

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	10-10-S13101
1. Recipient Name				4. EIN:	516000279
3. Street Address				6. Report Date (MM/DD/YYYY)	7/18/2016
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	7/01/2013	10b. End Date: (MM/DD/YYYY)	12/30/2017		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.		
1	Stakeholder Meetings	0			
2	Broadband Conferences	3			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	3			
6	Education and Outreach	2270 page views, 284 uniques visitors, 705 visits and 9949 hits to our website. 16 new twitter followers.			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 3,4,5			
9	Phase 2 - Users and Their Operational Areas	Stage 3,4,5			
10	Phase 2 - Capacity Planning	Stage 3,4,5			
11	Phase 2 - Current Providers/Procurement	Stage 3,4			
12	Phase 2 - State Plan Decision	3			

Broadband working group meetings were held on 6/2/2016. Lori Stone and Tom Shull provided an overview of the consultation task team as it relates to the State of Delaware. They also provided an overview of FirstNets status and brief discussion on RFP. Statewide Interoperability Executive Council Meetings( Governing Body) were held on April 14, 2016 and June 2, 2016. These meetings are held on a Bi-Monthly basis to update the SIEC Committee on status updates relating to the NPBSN and FirstNet Progress, SLIGP activities and to discuss overall interoperability communication issues throughout the the State of Delaware. The State of Delaware's SPOC and 2 members from our working group attended the 2 day Spring SPOC 2016 meeeting on April 12 and 13th 2016 in Mclean Virginia. The State of Delaware Division of Communications has been holding weekly internal meetings (beginning in December of 2013 with the SPOC, Grants Manager and outreach coordinator to discuss weekly updates pertaining to the NBSPN and FirstNet to coordinate outreach planning, website updates and social media interaction. We have held a total of 101 internal division meetings through the grant period ending 6/30/2016. We also continue to update our "DELNET.delaware.gov" with up todate information pertaining to FirstNet and the SLIGP grant. We currently have 358 Twitter followers up from 342 and we are following 118. This will be ongoing outreach to our state and local governments through the entire planning phase of the NPSBN. Our website produced over 2270 pages views, 284 unique visitors, 705 visits and 9949 page hits for quarter ending 3/31/2016.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**  
 This PPR report is reflecting a change to our Personnel and Fringe expenditures. The expenditures have been reduced by \$25,920.03. This change has been made to reflect actual hours worked on SLIGP activities for our SPOC and Deputy rather than reporting a standard 20% match.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

**12. Personnel** - The FTE for our SWIC and Deputy director changed due to the revised budget that was submitted. Our SWIC will now devote 20% of his time to FirstNet activities and our Deputy will spend .05 percent of his time on FirstNet activities. This change is due to the extension of the grant period out to 2017 and keeping in line with our 20% match obligation.

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table**

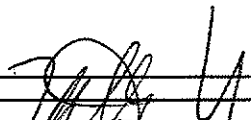
Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.2	Provide oversight of all SLIGP activities	no change
Deputy Director Communications	0.06	Assist SWIC with SLIGP activities	no change
Outreach coordinator	0.1	Prepare and distribute educational materials, conduct outreach meetings	no change

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Micro Tech	Grant Manager	Vendor	N	Y	9/9/2013	12/31/2017	\$180,000.00	\$0.00
Micro Tech	Subject Matter Expert	Vendor	N	Y	9/9/2013	12/31/2017	\$173,563.00	\$0.00
Micro Tech	Administration Support	Vendor	N	Y	9/9/2013	12/31/2017	\$120,002.00	\$0.00
DTI	Website Development	Vendor	N	N	6/27/2014	12/31/2017	\$5,800.00	
TBD	Phase II	Vendor	N	N	TBD	TBD	\$94,020.00	\$0.00
TBD	MACINAC	Vendor	N	N	TBD	12/31/2017	\$90,000.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.						
Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching	Total Budget (4)	Federal Funds Expended	Approved Matching Funds	Total funds Expended
a. Personnel Salaries	\$0.00	\$110,388.00	\$110,388.00	\$0.00	\$65,904.00	\$65,904.00
b. Personnel Fringe Benefits	\$0.00	\$30,909.00	\$30,909.00	\$0.00	\$29,654.00	\$29,654.00
c. Travel	\$50,350.00	\$1,440.00	\$51,790.00	\$25,076.00	\$0.00	\$25,076.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$4,817.00	\$4,775.00	\$9,592.00	\$4,254.00	\$2,332.00	\$6,586.00
f. Subcontracts Total	\$663,385.00	\$0.00	\$663,385.00	\$363,293.00	\$0.00	\$363,293.00
g. Other	\$6,061.00	\$33,641.00	\$39,702.00	\$3,774.00	\$38,300.00	\$42,074.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$724,613.00	\$181,153.00	\$905,766.00	\$396,397.00	\$136,190.00	\$532,587.00
j. % of Total	80%	20%	100%	74%	26%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Mark A. Grubb Delaware Department of				<b>16c. Telephone (area code, number, and</b> 302-739-4207		
				<b>16d. Email Address:</b>	mark.grubb@state.de.us	
				<b>Date:</b> 4/19/2016		
<b>16b. Signature of Authorized Certifying Official:</b>						