

U.S. Department of Commerce		2. Award or Grant Number 11-10-S13011			
Performance Progress Report		4. EIN 53-6001131			
1. Recipient Name District of Columbia Government		6. Report Date (MM/DD/YYYY) 1/30/2015			
3. Street Address 200 I Street, SE		7. Reporting Period End Date: 12/31/2014			
5. City, State, Zip Code Washington, DC 20003		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08-01-2013	10b. End Date: (MM/DD/YYYY) 07-31-2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	4 representatives this quarter at 2 meetings			
2	Broadband Conferences	2			
3	Staff Hires	0			
4	Contract Executions	0 this quarter			
5	Governance Meetings	1			
6	Education and Outreach Materials	2 presentations to agencies during information gathering sessions; 8 handouts provided 70 – Website hits			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Stakeholder Outreach – Having completed our outreach to District of Columbia public safety agencies under the SIEC and its Interoperable Communications Committee (ICC), the SLIGP team focused our efforts on completing a working draft that consolidates these findings into a report for District leadership and for the FirstNet consultation and RAN planning teams. This report, being distributed to ICC agencies in Q7, includes the following information:</p> <ul style="list-style-type: none"> • A brief overview of the need for the NPSBN, particularly in the nation’s capital, and the federal FirstNet authority’s role in developing the NPSBN. • The District’s federal grant funded planning efforts in preparation for participation in the NPSBN. • A high-level profile of daily mobile data usage in the District. • District public safety agency and other stakeholder requirements for mobile data broadband. 					

- Information regarding public safety agencies' current usage along with capacity/coverage data in the District.
- Information about the District government's unique infrastructure assets that FirstNet can leverage in its development of the state Radio Access Network (RAN) in the District of Columbia.
- An overview of the consultation process and topics that will need to be resolved as the District and FirstNet navigate toward developing an interoperable public safety network in the District.

During Q6, the DC SLIGP team also conducted and participated in two outreach sessions with the National Cathedral Police and the DC Housing Authority Police, reaching out to four stakeholders. In addition, the team made efforts to reach out via phone and email to the Office of the Chief Medical Examiner, the Department of Behavioral Health, Metro Transit Police, The DC Protective Services Division, and hospital emergency response personnel through the Department of Health. In particular, we look forward to engaging the hospitals through DOH in Q7. The number of handouts directly provided: 8. We received 70 page views in Q6.

On December 16, team members had a teleconference with Julie Kanzler of OCTO regarding GIS support and applications. Continuing our efforts to include input from utility companies, we made initial contact with Washington Gas through phone conversations and emails to its corporate communications office with the goal of arranging a meeting. We cc'ed the Chief Operating Officer (who has oversight over IT) on the email request and provided background information, including links to the DC FirstNet website and materials.

Local Governance – ICC briefing December 16.

Consultation – The District has a scheduled date of March 26, 2015 for its initial consultation meeting with FirstNet. We had a call with Claudia Wayne of FirstNet on December 15 to help us prepare for that.

Grant Governance – The District SLIGP team submitted its PPR and FFR 10/30/14 and held our quarterly conference call with NTIA manager on 11/19/14. The District also provided information to NIST grant compliance officer regarding our closure of outstanding corrective action plans from previous Department of Commerce grants as acknowledged by NIST in an email to Rob Mancini 11/28/14.

Conferences and Workshops – Team members attended the DHS/TTWG Identity Credentialing and Access Management in early October and the Performance Institutes' FirstNet workshop on November 12, which included representatives from FirstNet (Ed Parkinson) as well as the SPOCS from Maryland and Ohio.

Budget – The District made drawdowns for FTE personnel salaries and fringe benefits, travel, and subcontractors. As of end of Q6, we continue on hold in re-evaluating the baseline and are ready to submit a budget revision request based on guidance from NTIA at the start of phase 2.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The District did not require any changes to the baseline budget in Q6, but is ready to submit a budget revision request as per NTIA guidance in anticipation of initial consultation with FirstNet. In earlier reports we noted the following, which remains true: "The District team anticipates several changes to the baseline budget when the project shifts from Phase 1 to Phase 2. These changes will involve reallocation of FTE SWIC salary and fringe associated with it (total of \$64,000) and reallocation of the salary assigned to the FTE OUC Technical Lead (a total of \$23,790). We will also recalculate the allocation for Televate contractor to be determined."

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Outreach and Data Gathering – As stated in 11a, the District team extended its requirements gathering beyond the public safety ICC member agencies to include additional entities including regional transportation entities, utilities, other District agencies not in the ICC/SIEC, and non-governmental entities with public safety officers. We also requested a meeting with FirstNet federal liaison Chris Algiere conducted on 12/22/14, which helped us understand FirstNet’s approach to federal outreach.

We are also continue reaching out to other users of the network, such as DC agencies that are not included under the SIEC but play a role in emergency response. We will monitor FirstNet’s reading of public comments regarding the term “public safety” user. In terms of federal outreach, the DC SWIC invited the Department of Homeland Security’s OEC to the December ICC meeting – this gave us an opportunity to understand from and explore with the OEC team data gathering options that will be of value to the District in emergency communications planning in general and as it relates to FirstNet. This also provided the SLIGP team representative to speak with an AMTRAK liaison regarding the coordination of emergency communications on trains coming into and out of the District, and to set the stage for future discussions as this relates to FirstNet.

With the FirstNet in DC handout and our website approach we are relating FirstNet information to local concerns. Going forward, we will leverage earned media from partner agencies for use in expanding information and communications channels to the general public, public safety users, and stakeholders. We are also exploring the idea of developing a quarterly newsletter updating ICC members on District FirstNet planning and events, mobile data communications, and FirstNet regional and national developments.

Public Notice response and RFI response – The District responded to FirstNet’s comprehensive Network Solutions RFI and its request for public comment (posted Regulations.gov - <http://www.regulations.gov#!documentDetail;D=NTIA-2014-0001-0043>) submitted 10/27/14.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The DC SLIGP team consolidated key requirements and related points from outreach sessions with public safety agencies in the ICC, as well as available usage and capacity data for public safety mobile wireless communications in the District into a comprehensive report that will inform new public safety directors and mayoral executive leadership in this transition period, as well as the FirstNet team. This living report provides a baseline for further outreach and data gathering and inter-agency engagement. This document will be key in maintaining the momentum through the city’s mayoral transition and provide a supporting framework for what the District hopes to discuss in consultation. It will be instrumental in communicating both status of and direction for wireless broadband public safety communications in the District and serving as a container for future usage, coverage, and capacity data that will be required.

12. Personnel

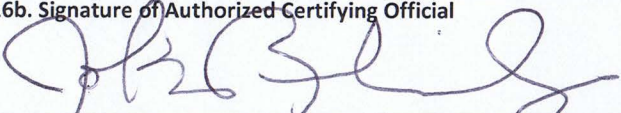
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed.

The project is fully staffed.

12b. Staffing Table

The SWIC position is removed from the table and funds for the SWIC will be reallocated in the revised budget as stated in 11b.

Job Title	FTE %	Project(s) Assigned	Change
Outreach Manager	0.25	Provide management and coordination of all outreach activities	
Senior Administrative Assistant	0.25	Provide support to the project manager and program manager	
Technical Lead	0.125	Provide technical oversight, support and management of all SLIGP activities	

h. Total Costs	\$636,722	\$159,181	\$795,903	\$204,259	\$46,367	\$250,626
i. % of Total	80%	20%	100%	81%	19%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Jack Burbridge, FirstNet Single Point of Contact, Office of the Chief Technology Officer, District of Columbia Government				202-715-7536		
				16d. Email Address		
				Jack.Burbridge@dc.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				January 30, 2015		

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