	U.S. Department of Commerce **Performance Progress Report**	**2. Award or Grant Number:**	08-10-S13008
		4. EIN:	840644741
1. Recipient Name	Colorado Department of Public Safety	**6. Report Date (MM/DD/YYYY)**	4/6/2018
3. Street Address	9195 E Mineral Ave, Suite 200	**7. Reporting Period End Date: (MM/DD/YYYY)**	2/28/2018
5. City, State, Zip Code	Centennial, Colorado 80112	**8. Final Report** Yes ☑ No ☑	**9. Report Frequency** Quarterly ☐

10a. Project/Grant Period

Start Date: (MM/DD/YYYY)	7/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	6 Meetings/115 Stakeholders	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	0	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0* see below	*Actual number of contracts executed during the quarter*
5	Governance Meetings	2 Meetings/23 Attendees	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	1 newsletter to 1897 recipients, 391 YouTube Views/2,212 Minutes Watched, 509 Cumulative Facebook Likes, 1,230 Twitter Cumulative Followers/ 1 Tweets, 2 Media Mentions, 469 Website Visitors, (see #6 below for add'l stats)	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*

7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 5	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stage 5	• *Stage 1 - Process Development*
10	Phase 2 – Capacity	Stage 5	• *Stage 2 - Data Collection in Progress*
11	Phase 2 – Current Providers/Procurement	Stage 5	• *Stage 3 - Collection Complete; Analyzing/Aggregating Data* • *Stage 4 - Data Submitted to FirstNet*
12	Phase 2 – State Plan Decision	Stage 1	• *Stage 5 - Continued/Iterative Data Collection* • *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1/The FNC Program Staff, SPOC and/or FirstNet Colorado Governing Body (FNCGB) members presented/participated at the following meetings/web presentations during the quarter (January - February 2018): SEMTAC, NWCOGG Regional Broadband Meeting, West All-Hazards Planning Group, Center of Excellence, Summit County Meeting with AT&T, Verizon Technical Working Group..

5/January - February 2018 FirstNet Colorado Governing Board (FNCGB) meetings (23 total attendees/2 meetings not including SPOC and program staff) were held with the Colorado members, FirstNet staff and other stakeholders in person and via Web/Conference Bridge.

6/The SPOC and FNC Program Staff successfully held several meetings with stakeholders discussing the details of the opt-in decision and how it will affect Colorado. This allowed stakeholders to better understand the FN/AT&T offering and what will be available for each agency. Staff provides monthly programmatic updates (in person whenever possible) to all of the major Land Mobile Radio and Public Safety Communications stakeholder groups (e.g., Consolidated Communications Network of Colorado (CCNC), Rocky Mountain Harris Users Group, Public Safety Communications Subcommittee (PSCS), Dept of Homeland Security and Emergency Mgmt All Hazards Region/Homeland Security Coordinators Meeting, the Homeland Security Advisory Council, the local NENA/APCO chapter, and the 911 PUC Task Force. FNC Program Staff also participates, when available at the PSCR User Experience Working Group, and various NPSTC Broadband Working Groups on Emerging Technologies, Unmanned Aerial Systems (UAS)/Robotics, Deployables, LMR to LTE Integration, Internet of Things, and the FEMA Regional Emergency Communications Coordination Working Group (RECCWG) calls for Region 8 to provide regular programmatic updates. Program staff continues to chair the NPSTC Broadband Emerging Technologies Working Group and now chairs the NPSTC Technology and Broadband Committee.

Internally, Staff efforts for the quarter included working on the following: FirstNet Colorado rebrand to Colorado Public Safety Broadband, marketing, outreach planning, and newsletter publications. The Media Mentions: 2 – Staff published 0 articles in the quarter. See other Q1 stats below.

