

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	10-10-S13101
			4. EIN:	516000279
1. Recipient Name	State of Delaware		6. Report Date (MM/DD/YYYY)	7/26/2015
3. Street Address	3050 Upper King Road		7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2015
5. City, State, Zip Code	Dover, Delaware 19904		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	7/01/2013	10b. End Date: (MM/DD/YYYY)	12/30/2017	
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Project Start/End Dates (MM/DD/YYYY)	Approximate amount of the reporting period
1	Stakeholder Meetings	57		
2	Broadband Conferences	4		
3	Staff Hires	0		
4	Contract Executions	0		
5	Governance Meetings	2		
6	Education and Outreach	1558 page views, 305 uniques visitors, 478 visits and 6820 hits to our website. 518 Firstnet Fact sheets, pens were distributed during the quarter. We also have 34 twitter followers.		
7	Subrecipient Agreement Executed	0		
8	Phase 2 - Coverage	Stage 3,4		
9	Phase 2 - Users and Their Operational Areas	Stage 3,4		
10	Phase 2 - Capacity Planning	Stage 3,4		
11	Phase 2 - Current Providers/Procurement	Stage 3,4		
12	Phase 2 - State Plan Decision	0		
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.				

Broadband working group meetings were held on 8/15/2013. During this meeting Kevin McGinnis from FirstNet attended our meeting, held at the Delaware State Fire School to give a presentation to our EMS personnel during their EMS annual meeting. We had a total of 37 attendees from throughout the state and over 148 pieces of outreach were distributed at this event. On Wednesday, Thursday and Friday September 16th-19th, the DELNET broadband group attended the annual Delaware Volunteer Fire Fighters Association annual conference in Dover Delaware. Mark Grubb our SPOC gave a FirstNet Presentation to the Executive Committee updating them on FirstNet efforts, we distributed 80 pieces of FirstNet outreach material. During the 3 day conference we were able to distribute 290 pieces of outreach material to members of the local fire service. Statewide Interoperability Executive Council Meetings (Governing Body) were held on August 6th 2015. These meetings are held on a Bi-Monthly basis to update the SIEC Committee on status updates relating to the NPBSN and FirstNet Progress, SLIGP activities and to discuss overall interoperability communication issues throughout the State of Delaware. The State of Delaware Division of Communications has been holding weekly internal meetings (beginning in December of 2013) with the SPOC, Grants Manager and outreach coordinator to discuss weekly updates pertaining to the NPBSN and FirstNet to coordinate outreach planning, website updates and social media interaction. We have held a total of 74 meetings through the grant period ending 6/30/2015. We also continue to update our "DELNET.delaware.gov" with up to date information pertaining to FirstNet and the SLIGP grant. We currently have 300 Twitter followers up from 266 and we are following 116. This will be ongoing outreach to our state and local governments through the entire planning phase of the NPSBN. Our website produced over 1558 pages views, 304 unique visitors, 478 visits and 6820 page hits for quarter ending 9/30/2015. We began our Phase II data collection in May of 2015 and have completed the data collection and submitted to FirstNet ahead of the scheduled September 30th deadline.

11.b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The State of Delaware has submitted their new Budget and baseline expenditure plan and it has been approved. Beginning this quarter the State of Delaware is using the new SLIGP budget.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The State of Delaware has submitted their data collection efforts to FirstNet in September and ahead of schedule.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel - The FTE for our SWIC and Deputy director changed due to the revised budget that was submitted. Our SWIC will now devote 20% of his time to FirstNet activities and our Deputy will spend .06 percent of his time on FirstNet activities. This change is due to the extension of the grant period out to 2017 and keeping in line with our 20% match obligation.

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

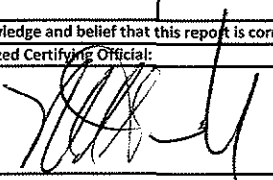
Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.2	Provide oversight of all SLIGP activities	Change
Deputy Director Communications	0.06	Assist SWIC with SLIGP activities	Change
Outreach coordinator	0.1	Prepare and distribute educational materials, conduct outreach meetings	no change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Micro Tech	Grant Manager	Vendor	N	Y	9/9/2013	12/31/2017	\$180,000.00	\$0.00
Micro Tech	Subject Matter Expert	Vendor	N	Y	9/9/2013	12/31/2017	\$173,563.00	\$0.00
Micro Tech	Administration Support	Vendor	N	Y	9/9/2013	12/31/2017	\$120,002.00	\$0.00
DTI	Website Development	Vendor	N	N	6/27/2014	12/31/2017	\$5,800.00	
TBD	Phase II	Vendor	N	N	TBD	TBD	\$94,020.00	\$0.00
TBD	MACINAC	Vendor	N	N	TBD	12/31/2017	\$90,000.00	

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching	Total Budget (4)	Federal Funds Expended	Approved Matching Funds	Total funds Expended
a. Personnel Salaries	\$0.00	\$110,388.00	\$110,388.00	\$0.00	\$75,357.00	\$75,357.00
b. Personnel Fringe Benefits	\$0.00	\$30,909.00	\$30,909.00	\$0.00	\$31,492.00	\$31,492.00
c. Travel	\$50,350.00	\$1,440.00	\$51,790.00	\$23,029.00	\$0.00	\$23,029.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$4,817.00	\$4,775.00	\$9,592.00	\$3,767.00	\$2,332.00	\$6,099.00
f. Subcontracts Total	\$663,385.00	\$0.00	\$663,385.00	\$334,018.00	\$0.00	\$334,018.00
g. Other	\$6,061.00	\$33,641.00	\$39,702.00	\$3,192.00	\$34,950.00	\$38,142.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$724,613.00	\$181,153.00	\$905,766.00	\$364,006.00	\$144,131.00	\$508,137.00
j. % of Total	80%	20%	100%	72%	28%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official: Mark A. Grubb Delaware Department of				16c. Telephone (area code, number, and 302-739-4207		
				16d. Email Address: mark.grubb@state.de.us		
				Date: 11/18/15		
16b. Signature of Authorized Certifying Official:						