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U.S. Department of Commerce SLIGP 2.0 Performance Progress Report		2. Award or Grant Number:	10-10-S18010
		4. EIN:	516000279
1. Recipient Name	State of Delaware	6. Report Date (MM/DD/YYYY)	04/24/2019
3. Street Address	3050 Upper King Road	7. Reporting Period End Date: (MM/DD/YYYY)	03/30/2019
5. City, State, Zip Code	Dover, Delaware 19904	8. Final Report	9. Report Frequency Yes Quarterly <input checked="" type="checkbox"/> NO X

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020

11. List the individual projects in your approved Project Plan

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
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Activities/Metrics for All Recipients during the Reporting Quarter

1	Governance Meetings	Yes	3	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter
3	Convened Stakeholder Events	No		Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.
4	Staff Hired (Full-Time Equivalent)(FTE)	No		Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).
5	Contracts Executed	No		Actual number of contracts executed during the quarter.
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or

Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter

13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter
14	Education and Outreach Materials Distributed in Person			Actual number of materials distributed in person during this quarter.
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or video account supported by SLIGP during the quarter.

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11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 An SIEC Executive Council meeting was held in Dover, De on February 14th with 21 in attendance to discuss statewide interoperability communication and the NPSBN- Firstnet initiative. SIEC Sub-committee meetings on both January 31st and March 28th, with attendance being 7 and 15 respectively to discuss the status of Firstnet and planning for coverage testing in the state. The State of Delaware held a SCIP workshop at the Delaware State fire School with attendees from local representatives as well as FIRSTNet representatives to discuss NPSBN and how it will incorporate into the plan.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Director Robbie Hunt (SWCI)	7%	Assist SPOC with SLIGP activities	
Deputy Director Eric Wagner (SPOC)	20%	Provide oversight of all SLIGP activities	
Contract Specialist	2%	Assist the SPOC with interal contract/procurement processes	
Legal Counsel	2%	Assist the SPOC with legal and contractual processes	

12b. Narrative description of any staffing challenges, vacancies, or changes.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Micro-Tech	Program/ProjectSupport	Contract	N	Y	03/01/2018	02/29/2020	\$319,205.00	\$0.00
Rybinski Consulting	Subject matter expert/ Outreach	Contract	N	Y	03/01/2018	02/29/2020	\$144,000.00	\$0.00
Rybinski Consulting	Pre-Award Support	Contract	N	Y	03/01/2018	02/29/2020	\$4,500.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries		\$47,160.00	\$47,160.00	\$0.00	\$47,160.00	\$47,160.00	\$0.00	\$10,795.91	\$10,795.91
b. Personnel Fringe Benefits		\$13,205.00	\$13,205.00		\$13,205.00	\$13,205.00	\$0.00	\$5,125.46	\$5,125.46
c. Travel	\$50,136.00		\$50,136.00	\$50,136.00		\$50,136.00	\$4,531.10	\$0.00	\$4,531.10
d. Equipment			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$1,334.00	\$887.00	\$2,221.00	\$1,334.00	\$887.00	\$2,221.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$467,705.00		\$467,705.00	\$467,705.00		\$467,705.00	\$86,015.79	\$0.00	\$86,015.79
g. Other	\$15,825.00	\$72,498.00	\$88,323.00	\$15,825.00	\$72,498.00	\$88,323.00	\$0.00	\$5,247.49	\$5,247.49
h. Indirect			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$535,000.00	\$133,750.00	\$668,750.00	\$535,000.00	\$133,750.00	\$668,750.00	\$90,546.89	\$21,168.86	\$111,715.75
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	81.05%	18.95%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Eric Wagner-SPOC- Deputy Director		16c. Telephone (area code, number, and extension) 302-698-8220
16b. Signature of Authorized Certifying Official: 		16d. Email Address: Eric.Wagner@state.de.us
		Date:

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