SLIGP 2.0 Grant Closeout Report					**2. Award or Grant Number:**	12-10S18012
					4. EIN:	59-3458983
1. Recipient Name	Florida Department of Management Services				**6. Report Date (MM/DD/YYYY)**	06/22/2021
3. Street Address	4030 Esplanade Way Ste 180				**7. Reporting Period End Date: (MM/DD/YYYY)**	03/31/2021
5. City, State, Zip Code	Tallahassee, FL 32399-7016				**8. Final Report** Yes ☑ No ☐	

9. Project/Grant Period				**10. Reserved for Reviewer**	
9a. Start Date: (MM/DD/YYYY)	03/01/2018	**9b. End Date: (MM/DD/YYYY)**	03/31/2021		

11. Program Activities

11a. Identify the activities you performed during SLIGP2.0 grant period of performance

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the grant period? (Yes/No)	Total Project Deliverable Quantity (Number)	Description of Activity Deliverable Quantity
1	Governance Meetings	Yes	9	*Cumulative number of governance, subcommittee, or working group meetings related to the NPSBN held during the grant period*
2	Individuals Sent to Broadband Conferences	Yes	10	*Cumulative number of individuals sent to national or regional third-party conferences with a focus or training track related to the NPSBN using SLIGP 2.0 grant funds during the grant period*
3	Convened Stakeholder Events	No	0	*Cumulative number of events coordinated or held using SLIGP 2.0 grant funds during the grant period, as requested by FirstNet.*
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	2.29	*Cumulative number of state/territory personnel FTEs who began supporting SLIGP 2.0 activities during the grant period (may be a decimal).*
5	Contracts Executed	Yes	1	*Cumulative number of contracts executed during the grant period.*
6	Subrecipient Agreements Executed	No	0	*Cumulative number of agreements executed during the grant period.*
7	Data Sharing Policies/Agreements Developed	Yes		*Yes or No if data sharing policies and/or agreements were developed during the grant period.*
8	Further Identification of Potential Public Safety Users	Yes		*Yes or No if further identification of potential public safety users occurred during the grant period.*
9	Plans for Emergency Communications Technology Transitions	Yes		*Yes or No if plans for future emergency communications technology transitions occurred during the grant period.*
10	Identified and Planned to Transition PS Apps & Databases	No		*Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed during the grant period*
11	Identify Ongoing Coverage Gaps	No		*Yes or No if participated in identifying ongoing coverage gaps using SLIGP 2.0 funds during the grant period.*
12	Data Collection Activities	No		*Yes or No if participated in data collection activities as requested by FirstNet*

11b. Please provide a description of each activity reported in response to Question 11; any challenges or obstacles encountered and mitigation strategies you employed; and any additional project milestones or information.

In September 2017 the NTIA announced a second round of grants (SLIGP-2) to U.S. states and territories. This funding provides recipients with the resources to work with stakeholders throughout the state or territory to identify needs, gaps, and priorities for public safety wireless broadband.

In December 2017 DMS applied for, and was awarded, a grant award for SLIGP-2. The intention of the DMS grant application was to:
• Deliver a series of workshops throughout the state to county and regional communications staff to assist
• in developing updated public safety communications plans (voice and dedicated broadband data),
• Situation awareness tools,
• Integration of Smart City data and technology, and
• Comprehensive inter-agency data sharing with current and future NPSBN users in emergency and disaster response
• Attend a variety of conferences to promote the awareness of the planning workshops, gap analysis needs, and the need to share data between public safety entities,
• Provide LTE training to the State public safety community,
• Coordinate drive testing of the State to identify coverage gaps.

After the grant award, due to direction by NTIA, the drive testing element of the grant was removed. The NTIA also requested a budget reduction of $80,000 in August 2018. The reduction was achieved by eliminating one vacant OPS position and the associated costs.

In October 2018, DMS signed Mobile Communications Services (MCS) amendment 11 with AT&T which incorporated FirstNet services into the contract. Additionally, pubic safety broadband services also became available through the Mobile Communications Services contract with Verizon to DMS customers.

Nimble Networks Workshops
In October 2018, DMS entered into an agreement with Florida Public Affairs Center at Florida State University (FSU) to deliver a series of workshops across the state. These workshops were named Nimble Networks.
The workshops included education, along with scenario-based activities. Per the grant, workshop outreach and education cannot include education of the FirstNet and partner network solution, marketing of service, user subscription activities, or LTE training.

The workshops were being delivered in each of the seven Regional Domestic Security Task Force regions. Three iterative workshops were scheduled to be delivered in each of the seven regions. Along with FSU staff providing workshop delivery, DMS staff were in attendance at each session, occasionally joined by AT&T and a representative from the FirstNet authority. Attendance at the workshops was either in person or via web conference.

The following were the planned phases of the workshop delivery and the associated cost payable to FSU:

• Phase 1 - Initial Workshop Development Deliverables
• Phase 2 - Final Workshop Development Deliverables
• Phase 3 - Workshop Delivery Deliverables
• Phase 4 - Analysis and Project Closeout Deliverables
🞂
The FSU marketing campaign was directed towards decisions makers and those involved in the public safety communications plans. The following marketing activities took place to promote the Nimble Network workshops:

• Multiple email campaigns by FSU to public safety entities
• DMS provided to FSU over 2,000 email addresses and associated contact information. FSU provided verbal assurance they had further contacts within the State public safety community,
• Phone outreach by FSU to public safety entities,
• Creation of the www.nimblenetworks.org website
• Presentation by FSU at the April 2019 E911 board meeting,
• E911 board member championing the workshops.

Registration and attendance was low at all workshops. Where registration was low (below 10) attendees, the workshops were combined with a neighboring region. In discussion with the NTIA on July 24, 2019, DMS cancelled all future workshops.

~~Registration and attendance was low at all workshops. Where registration was low (below 10 attendees, the workshops were combined with a neighboring region. In discussion with the FPM on July 24, 2019, DMS cancelled all future workshops.~~

DMS then offered educational opportunities to key Public Safety communications officials to attend conferences that had a FirstNet track. Additionally, an opportunity was offered for travel scholarships to stakeholders to visit, with DMS, the FirstNet lab in Boulder, Colorado lab, which would give valuable FirstNet and LTE educational opportunities.

In November 2019 letters were sent to the FloridaNet Executive Board, FloridaNet Technical Committee, and the Domestic Security Operations Council. The opportunities referenced in the letter included:

1. Onsite training at the FirstNet lab in Boulder, Colorado lab, which would give valuable FirstNet and LTE educational opportunities. Provisionally scheduled for Spring 2020.

2. Association of Public Safety Communications Officials (APCO) annual conference and expo. Orlando, Florida. Scheduled for August 2 through August 5, 2020.

In March 2020, Governor DeSantis sent out an Executive Order related to the COVID-19 pandemic. All state travel was stopped, along with other necessary measures to contain the spread of the virus. This impacted the grant performance as follows:

1. Scheduled conferences were cancelled, or moved to virtual.

2. The FirstNet lab in Boulder, Colorado was closed to visitors.

3. Public Safety staff were busy with pandemic response, which caused training to not be a high priority.

In order to support the State of Florida public safety community needs, DMS did the following:

1. Researched all available conference opportunities and made those available to the public safety community

2. Worked closely with the FirstNet authority to try and open up a virtual option for the FirstNet lab visit.

Governance Meetings:

• During the grant period, there were a total of nine governance meetings held to discuss the NPSBN. Topics included potential broadband conferences to attend, educational opportunities, quarterly reporting, planning for a trip tp Boulder to tour the FirstNet Lab, staffing, and workshop development. Due to the pandemic closing the lab, and the pivot to a virtual visit of the lab conflicting with a competitive procurement, this trip is happening outside of the grant period of performance.

Conferences:

• Ten people were sent to Broadband conferences, including the PSCR, IWCE, CJIS Symposium, and APCO.

11c. Did you perform activities during the last quarter of the grant that haven't been reported previously (i.e., new programmatic activities, staffing changes)? If so, please describe.

There were no new programmatic activities performed during the last quarter of the grant period.

11d. Please share any lessons learned or best practices that your organization implemented during your SLIGP 2.0 project.

None to report.

12. Personnel

12a. Staffing Table - Please include all staff that contributed time to the project with utilization. Please only include government staff employed by the state/territory NOT contractors.

Job Title	FTE%	Project (s) Assigned
Contract and Project Manager	15%	Supervises Staff and Grant Activities
DMS Chief Technology Officer	15%	Supervises the technology aspect of the Grant
Program Manager	49%	Overall Project Management and tracking progress of the Grant
DMS System Engineer	7%	Providing system interoperability and planning with current State communications plans
Grant Specialist	15%	Provide Grant Support to Grant Manager
Financial Analyst	15%	Track Grant expenses- Administrative
Financial Administrator	10%	Submit Grant drawdowns- Administrative
Budget Analyst	3%	Expenses Audit-- Administrative
Grant Manager	100%	Managing SLIGP 2.0 Grant activities and Scope of Work/Deliverables

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Florida State University Center for Disaster Risk Policy	Workshop development and Execution	Subrecipient	N	Y	10/16/2018	9/19/2019	$ 168,910.00	$ -
Total Funds Allocated to Contracts							**$168,910.00**	**$0.00**

14. Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total Funds Expended (7)
a. Personnel Salaries	$290,480.00	$118,227.00	**$408,707.00**	$22,437.50	$83,873.33	**$106,310.83**
b. Personnel Fringe Benefits	$97,042.00	$40,109.00	**$137,151.00**	$5,146.62	$26,102.60	**$31,249.22**
c. Travel	$267,356.00	$0.00	**$267,356.00**	$8,354.62	$0.00	**$8,354.62**
d. Equipment	$0.00	$0.00	**$0.00**	$0.00	$0.00	**$0.00**
e. Materials/Supplies	$30,572.00	$0.00	**$30,572.00**	$15,029.23	$0.00	**$15,029.23**
f. Contractual	$335,200.00	$0.00	**$335,200.00**	$168,910.00	$0.00	**$168,910.00**
g. Other	$99,350.00	$121,664.00	**$221,014.00**	$3,593.10	$9,392.15	**$12,985.25**
h. Indirect	$0.00	$0.00	**$0.00**	$0.00	$0.00	**$0.00**
i. Total Costs	**$1,120,000.00**	**$280,000.00**	**$1,400,000.00**	**$223,471.07**	**$119,368.08**	**$342,839.15**
j. Proportionality Percent	80%	20%	100%	65%	35%	100%

15. Additional Questions: Read each statement below. Rate your level of agreement or disagreement with each statement and answer follow-up questions to provide additional information.

Statement	Agree/Disagree	Additional Questions	Response
15a. SLIGP 2.0 funds were helpful in planning for the integration with the NPSBN.	5-Strongly Agree	What was most helpful? What challenges did you encounter?	Having the SLIGP funds available for travel to attend broadband conferences and to contract out the workshop development was most helpful. Without those funds, there would not have been a way for these activities to have taken place. The challenges we encountered were attendance.

Statement	Agree/Disagree	Additional Questions	Response
15b. I plan to continue any SLIGP 2.0 program activities beyond the SLIGP 2.0 period of performance.	4-Agree	What do you plan to accomplish after the period of performance?	We will continue to identify potential users of the NPSBN as well as any data sharing plans those users may need to implement
15c. SLIGP 2.0 funds were helpful in informing my stakeholders about FirstNet.	5-Strongly Agree	What was most helpful? What challenges did you encounter?	The funds were extremely helpful in enabling us to keep stakeholders informed. The funds allowed us to host workshops around the state where potential users and stakeholders could learn more about the NPSBN and how to integrate it with the existing emergency communications plans. Additionally, had the COVID-19 pandemic not halted further plans, the funds were to be used for the Florida FirstNet Executive and Technical Committee members to travel to Boulder to tour the FirstNet, as well as the PSCR, Labs. These trips would not have taken place without the availability of the SLIGP funds.
Statement	**Agree/Disagree**	**Additional Questions**	*Response*
15d. SLIGP 2.0 funds were helpful in maintaining a governance structure for broadband in my state/territory.	3-Neutral	What was most helpful? What challenges did you encounter?	As Florida is a local control state, SLIGP funds were minimally used to maintain a governance structure.
15e. SLIGP 2.0 funds provided resources that were helpful in preparing for FirstNet planning activities in my state/territory (e.g. staffing, attending broadband conferences, participating in training, procuring contract support etc.).	5-Strongly Agree	What was most helpful? What challenges did you encounter?	Having the funds available gave staff the opportunity to devote time to the project, implementation of the NPSBN, procure a contract for state-wide workshops and attend conferences. The two main challenges encountered were COVID-19 restrictions and the May 2018 changes that NTIA placed on the "allowable activities" for the grant funds.
15f. Overall, SLIGP 2.0 funds were helpful in preparing for FirstNet.	4-Agree	What was most helpful? What challenges did you encounter?	Having the funds available was most helpful in the research and development for the addendum to the existing MCS with AT&T, and the travel to the broadband conferences, and workshops. The major challenge faced were lack of attendance at the workshops as well as the travel restrictions put in place due to the COVID-19 pandemic.

16. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		
ANN REEVES, Contract and Project Management Office Administrator	**16c. Telephone:**	(850) 544-2732
16b. Signature of Authorized Certifying Official:	**16d. Email Address:**	Ann.Reeves@dms.fl.gov
ANN REEVES *Ann Reeves*	**16e. Date:**	07/15/2021