

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number 10-10-S13101		
1. Recipient Name State of Delaware			4. EIN 516000279		
3. Street Address 3050 Upper King Road			6. Report Date 10/24/2014		
5. City, State, Zip Code Dover, Delaware 19904			7. Reporting Period End Date: 9/30/2014		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10a. Project/Grant Period Start Date: 07/01/2013		10b. End Date: 6/30/2016		9. Report Frequency X Quarterly	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	SLIGP Grant application costs	0	N/A	N/A	N/A
2	Stakeholders Meetings	61	N/A	N/A	N/A
3	Training Sessions	0	N/A	N/A	N/A
4	Broadband Conferences	2	N/A	N/A	N/A
5	Staff Hires (FTE)	0	N/A	N/A	N/A
6	Subject Matter experts hire	0	N/A	N/A	N/A
7	Legal Services Hire	0	N/A	N/A	N/A
8	Support Administration	0	N/A	N/A	N/A
9	Contract Executions	0	N/A	N/A	N/A
10	Statutory or Regulatory Change	0	N/A	N/A	N/A
11	Update the Interoperable Governing body and BB Working group	2	N/A	N/A	N/A
12	Education and Outreach	1179	N/A	N/A	N/A
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Milestone Activities: Broadband working group meetings were held on 8/14/2014. Rich Reed from FirstNet attended both our working Group and SIEC meetings to give us an update on the planned build out of the NPSBN and also to discuss the state consultation checklist and how to prepare for those consultation meetings. Statewide Interoperability Executive Council meetings (Governing body) were held on 8/14/2014. These meetings are held on a bi-monthly basis to update the SIEC Committee on status updates relating to the NPSBN and FirstNet progress, SLIGP activities and to discuss overall interoperability communication issues throughout the State of Delaware. On August 3rd through August 7th our SWIC, Outreach coordinator and grants manager attended the APCO annual conference in New Orleans to learn more about the FirstNet outreach efforts, Governance, organizational changes and general information regarding FirstNet and the NPSBN. The State of Delaware Division of communications has been holding</p>					

weekly internal meetings (beginning in December of 2013) with the SPOC, Grants Manager and Outreach coordinator to discuss weekly updates about the NPSBN and to coordinate outreach planning, website update and social media interaction. We have held a total of 31 meetings this year. We are also continuing to update our "DELNET.delaware.gov" website with up to date information regarding FirstNet and the NTIA as well as ongoing social media updates. We currently have 109 followers on twitter and we are following 96. This will be ongoing outreach to our State and local governments through the entire planning phase of the NPSBN. We had a total of 565 page views and 134 new visitors to our website since last reporting period. We were able to direct mail 143 FirstNet by the numbers mailer to our local police and fire chiefs throughout the State. We also have given presentations to the Local Police chief's council and the Volunteer Fire fighter Associations annual conference. We distributed a total of 239 DELNET pens as well as 21 Firstnet fact sheets and 77 Firstnet by the Numbers at the above mentioned conferences.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We have maintained a website that was launched on June 27th as well as 2 social media outlets to continue outreach with our State and local governments. We currently have weekly internal meetings to discuss FirstNet and SLIGP updates and have scheduled conference meetings with the League of Local Governments scheduled for next year.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Our SPOC presented at 2 large agency conventions this Fall (Delaware Fire Fighters Associations and the Delaware Police Chiefs council) This enabled the Division of Communication to reach a large part of our Public Safety groups to conduct outreach. We also plan to schedule presentations between our Broadband group and our local fire and police agencies beginning in 2015.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

We are fully staffed with the exception of Legal expertise, this will be utilized on a as need basis.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.30	Provide oversight of all SLIGP activities	No Change
Deputy Director Communications	.10	Assist the SWIC with SLIGP activities	No Change
Out Reach coordinator	.10	Prepare and distribute educational materials conduct outreach meetings	No Change
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13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds	Total Matching Funds Allocated	Project and % Assigned

							Allocated		
RCC Consultants	Grant Manager	Vendor	N	y	9/9/2013	6/30/216	\$180,000.00	\$0	N/A
RCC Consultants	Subject Matter Expert	Vendor	N	Y	9/9/2013	6/30/2016	\$90,000.00	\$0	N/A
RCC Consultants	Administration Support	Vendor	N	Y	9/9/2013	6/30/2016	\$ 120,000.00	\$0	N/A
TBD	Website Development	Vendor	N	N	TBD	TBD	\$ 41,040.00	\$0	N/A
TBD	Legal assistance	Vendor	N	N	TBD	TBD	\$22,500.00	\$0	N/A
TBD	Phase II	Vendor	N	N	TBD	TBD	\$ 96,120.00	\$0	N/A
TBD	MACINAC	Vendor	N	N	TBD	TBD	\$ 90,000.00	\$0	N/A

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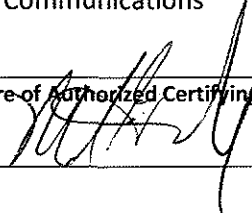
13b. Describe any challenges encountered with vendors and/or sub recipients.

None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0	\$119,649.00	\$ 119,649.00	\$0	\$42,004.00	42,004.00
b. Personnel Fringe Benefits	\$0	\$ 33,502.00	\$ 33,502.00	\$0	\$18,703.00	\$18,703.00
c. Travel	\$75,200.00	\$1440.00	\$ 76,640	\$ 13,046.00	\$0	\$ 13,046.00
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$ 0.00
e. Materials/Supplies	\$1030.00	\$4800.00	\$5830.00	\$2707.00	\$993.00	\$3700.00
f. Contractual	\$ 639,660.00	\$12,960	\$652,620.00	\$196,475.00	\$0	\$196,475.00
g. Construction	\$0	\$0		\$0	\$0	\$0

h. Other	\$8,723.00	\$8802.00	\$17,525.00	\$915.00	\$10,900	\$11,815.00
i. Total Direct charges	\$724,613.00	\$181,153	\$905,766.00	\$213,144.00	\$72,600.00	\$285,744.00
j. Indirect charges	\$0.	\$0	\$0	\$0	\$0	\$0
k. Total (Sum I and j)	\$0	\$ 0	\$0	\$0	\$0	\$0
i % of Total	80%	%20	100%	75%	25%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official			16c. Telephone (area code, number, and extension)			
Mark A. Grubb, Director DE Dept. of Safety & Homeland Security, Division of Communications			302-739-4207			
			16d. Email Address			
			mark.grubb@state.de.us			
16b. Signature of Authorized Certifying Official			16e. Date Report Submitted (month, day, year)			
			10/27/2014			

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.