	Website Sessions	Website Users (% of New Users)	Website Page Views	Newsletter Recipients	Email Newsletter Open Rate (%)	Media Mentions	Twitter Followers (Cumulative Total)/Tweets	Facebook Likes (*note this is now counted cumulatively)	YouTube Views/Minutes Watched
January 2018	224	198 (81.80%)	561	1897	31.40%	1	1,215 and 1	167	141 views/1086 min
February 2018	174	152(80.90%)	483	0	0.00%	1	1,224 and 0	170	166 views/788 min

8 – 12/ There was no data collection information that would have provided additional value to FirstNet.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

N/A

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel			
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.			
12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*			
Job Title	FTE%	Project (s) Assigned	Change
Public Safety Broadband Program Manager	0	Effective 12/1/15, the employee filling the Public Safety Broadband Program Manager position was hired in by OIT as the Broadband Implementation Manager, a general funded position. This position will be responsible for all duties previously managed by the Public Safety Broadband Program Manager, however those duties will no longer be funded by SLIGP.	Title and level of effort modified based on approved grant modification.
Outreach and Education Manager	1	Provide support for SLIGP outreach activities	Title and level of effort modified based on approved grant modification.
Project Coordinator	1	Provide support for SLIGP program, education and outreach activities..	Title and level of effort modified based on approved grant modification.
Grant Program Manager	0.2	Provide support for grant management and reporting requirements	None
Grant Analyst	0.2	Provide support for grant management and reporting requirements	None
Grant Accountant	0.2	Provide support for budget management and reporting requirements	None
Administrative Support	0	Provide administrative support for grant management, governance meetings, and outreach activities	Position removed

13. Subcontracts (Vendors and/or Subrecipients)								
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.								
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Signals Analytics, LLC	Subcontracts: Technical Support-MOUs, Data Collection, Coverage Objectives, Training and RFP/Public Notice response assistance. This PO has ended and project is complete.	Vendor	Y	Y	6/3/2015	extended through 12/31/2017	increased to $594,750	$0.00
Kissinger & Fellman, PC	Legal/MOU Subcontracts: Costs associated with state, municipal, county and private (outside) legal expertise on specific issues related to legal/MOU efforts. This PO has ended and project is complete.	Vendor/State and Local Government	N/ RFP/RFQ not required	Y/New PO was issued on 6/28/17 for an additional $30,000 in services	9/27/2016	extended through 12/31/2017	$180,000.00	$0.00

TBD	A/V, Graphics and Production Services associated with development of videos, website or other marketing graphics/materials and other production costs associated with the education and outreach element of the program.	Vendor/State Government	N	N	TBD	TBD	$30,000.00	$0.00
Texas A&M Engineering Extension Service (TEEX)	Training Services/costs associated with development of on-line training programs and materials to enable training of local, tribal, and state stakeholders on LTE technology. - This PO has ended and project is complete.	Vendor/Government	N/ RFP/RFQ not required	Y/ PO was issued because cost was under $25000, no other procurement vehicle needed	12/1/2015	8/31/2016	$20,000.00	$0.00
TBD	General Contractual Services for data collection and analysis based on future requirements set out by FirstNet or NTIA. See above - the Signals Analytics contract was amended, value increased and extended through 12/31/17.	Vendor	N	N	TBD	TBD	$275,264.00	$0.00
Covendis	Provide project coordination/administrative support for SLIGP data collection activities, governance meetings, and outreach activities. New contractor position hired using state contract through Covendis - May 4, 2015 - February 3, 2016. If employee is successful, he may be hired as an FTE through the State funded by SLIGP until the end of the grant period (12/31/17). Approved grant modification request reflects funding this new position through end of grant.	Vendor	Bid Process completed in April 2015	PO Executed	5/4/2015	2/3/2016	$57,855.00	$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds	Total funds Expended (7)
a. Personnel Salaries	$755,085.50	$239,917.79	$995,003.29	$724,231.41	$0.00	$724,231.41
b. Personnel Fringe Benefits	$235,807.51	$79,435.74	$315,243.25	$208,409.71	$0.00	$208,409.71
c. Travel	$233,420.00	$0.00	$233,420.00	$151,466.29	$0.00	$151,466.29
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$38,444.00	$0.00	$38,444.00	$28,953.65	$0.00	$28,953.65
f. Subcontracts Total	$920,542.99	$0.00	$920,542.99	$573,755.63	$0.00	$573,755.63
g. Other	$67,689.00	$243,393.47	$311,082.47	$56,762.20	$435,675.00	$492,437.20
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$2,250,989.00	$562,747.00	$2,813,736.00	$1,743,578.89	$435,675.00	$2,179,253.89
j. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Esther Son, Grants and Contracts Manager

16b. Signature of Authorized Certifying Official:

16c. Telephone (area code, number, and 720-852-6627

16d. Email Address: esther.son@state.co.us

Date: 4/30/2018