

U.S. Department of Commerce			2. Award or Grant Number 08-10-S13008		
Performance Progress Report			4. EIN 840644741		
1. Recipient Name Colorado Department of Public Safety			6. Report Date (MM/DD/YYYY) 2/20/14		
3. Street Address 9195 East Mineral Avenue, Suite 200			7. Reporting Period End Date: 12/31/2013		
5. City, State, Zip Code Centennial, CO 80112			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: (07/01/2013)	10b. End Date: (06/30/2016)				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	1 Meeting / 40 Attendees			
2	Broadband Conferences	0			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Body meetings	1			
6	Education and Outreach Materials	1			
7	MOU/Legal Committee Meetings	0			
8	Phase II Activities	N/A			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>1.) Initial Department of Homeland Security/Office of Emergency Communications coverage workshop was held on November 19th in which approximately 40 individuals participated in a discussion regarding initial coverage in Colorado. 2.) Formed the FirstNet Governing Body and held the initial meeting on December 12th. 3.) Finished job descriptions and began interviewing candidates for Broadband Coordinator and Outreach Manager roles.</p> <p>2.) We have been in contact with all public safety stakeholder organizations (County Sheriff's, Police Chief's, Fire Chief's, etc.) and local government groups (Colorado Counties, Colorado Municipal League) to formulate the Governing Body. Additionally we have engaged the All Hazard regions for the coverage workshop and continue to engage individual agencies as the opportunity arises.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
We do not anticipate any changes for next quarter.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.					
We have posted the two jobs and begun the interview process for each position. We hope to have both positions filled in the 1 st quarter of 2014.					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
 We formalized our governing body and held the initial meeting of the group. The group supported the SLIGP efforts to date and we began the development of our outreach strategy.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed.
 The primary problem has been related to the hiring process for SLIGP positions. We have not had the response to the job postings we had hoped for which has delayed the ultimate hiring of individuals.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Broadband Coordinator	0.5	Provide oversight of all SLIGP project activities	In the process of being hired
Outreach Coordinator	1.0	Provide support for SLIGP outreach activities	In the process of being hired
Grant Program Manager	0.1	Provide support for grant management and reporting requirements	Started work on SLIGP
Grant Analyst	0.1	Provide support for grant management and reporting requirements	Started work on SLIGP
Grant Accountant	0.2	Provide support for budget management and reporting requirements	Started work on SLIGP
Administrative Support	1.0	Provide administrative support for grant management, governance meetings, and outreach activities	Started work on SLIGP

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Legal assistance with MOUs	Vendor	N	N	TBD	TBD	\$208,800	\$52,200	N/A
TBD	Website development	Vendor	N	N	TBD	TBD	\$58,000	\$14,500	N/A
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$1,074,178	\$268,544	N/A

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

See staffing issues listed above.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$504,338	\$126,085	\$630,423	\$1795	\$0	\$1795
b. Personnel Fringe Benefits	\$126,085	\$31,521	\$157,606	\$448	\$0	\$448
c. Travel	\$304,064	\$76,016	\$380,080	\$948	\$0	\$948
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$91,444	\$22,861	\$114,305	\$0	\$0	\$0
f. Subcontracts Total	\$266,800	\$66,700	\$333,500	\$0	\$0	\$0
g. Other (not including Phase II funds)	\$134,080	\$33,520	\$167,600	\$0	\$5474	\$5474
Other – Phase II Funds	\$1,074,178	\$268,544	1,342,722	\$0	\$0	\$0
h. Total Costs	\$2,500,989	\$625,247	\$3,126,236	\$3191	\$5474	\$8665
i. % of Total	80%	20%	100%	37%	63%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Ezzie Michaels, Grants Administration Program Manager

16c. Telephone (area code, number, and extension) 720.852.6607

16d. Email Address Ezzie.michaels@state.co.us

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year) 2/20/2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.