

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	08-10-S13008	
1. Recipient Name		Colorado Department of Public Safety		4. EIN:	840644741	
3. Street Address		9195 East Mineral Avenue, Suite 200		6. Report Date (MM/DD/YYYY)		
5. City, State, Zip Code		Centennial, Colorado 80112		7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2016	
				8. Final Report	9. Report Frequency	
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>	
				No <input checked="" type="checkbox"/>		
10a. Project/Grant Period						
Start Date: (MM/DD/YYYY)	7/1/2013	10b. End Date: (MM/DD/YYYY)	12/31/2017			
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended	
1	Stakeholder Meetings	29 Meetings/629 Attendees (included presenting at 1 conference)				
2	Broadband Conferences	4				
3	Staff Hires	0				
4	Contract Executions	0				
5	Governance Meetings	3 Meetings/50 Attendees				
6	Education and Outreach	19 presentations / 6 Business Plan Working Group Meetings/2 Technical Working Group Meetings/1 LTE Overview & Training Session/3 newsletters to 6,223 recipients (see #6 below for additional stats)				
7	Subrecipient Agreement Executed	0				
8	Phase 2 - Coverage	Stage 5				
9	Phase 2 - Users and Their Operational Areas	Stage 5				
10	Phase 2 - Capacity Planning	Stage 5				
11	Phase 2 - Current Providers/Procurement	Stage 5				
12	Phase 2 - State Plan Decision	Stage 1				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.						

1/The FNC Program Staff, SPOC and/or FirstNet Colorado Governing Body (FNCGB) members presented/participated at the following meetings during the quarter (January - March 2016): Public Safety Communications Subcommittee (PSCS), Consolidated Communications Network of Colorado (CCNC), County Sheriffs of Colorado (CSOC), Colorado School Safety Resource Center, North CO Regional Emergency Trauma Advisory Council, Pueblo County, OIT IT Directors, Homeland Security Advisory Committee, North Central Region (NCR)/UASI Board Meeting, Colorado Telecommunications Association (CTA), Colorado Air Transport Committee (CATC), Adams County Council of Government, Colorado State Firefighters Association, Boulder City & County Public Safety Leadership with FirstNet, Boulder County Agencies, IWCE FirstNet Trials & Case Studies, Bent County, 1 LTE Overview and Training Class, 6 Business Plan Working Group Meetings and 2 Technical Working Group Meetings.

Since the start of SLIGP, outreach efforts have reached the following stakeholders: (previous updates may not have been inclusive of all meetings; corrected here)

- 63 of 64 counties contacted, representing 98.4% of all Colorado counties (at multiple meetings)
- 13 State Agencies or Divisions
- 18 All Hazards/Homeland Security Regions (at multiple meetings/visits per region now)
- 48 Government/Trade/Disciplinary Organizations (at multiple regional meetings)
- 3 911 Authority Boards or PSAPs
- 2 Tribes (100%)

2/Two program staff and the SPOC and 1 stakeholder attended the International Wireless Conference and Exposition in Las Vegas in March. See #1 for the conferences where staff participated as presenters.

Program staff and the SPOC met with FirstNet in Boulder on January 20, 2016 to plan for Colorado's 2016 consultation and outreach program.

5/January, February and March FirstNet Colorado Governing Board (FNCGB) meetings (50 total attendees/3 meetings) were held with the Colorado members in person and via Web/Conference Bridge.

6/ The SPOC and FNC Program Staff participated in each quarterly FirstNet SPOC call, calls with the FirstNet Region VIII lead, the WestNet bi-weekly call and attended the FirstNet Board and Special Board Meetings via web session. Staff provides monthly programmatic updates (in person whenever possible) to all of the major Land Mobile Radio and Public Safety Communications stakeholder groups (e.g., Consolidated Communications Network of Colorado (CCNC), Rocky Mountain Harris Users Group, Public Safety Communications Subcommittee (PSCS), and All Hazards Region/Homeland Security Coordinators Meeting, 911 PUC Task Force.) FNC Program Staff also participates, when available at the PSCR Location Based Services and Analytics Working Groups, and various NPSTC Broadband Working Groups on Priority/Quality of Service, Deployables and Local Control, and the FEMA Regional Emergency Communications Coordination Working Group (RECCWG) calls for Region 8 to provide regular programmatic updates. Program staff now chairs the NPSTC Broadband Emerging Technologies Working Group. Program staff spoke with SPOCs from 3 other states to discuss best practices for comparing state plans to potential alternative plans.

