

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	12-10S18012
1. Recipient Name				4. EIN:	59-3458983
3. Street Address				6. Report Date (MM/DD/YYYY)	01/30/2019
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2018
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		10b. End Date: (MM/DD/YYYY)			
03/01/2018		02/29/2020			
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No	0	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	1	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any
This past quarter's activities involved acquiring equipment and supplies, further set up of the digital grant files for filing invoices and receipts, meeting with vendors and researching the latest technology compatible with the NPSBN, as well as researching all of the latest developments with AT&T/FirstNet. A contract has been executed with The Center For Disaster Risk Policy (CDRP) at Florida State University (FSU) for the development of workshops to assist county and regional communications staff in developing updated plans to address public safety communications (voice and dedicated broadband data), situation awareness tools, integration of Smart City data and technology, and comprehensive inter-agency data sharing with current and future NPSBN users in emergency and disaster response. Development and planning meetings have begun, with planning and workshop development to continue into the next quarter.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Contract and Project Manager	15%	Supervises Staff and Grant activities	0%
DMS Chief Technology Officer	15%	Supervising the technology aspect of the Grant	0%
Program Manager	49%	Overall Project Management and tracking progress of the Grant	0%
DMS System Engineer	7%	Providing system interoperability and planning with current State communications plans.	0%
Grant Specialist	15%	Provide Grant support to Grant Manager	0%
Financial Analyst	15%	Track Grant Expenses	0%
Financial Administrator	10%	Submit Grant Drawdowns	0%
Grant Manager	100%	Managing the SLIGP 2.0 grant activities and Scope of Work / Deliverables	0%

12b. Narrative description of any staffing challenges, vacancies, or changes.

There were no additional staff hired for this period of 10/01/2018 through 12/31/2018 for grant activities, however two additional staff were brought onboard to fill vacancies left by departure of previous staff.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Florida State University Center For Disaster Risk Policy	Workshop Development and Execution	Subrecipient	N	Y	10/16/2018	06/30/2019	\$193,080.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

There are no known challenges or issues at this time. Workshop planning and development will continue.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$290,480.00	\$118,227.00	\$408,707.00	\$290,480.00	\$118,227.00	\$408,707.00	\$22,437.50	\$43,438.86	\$65,876.36
b. Personnel Fringe Benefits	\$97,042.00	\$40,109.00	\$137,151.00	\$97,042.00	\$40,109.00	\$137,151.00	\$5,146.62	\$12,580.74	\$17,727.36
c. Travel	\$267,356.00	\$0.00	\$267,356.00	\$267,356.00	\$0.00	\$267,356.00	\$6,496.79	\$0.00	\$6,496.79
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$30,572.00	\$0.00	\$30,572.00	\$30,572.00	\$0.00	\$30,572.00	\$12,189.23	\$0.00	\$12,189.23
f. