U.S. Department of Commerce		2. Award or Grant Number 11-10-S13011	
Performance Progress Report		4. EIN 53-6001131	
1. Recipient Name District of Columbia Government		6. Report Date (MM/DD/YYYY) 10/31/2013	
3. Street Address 200 I Street, SE		7. Reporting Period End Date: 09/30/2013	
5. City, State, Zip Code Washington, DC 20003		8. Final Report □ Yes ☑ No	9. Report Frequency ☑ Quarterly
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08-01-2013	10b. End Date: (MM/DD/YYYY) 07-31-2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0			
2	Broadband Conferences	0			
3	Staff Hires	.75			
4	Contract Executions	2			
5	Governance Meetings	0			
6	Education and Outreach Materials	0			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

We are working on setting up the budget accounts to start drawing against SLIGP funds.

Staff hires/contract executions: We have fully staffed the project FTEs and contractors needed to complete the project.

Stakeholder meetings/education and outreach materials: Starting next quarter, we will being planning outreach meetings and workshops hosted by grantee with potential NPBSN users to discuss network needs, present information on the NPBSN and related activities. We will reach out to the ICC and the SIEC to obtain feedback from leadership and begin preparing education and outreach materials.

Governance meetings: Next quarter we expect to start researching organizational and functional governance needs and map areas of responsibilities to requirements.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

After re-accessing staffing needs, we will be submitting a revision request to the Baseline Report and the Budget in the beginning of the next quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Most of our work this quarter focused on transitioning existing staff onto the SLIGP project team and completing administrative activities, including setting up budget accounts, revising the baseline expenditure plan and revising the budget. We were able to plan for several activities, which will be executed in the next quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Because we are in the process of setting up accounts, we will report on success stories and best practices next quarter.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Project Management tasks are being staffed by a FTE working ¼ of the time and are not included in the budget. Project Coordination tasks have been moved to the Contractor/Consultant category and will be reflected in the revised budget to be submitted in the beginning of the next quarter.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	0.125	Provide coordination support between State and federal entities	Started work on SLIGP
Outreach Manager	0.25	Provide management and coordination of all outreach activities	Started work on SLIGP
Senior Administrative Assistant	0.25	Provide support to the project manager and program manager	Started work on SLIGP
Technical Lead	0.125	Provide technical oversight, support and management of all SLIGP activities	Started work on SLIGP

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
CTC/Televate	Technical Subject Matter Experts	Vendor	N	Y	8/1/13	7/31/16	$168,004	$65,996	N/A

CTC	Policy Governance/Planning/ MOA's	Vendor	N	Y	8/1/13	7/31/16	$91,101	$16,499	N/A
CTC/Televate	Development of Educational & Discussion Materials Conference planning Web Development & Web Surveys	Vendor	N	Y	8/1/13	7/31/16	$973	$5,927	N/A

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

Existing contracts were leveraged and where necessary were modified to facilitate grant requirements.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$299,760	$0	$299,760	$0	$0	$0
b. Personnel Fringe Benefits	$0	$65,947	$65,947	$0	$0	$0
c. Travel	$23,700	$3,812	$27,512	$0	$0	$0
d. Equipment	$0	$0	$0	$0	$0	$0
e. Materials/Supplies	$0	$1,000	$1,000	$0	$0	$0
f. Subcontracts Total	$260,078	$88,422	$348,500	$0	$0	$0
g. Other	$12,900	$0	$12,900	$0	$0	$0
Indirect	$40,284	$0	$40,284	$0	$0	$0
h. Total Costs	$636,722	$159,181	$795,903	$0	$0	$0
i. % of Total	80%	20%	100%	0%	0%	0%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

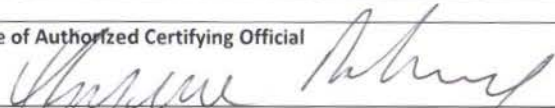| 16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Tegene Baharu	202-727-7349
	16d. Email Address tegene.baharu@dc.gov

16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)
	12/13/2013

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.