Internally, Staff efforts for the quarter included working on the following: FirstNet Colorado branding, marketing, website (www.firstnetcolorado.org), outreach planning, and newsletter publications. Media Mentions: 3 Total for the Quarter can be found at: <https://sites.google.com/a/state.co.us/firstnetcolorado/home/news/fnc-in-the-news>. See Q1 stats below:

	Website Sessions	Website Users (% of New Users)	Website Page Views	Newsletter Recipients	Email Newsletter Open Rate (%)	Media Mentions	Twitter Followers (Total)	Facebook Likes	YouTube Views/Minutes Watched
January 2016	670	495 (67.76%)	1,723	2069	31.30%	1	707	4	396 views/2503 min
February 2016	364	225 (82.61%)	956	2101	30.50%	0	737	1	341 views/3143 min
March 2016	552	350 (55.25%)	1,279	2096	29.80%	2	792	2	416 views/4054 min

8 – 12/ Data collection continues in these areas on a limited basis. Using SLIGP funds, OIT purchased 100 NetMotion Diagnostics licenses and cloud services in support of assessing the existing commercial carrier coverage footprint in Colorado. The licenses will be deployed in the next quarter; currently, testing and processes are being established between OIT and the agencies which will pilot the deployment. The State Plan Decision is still in Stage 1 Process Development only.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Team members continue to present nationally, as well as being contacted by other states regarding best practices for outreach, education, and state plan assessment. Colorado's staff was asked to chair the NPSTC Broadband Emerging Technologies Working Group to lead discussion and industry panels regarding various topics related to public safety broadband.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

OIT made a job offer to a Project Coordinator candidate and she accepted during the quarter. Her actual start date was 4/5/16 and will be reflected in the Q2 2016 report.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Public Safety Broadband Program Manager	0	Effective 12/1/15, the employee filling the Public Safety Broadband Program Manager position was hired in by OIT as the Broadband Implementation Manager, a general funded position. This position will be responsible for all duties previously managed by the Public Safety Broadband Program Manager, however those duties will no longer be funded by SLIGP.	Title and level of effort modified based on approved grant modification.

Outreach and Education Manager	1	Provide support for SLIGP outreach activities	Title and level of effort modified based on approved grant modification.
Project Coordinator	0	Provide support for SLIGP program, education and outreach activities.. Position filled effective 4/4/16 and reported next quarter.	Title and level of effort modified based on approved grant modification.
Grant Program Manager	0.2	Provide support for grant management and reporting requirements	None
Grant Analyst	0.2	Provide support for grant management and reporting requirements	None
Grant Accountant	0.2	Provide support for budget management and reporting requirements	None
Administrative Support	0	Provide administrative support for grant management, governance meetings, and outreach activities	Position removed with budget modification.

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Signals Analytics, LLC	Subcontracts: Technical Support-MOUs, Data Collection, Coverage Objectives, Training and RFP/Public Notice response assistance	Vendor	Y	Y	6/3/2015	12/3/2016	\$245,750.00	\$0.00
TBD	Legal/MOU Subcontracts: Costs associated with state, municipal, county and private (outside) legal expertise on specific issues related to legal/MOU efforts	Vendor/State and Local Government	N	N	TBD	TBD	\$180,000.00	\$0.00
TBD	A/V, Graphics and Production Services associated with development of videos, website or other marketing graphics/materials and other production costs associated with the education and outreach element	Vendor/State Government	N	N	TBD	TBD	\$30,000.00	\$0.00
Texas A&M Engineering Extension Service	Training Services/costs associated with development of on-line training programs and materials to enable training of local, tribal, and state stakeholders on LTE technology.	Vendor/ Government	N/ RFP/RFQ not required	Y/ PO was issued because cost was under \$25000, no other procurement	12/1/2015	6/1/2016	\$20,000.00	\$0.00
TBD	General Contractual Services for data collection and analysis based on future requirements set out by FirstNet or NTIA.	Vendor	N	N	TBD	TBD	\$275,264.00	\$0.00
Covendis	Provide project coordination/administrative support for SLIGP data collection activities, governance meetings, and outreach activities. New contractor position hired using state contract through Covendis - May 4, 2015 - February 3, 2016. If employee is successful, he may be hired as an FTE through the State funded by SLIGP until the end of the grant period (12/31/17). Approved grant modification request reflects funding this new position through end of grant.	Vendor	Bid Process completed in April 2015	PO Executed	5/4/2015	2/3/2016	\$57,855.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$1,010,867.00	\$0.00	\$1,010,867.00	\$439,738.25	\$0.00	\$439,738.25
b. Personnel Fringe Benefits	\$328,966.00	\$0.00	\$328,966.00	\$120,509.06	\$0.00	\$120,509.06
c. Travel	\$237,154.00	\$0.00	\$237,154.00	\$86,472.83	\$0.00	\$86,472.83
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Supplies	\$37,444.00	\$0.00	\$37,444.00	\$16,185.00	\$0.00	\$16,185.00
f. Contractual	\$818,869.00	\$0.00	\$818,869.00	\$223,549.75	\$0.00	\$223,549.75
g. Other	\$67,689.00	\$625,247.00	\$692,936.00	\$35,696.81	\$166,810.74	\$202,507.55

h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,500,989.00	\$625,247.00	\$3,126,236.00	\$922,151.70	\$166,810.74	\$1,088,962.44
j. % of Total	80%	20%	100%	85%	15%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:			16c. Telephone (area code, number, and extension)		16d. Email Address:	
Ezzie Michaels Grants and Contracts Manager			(720) 852-6607		ezzie.michaels@state.co.us	
16b. Signature of Authorized Certifying Official:			16d. Email Address:		Date:	
			ezzie.michaels@state.co.us		04/25/2016	