

# First Responder Network Authority Outreach Committee Charter

17 December 2013

## **Origin**

The Outreach Committee is established by the Board to review, approve, oversee, and recommend actions (as described below) related to FirstNet's outreach to state, federal, rural and tribal users and how those users will be provisioned and served on the network.

## **Committee Membership**

The Outreach Committee shall consist of at least three members. Outreach Committee members shall be appointed by the Chairman of the Board and serve at the pleasure of the Chairman of the Board for such term or terms as the Chairman of the Board may determine and may be replaced by the Chairman of the Board. Each of the members of the Outreach Committee shall be a member of the Board or otherwise in accordance with the Bylaws.

## **Committee Structure and Operations**

The Chairman of the Board shall designate one member as the Chairman of the Outreach Committee. The Outreach Committee shall meet in person or telephonically at least four times a year at a time and place determined by the Chairman of the Outreach Committee, with additional meetings to occur, or actions to be taken by unanimous written consent, when deemed desirable or appropriate by the Chairman or a majority of the Outreach Committee. The Outreach Committee may, in its discretion, form and delegate authority to one or more subcommittees. The Chairman of the Outreach Committee may invite such members of management to attend Outreach Committee meetings or portions thereof as the Chairman of the Outreach Committee may deem desirable or appropriate. Any member of the Board may attend any meeting of the Outreach Committee and may participate as appropriate.

## **Committee Duties and Responsibilities**

In addition to the principal duties and responsibilities described below, the Committee will undertake such other duties as the Board delegates to it, and will report periodically and as may be deemed necessary by the Committee, to the Board regarding the Committee's activities:

1. Oversee management's outreach plans, including to regional, state, local, rural, tribal, territorial, and federal constituents.
2. Review and approve management's regional outreach structure.

3. Review management's proposed network policies regarding users, coverage areas, prioritization, preemption, hardening, and other material network policies directly affecting users, and make recommendations to the Board.
4. Review management's material communications plans.

### **Annual Performance Evaluation and Charter Review**

The Outreach Committee shall review and reassess the adequacy of this Charter annually and recommend any proposed changes to the FirstNet Board for approval. The Outreach Committee shall produce and provide to the Board an annual performance evaluation of the Outreach Committee, which evaluation shall compare the Committee's performance with the requirements of this Charter. The report to the Board may take the form of an oral report by the Chair of the Outreach Committee, or by any other member of the Committee.

### **Resources and Authority**

In carrying out its responsibilities, the Outreach Committee shall have the resources and authority the Outreach Committee may deem desirable or appropriate to discharge its duties and responsibilities, including the authority to obtain advice or assistance from internal or external legal, human resource, accounting or other experts, advisors or consultants as it deems desirable or appropriate, all in coordination with management and the Board.

Nothing contained in this charter shall be construed as circumscribing the authority of the Inspector General under the Inspector General Act and applicable Department of Commerce Administrative Orders or is intended to restrict the authority of the Inspector General to conduct, supervise, and coordinate audits, inspections, evaluations, investigations, and other reviews relating to the programs and any other operations of FirstNet.

Nothing contained in this charter is intended, and it should be interpreted to exclude, any expansion of the responsibility of the Board or its members under, or violation of, applicable statutory or regulatory requirements.