) as required by the Middle Class Tax Relief and Job Creation Act of 2012 (P.L. No 112-96, Title VI, 126 Stat. 256).

The CNMI looks forward to the continued engagements that will ensure life safety through interoperability enhancement. This certification shall take effect immediately. I look forward to meeting with SA Deleon Guerrero and the SPOC Team to ensure maximum benefit of this opportunity for the people of the CNMI.

Respectfully,

A handwritten signature in blue ink, appearing to read "Ralph DLG. Torres", enclosed within a blue circular scribble.

Ralph DLG. Torres  
Governor  
Commonwealth of the Northern Mariana Islands