		U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	11-10-S13011
					4. EIN:	53-6001131
1. Recipient Name	District of Columbia Government				6. Report Date (MM/DD/YYYY)	7/29/2016
3. Street Address	200 I Street, SE				7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Washington, DC 20003				8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☑

10a. Project/Grant Period						
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018			

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	115	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	15	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	3	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	618	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 5	
9	Phase 2 – Users and Their Operational Areas	Stage 4	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
10	Phase 2 – Capacity Planning	Stage 4	• *Stage 1 - Process Development* • *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 4	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 2	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholders Engaged – SPOC provided updates at Interoperable Communications Committee (ICC) meetings on 4/19, 5/17, and 6/21 - Outreach continued for District agencies that had participated in the first round of consultation and data collection and any other agencies identified as users through ICC engagement. 10 attendees per meeting. FirstNet representatives attended the May meeting. The SLIGP team did not conduct any individual outreach and educational agency meetings this quarter. In addition to ICC meetings, the District SPOC presented at the District of Columbia/Federal Public Safety Communications Summit on 6/15 to 85 attendees.

Broadband Conferences – The District sent 15 representatives overall to the following conferences: 8 to the SPOC semi-annual meeting (4/12-13), 5 to the APCO Broadband Summit in DC (5/18-19), and 2 to NIST PSCR (6/7-9) in San Diego.

Governance Meetings – For Q12, we also considered ICC meetings under governance because the ICC (the Statewide Interoperability Executive Council's working group whose members are stakeholders reporting directly to the agency director/chief members of the SIEC) served both a governance and stakeholder role. The scheduled 4/7 SIEC meeting was not held.

Education and Outreach – A PowerPoint presentation provided to 85 participants at District of Columbia public safety communications DC/Federal summit was made available by HSEMA after the event. Regarding Quality of Service, Prioritization and Preemption topic for the Consultation Task Team focus group, the SPOC sent two emails to a totl of 56 recipients over the quarter, with QPP information and request for engagement. Regarding the Programmatic Environmental Impact Statement (PEIS) and the corresponding public meeting held by FirstNet in the District on May 16, the SPOC sent out email notification to 30 stakeholders (in ICC and Department of Environment and Energy) and posted public and intranet Website notification. The SPOC forwarded 8 weekly updates from FirstNet to 30 stakeholders each. Website traffic 207 hits on public website. Newsletter was not sent in Q12, next issue planned for Q13.

Phase 2 activities - The District SLIGP team is assessing the need for further information in 2016 for data collection and analysis/aggregation activities, in particularly related to Coverage - so is currently considered Stage 5. We are in Stage 2 activities for the State Plan Decision process.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

NA

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

On 6/1, The DC CTO met with FirstNet President TJ Kennedy, Region III Lead, and Government Affairs representative. District participants included CTO, OCTO DC-Net Director, and SPOC. FirstNet provided a briefing to the CTO. The DC SPOC met with the US Government Accounting Office team of about 6 at their request on 6/29 and responded to list of questions about the District's experience in working with FirstNet through the planning phases and any issues or concerns the District has.
The District SLIGP team represented by the SPOC, James Crane a consultant to OCTO, Joshua Jack and Dave Mulholland from HSEMA, and Anil Sharma of OCTO hosted the NTIA's site review of the District's grant activities 4/14.
The District SLIGP team had a representative attend the Montgomery County Police-hosted Metropolitan Leadership Engagement with FirstNet along with a representative from MPD.

The DC Homeland Security and Emergency Management Agency (HSEMA) in partnership with the US Park Police conducted a District/federal public safety communications summit on 6/15. Stakeholders included many federal agencies operating public safety/response in the District as well as District agencies. 85 attendees from 40 agencies participated in the discussion of achievements, successes and challenges in communication and sharing information. Topics included a review of interoperability tools in DC from HSEMA, an overview of the various guides for interoperable communications from OUC, a presentation on findings for District outreach and planning for FirstNet by the DC SPOC, and a presentation from the FirstNet federal team. There were many questions from federal agencies on FirstNet and this highlighted a gap in understanding at the command level - the session was probably helpful for FirstNet
The SPOC and OCTO GIS team have been reworking the District's heat map that was originally posted to FirstNet in last September's data package. The traffic demand map highlights areas of the District where the network might have higher than average network loading. It uses the layers identified by FirstNet in its data request, including population, transportation aggregation, Metro stations, key public safety and other locations, large scale meeting points, and calls for service aggregation.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Project Manager	10	Provide management of all aspects of project	No change
Outreach Manager/Project Coordinator	12	Provide management and coordination of all outreach activities	No change
Legal/Regulatory Analyst	10	Provide technical oversight, support, and management of all SLIGP acitivies	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
CTC/Triage	Technical Subject Matter Experts	Vendor	N	Y	8/1/2013	1/31/2018	$341,035.00	$131,943.00
CTC	Policy Governance/Planning	Vendor	N	Y	8/1/2013	1/31/2018	$91,101.00	$16,499.00
CTC/Triage	Education and Outreach Support, Data Collection Support, Conference planning	Vendor	N	Y	8/1/2013	1/31/2018	$4,018.00	$5,927.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

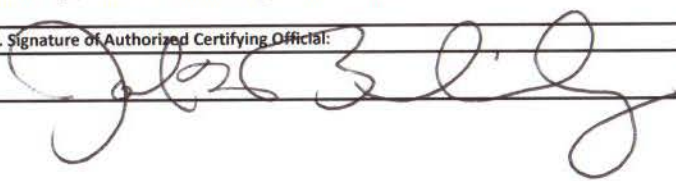Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$131,442.00	$4,812.00	$136,254.00	$89,922.80	$4,812.00	$94,734.80
b. Personnel Fringe Benefits	$31,338.00	$0.00	$31,338.00	$24,809.18	$0.00	$24,809.18
c. Travel	$27,382.00	$0.00	$27,382.00	$6,405.87	$0.00	$6,405.87
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$29.00	$1,000.00	$1,029.00	$0.00	$0.00	$0.00
f. Subcontracts Total	$433,631.00	$153,369.00	$587,000.00	$363,240.21	$122,834.98	$486,075.19
g. Other	$12,900.00	$0.00	$12,900.00	$0.00	$0.00	$0.00
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$636,722.00	$159,181.00	$795,903.00	$484,378.06	$127,646.98	$612,025.04
j. % of Total	80%	20%	100%	79%	21%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and	202-715-7536
Jack Burbridge, District of Columbia Single Point of Contact		
	16d. Email Address:	jack.burbridge@dc.gov
16b. Signature of Authorized Certifying Official:		
	Date: 7/28/16	7/27/2016