

Revised 05/04/16

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	12-10-513012	
				4. EIN:	800749868	
1. Recipient Name	Florida Division of Emergency Management			6. Report Date (MM/DD/YYYY)		
3. Street Address	2555 Shumard Oak Boulevard			7. Reporting Period End Date: (MM/DD/YYYY)	3/31/2016	
5. City, State, Zip Code	Tallahassee, FL 32399			8. Final Report	9. Report Frequency	
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>	
				No <input checked="" type="checkbox"/>		
10a. Project/Grant Period						
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018			
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended	
1	Stakeholder Meetings	37 attendees				
2	Broadband Conferences	25 attendees				
3	Staff Hires	0				
4	Contract Executions	0				
5	Governance Meetings	0				
6	Education and Outreach	373				
7	Subrecipient Agreement Executed	0				
8	Phase 2 - Coverage	Stage 4				
9	Phase 2 - Users and Their Operational Areas	Stage 4				
10	Phase 2 - Capacity Planning	Stage 4				
11	Phase 2 - Current Providers/Procurement	Stage 1				
12	Phase 2 - State Plan Decision	Stage 1				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.						
<p>January 26 and February 26, Quarterly FirstNet/FloridaNet/NTIA conference calls were held, 11 attendees total. The March conference call was cancelled. January 9-12, one FloridaNet executive committee member spoke at the Florida Police Chiefs Association mid-winter meeting. FloridaNet members attended the Southeast US Public Safety Broadband Summit January 12-14 in Orange Beach, AL. The delegation heard from FirstNet representatives regarding state consultations and plans, discipline-specific use cases, and future technologies. The chair of the technical committee presented on the state of the Next Generation 911 and the National Public Safety Broadband Network. Numerous conference calls were held throughout the quarter to discuss the FirstNet RFP and the FloridaNet RFP; 30 representatives participated on the calls. One FloridaNet member presented at the Council for Juvenile Justice Information Systems conference on January 20. The March IWCE 2016 Expo was attended by 13 representatives from FloridaNet. Three members spoke at events scheduled throughout the week. FloridaNet team members participated on three conference calls related to communications & technology, LTE overview and training, and the FirstNet board meeting; 7 participants total. As part of Florida's continued education and outreach, the FloridaNet.gov website received 367 unique sessions. Six e-mail broadcasts "Latest News Alerts" were sent to the FloridaNet membership. These are part of FloridaNet's continued outreach efforts throughout the state to keep membership aware and engaged. Data continues to be pulled and sent to FirstNet.</p>						

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The revised Baseline Expenditure Plan was approved in January.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

N/A

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The previous Chief Technology Officer resigned in October 2015 and the position is now filled and reporting time towards match for the grant.

12b. Staffing Table Please note, job titles with an * indicate the position is staffed through the DHSMV subrecipient agreement.

Job Title	FTE%	Project (s) Assigned	Change
DEM Grant Manager	50	Grant management and oversight	no change
*FloridaNet Data Processing Administrator/Policy	50	Education and outreach, policy, governance	Change from 100% to 50% effective Nov. 2015
*FloridaNet Data Processing Administrator/Design	100	Administer the FloridaNet.gov website and assist with daily grant activities	no change
*FloridaNet Data Processing Administrator/Planning	100	Project planning and scheduling, web content, education and outreach, documentation	no change
*Grant Assistant	100	Assists grant manager and FloridaNet team on day-to-day management of SLIGP activities	no change
*Chief Technology Officer	11.5	Provides expertise in the technology and law enforcement areas	Position filled this quarter
*SLERS Communications Expert	0	Provides expertise in radio communications and law enforcement areas	Retired July 2015
*Utilities Systems/Engineering Specialist	11.5	Assist in SLIGP activities and research	no change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
DHSMV	Carry out daily grant activities	subrecipient	N	Y	11/13/2013	8/31/2016	\$4,768,658.00	\$1,229,010.00
Televate	Assist with Florida's response to the FirstNet RFI	vendor	Y	Y	10/3/2014	10/17/2014	\$27,500.00	\$0.00
LeGrande Technical, LLC	Assist with Florida's response to the FirstNet RFC	vendor	Y	Y	10/8/2014	10/24/2014	\$34,899.00	\$0.00
MemberClicks	Host FloridaNet website	vendor	Y	Y	7/1/2014	6/30/2016	\$5,795.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$66,251.52		\$66,251.52	\$36,483.98		\$36,483.98
b. Personnel Fringe Benefits	\$40,872.96		\$40,872.96	\$18,578.87		\$18,578.87
c. Travel	\$10,642.21		\$10,642.21	\$1,790.70		\$1,790.70
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$1,350.00		\$1,350.00	\$117.96		\$117.96
f. Subcontracts Total	\$4,768,676.00	\$1,229,010.00	\$5,997,686.00	\$516,264.23	\$568,426.17	\$1,084,690.40
g. Other	\$4,650.24		\$4,650.24	\$7,828.35		\$7,828.35
h. Indirect	\$23,597.07		\$23,597.07	\$11,603.93		\$11,603.93
i. Total Costs	\$4,916,040.00	\$1,229,010.00	\$6,145,050.00	\$592,668.02	\$568,426.17	\$1,161,094.19
j. % of Total	80%	20%	100%	51%	49%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)	850-413-9969	
Bryan Koon, Director				16d. Email Address:	Bryan.Koon@em.myflorida.com	
16b. Signature of Authorized Certifying Official:				Date:		

[Handwritten Signature]
 Revised 05/04/14