

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	11-10-S13011
1. Recipient Name		District of Columbia Government		4. EIN:	53-6001131
3. Street Address		200 I Street, SE		6. Report Date (MM/DD/YYYY)	4/30/17
5. City, State, Zip Code		Washington, DC 20003		7. Reporting Period End Date: (MM/DD/YYYY)	3/31/16
				8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		8/1/13	10b. End Date: (MM/DD/YYYY)	1/31/18	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	30	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>		
2	Individuals Sent to Broadband Conferences	1	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>		
4	Contracts Executed	0	<i>Actual number of contracts executed during the quarter</i>		
5	Governance Meetings	4	<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>		
6	Education and Outreach Materials Distributed	774	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the quarter</i>		
8	Phase 2 - Coverage	Stage 5	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Stage 5			
10	Phase 2 – Capacity Planning	Stage 6			
11	Phase 2 – Current Providers/Procurement	Stage 4			
12	Phase 2 – State Plan Decision	Stage 2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Stakeholders Engaged – The SPOC provided updates at Interoperable Communications Committee (ICC) meetings. Outreach continued for District agencies that had participated in the first round of consultation and data collection and any other agencies identified as users through ICC engagement to an average 8 attendees per meeting. The SLIGP team conducted a phone consultation with the Criminal Justice Coordinating Council, a federal agency dedicated to District and referral to FirstNet.</p> <p>Broadband Conferences – The District had a representative at the IWCE conference March 23-27.</p> <p>Governance Meetings – The SPOC and staff briefed public safety at the Interoperability Communications Committee meeting on 1/17, 2/21, and 3/21. The CTO briefed public safety directors at the monthly public safety cluster meeting in February.</p> <p>Education and Outreach – The SPOC forwarded weekly updates and other news from FirstNet to 600 stakeholders total over the quarter. Website traffic 174 hits on public websites. The SPOC briefed ICC members in the ICC meetings and via email on the SPOC meeting, circulated state plan evaluation process presentations, and provided contents of the meeting online (30 recipients). Total outreach materials/instances:</p> <p>Phase 2 activities - We are in Stage 2 activities for the State Plan Decision process but nearing Stage 3; we are now developing an evaluation matrix and defining reviewer roles and more detailed process for state plan review.</p>					

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

NA

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The SPOC continued to engage legal counsel to understand the legal context and any potential limitations for the District to provide state assets to a FirstNet partner.

The SPOC joined the FirstNet board meeting 3/28 announcing approval for the partnership and attended the signing ceremony 3/30 between FirstNet and with AT&T at DOC headquarters. District stakeholders and first responders also attended, as well as federal partners from the NCR who interact on a day to day basis with the District.

The District continued to develop an NPSBN state plan evaluation matrix/plan that will enable subject matter experts, public safety leaders, executive leadership, and other District reviewers to analyze, comment on, and evaluate the many components of the FirstNet/vendor draft state plan when it is released. This plan provides criteria for evaluation based on state data provided to FirstNet and its partner. It also will provide a process for communication, review, collation, final analysis, and decision making within the District leading to the Mayor's final decision. This included developing a specific timeline to ensure that the District complies with FirstNet's mandated deadlines and giving the District ample time for a comprehensive review. All District SME roles are being reviewed especially on how they impact the decision process. This also involves guiding the SME agencies and members into the type of review beyond general issues: public safety, technical, security, financial, legal and contractual.

The SPOC continues to be in discussion with other states both in the region and nationally that are conducting similar efforts. The SPOC was scheduled to attend and present at a PSBN meeting in Virginia on March 14 for SPOCs and SWICs, which was postponed to April due to snow.

The SPOC attended an After-Action meeting on Inaugural Communications hosted by DC HSEMA and including local and federal partners. Some of the discussion touched on how the federal and District users interact today with LMR and other systems and how that will be impacted by FirstNet.

The SPOC continued to brief the DC ICC: 1/17, 2/21, and 3/21.

The SPOC met with FirstNet on March 9 regarding the District our evaluation process and information of interest for the District in the FirstNet state plan.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

On March 2-3, the SPOC participated in a meeting hosted by the District's Chief Technology Officer (CTO) with the purpose to demonstrate and deploy smart city technology in cities around the world for the public safety "supercluster" of the Global City Teams Challenge (GCTC) led by the United States National Institute of Standards (NIST). FirstNet representatives were in attendance. A panel discussion moderated by the CTO included the DC Deputy Mayor for Public Safety and Justice, the police and fire chiefs and the Director of the Department of Forensic Science and provided detailed requirements for the use of technology in public safety for the city (and by extension many urban environments).

The SPOC team began planning an evaluator workshop, to be scheduled in late May/early June for stakeholders involved in evaluating the FirstNet state plan. The team developed the state plan evaluation matrix, guidelines, and process documentation to support this.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

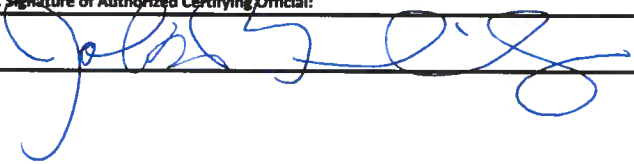
Job Title	FTE%	Project (s) Assigned	Change
Project Manager	10	Provide management of all aspects of project	No change
Outreach Manager/Project Coordinator	12	Provide management and coordination of all outreach activities	No change
Legal/Regulatory Analyst	10	Provide technical oversight, support, and management of all SLIGP activities	No change
Outreach Manager	0	N/A	Merged role into Outreach Mgr/ Project Coord. as of Q9
SWIC	0	N/A	Removed role as of Q9
Senior Administrative Assistant	0	N/A	Removed role as of Q9
Technical Lead	0	N/A	Removed role as of Q9

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
CTC/Triage	Technical Subject Matter Experts	Vendor	N	Y	8/1/13	1/31/18	\$341,035.00	\$131,943.00
CTC	Policy Governance/Planning	Vendor	N	Y	8/1/13	1/31/18	\$91,101.00	\$16,499.00
CTC/Triage	Education and Outreach Support, Data Collection Support, Conference planning	Vendor	N	Y	8/1/13	1/31/18	\$4,018.00	\$5,927.00

13b. Describe any challenges encountered with vendors and/or subrecipients.								

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.						
Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$131,442.00	\$4,812.00	\$136,254.00	\$98,989.11	\$4,812.00	\$103,801.11
b. Personnel Fringe Benefits	\$31,338.00	\$0.00	\$31,338.00	\$27,418.88	\$0.00	\$27,418.88
c. Travel	\$27,382.00	\$0.00	\$27,382.00	\$7,069.45	\$0.00	\$7,069.45
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$29.00	\$1,000.00	\$1,029.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$433,631.00	\$153,369.00	\$587,000.00	\$385,857.60	\$141,144.28	\$527,001.88
g. Other	\$12,900.00	\$0.00	\$12,900.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$636,722.00	\$159,181.00	\$795,903.00	\$519,335.04	\$145,956.28	\$665,291.32
j. % of Total	80%	20%	100%	78%	22%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		
Jack Burbridge, District of Columbia Single Point of Contact to FirstNet				202-715-7536		
16b. Signature of Authorized Certifying Official:				16d. Email Address: jack.burbridge@dc.gov		
				Date: 4/30/17		