

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	10-10-S18010
1. Recipient Name				4. EIN:	516000279
3. Street Address				6. Report Date (MM/DD/YYYY)	04/30/2018
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2018
				8. Final Report Yes NO X	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
<b>Activities/Metrics for All Recipients during the Reporting Quarter</b>					
1	Governance Meetings	No	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter		
2	Individuals Sent to Broadband Conferences	No	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter		
3	Convened Stakeholder Events	No	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.		
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.31	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	2	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	Actual number of agreements executed during the quarter.		
7	Data Sharing Policies/Agreements Developed	No	Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.		
8	Further Identification of Potential Public Safety Users	No	Yes or No if further identification of potential public safety users occurred during this reporting quarter.		
9	Plans for Emergency Communications Technology Transitions	No	Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.		
10	Identified and Planned to Transition PS Apps & Databases	No	Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter		
11	Identify Ongoing Coverage Gaps	No	Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.		
12	Data Collection Activities	No	<b>(Opt-In and Opt-Out Post-SMLA Phase Only)</b> Yes or No if participated in data collection activities as requested by FirstNet or		
<b>Activities for Opt-Out Status only in the Post-SMLA Phase during the Reporting Quarter</b>					
13	Stakeholder Engaged		Actual number of individuals reached via stakeholder meetings or events during the quarter.		
14	Education and Outreach Materials Distributed In-Person		Actual number of materials distributed in-person during this quarter.		
15	Education and Outreach Materials Distributed Electronically		Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.		

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project Staff has been identified to support this grant. Director Robbie Hunt will dedicate 7% of his time to this effort. Deputy Director Eric Wagner will spend 20% of his time on this effort. A contract specialist has been identified and will contribute 2% of time in this effort also legal has been identified to assist with this effort and will contribute 2% of thier time during the grant period.

**12. Personnel**

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Director Robbie Hunt (SWCI)	7%	Assist SPOC with SLIGP activities	
Deputy Director Eric Wagner (SPOC)	20%	Provide oversight of all SLIGP activities	
Contract Specialist	2%	Assist the SPOC with interal contract/procurement processes	
Legal Counsel	2%	Assist the SPOC with legal and contractual processes	


12b. Narrative description of any staffing challenges, vacancies, or changes. Staff has been identified to support this grant. Director Robbie Hunt will dedicate 7% of his time to this effort. Deputy Director Eric Wagner will spend 20% of his time on this effort. A contract specialist has been identified and will contribute 2% of time in this effort also legal has been identified to assist with this effort and will contribute 2% of thier time during the grant period.

**13. Contractual (Contract and/or Subrecipients)**

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Micro-Tech	Program/ProjectSupport	Contract	N	Y	03/01/2018	02/29/2020	\$334,205.00	\$0.00
Rybinski Consulting	Subject matter expert/ Outreach	Contract	N	Y	03/01/2018	02/29/2020	\$144,000.00	\$0.00
Rybinski Consulting	Pre-Award Support	Contract	N	Y	03/01/2018	02/29/2020	\$4,500.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

14. Budget Worksheet										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries		\$47,160.00	\$47,160.00	\$0.00	\$17,685.00	\$17,685.00	\$0.00	\$0.00	\$0.00	
b. Personnel Fringe Benefits		\$13,205.00	\$13,205.00		\$4,952.00	\$4,952.00	\$0.00	\$0.00	\$0.00	
c. Travel	\$50,136.00		\$50,136.00	\$18,801.00		\$18,801.00	\$0.00	\$0.00	\$0.00	
d. Equipment			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
e. Materials/Supplies	\$1,334.00	\$887.00	\$2,221.00	\$193.00	\$887.00	\$1,080.00	\$0.00	\$0.00	\$0.00	
f. Contractual	\$482,705.00		\$482,705.00	\$180,275.00		\$180,275.00	\$0.00	\$0.00	\$0.00	
g. Other	\$15,825.00	\$76,248.00	\$92,073.00	\$731.00	\$26,476.00	\$27,207.00	\$0.00	\$0.00	\$0.00	
h. Indirect			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
i. Total Costs	\$550,000.00	\$137,500.00	\$687,500.00	\$200,000.00	\$50,000.00	\$250,000.00	\$0.00	\$0.00	\$0.00	
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	#DIV/0!	#DIV/0!	#DIV/0!	
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.										
16a. Typed or printed name and title of Authorized Certifying Official: Eric Wagner-SPOC- Deputy Director							16c. Telephone (area code, number, and extension)	302-698-8220		
16b. Signature of Authorized Certifying Official: 							16d. Email Address:	Eric.Wagner@state.de.us		
							Date:			

Public Burden Statement: According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 12.5 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Michael Dame, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.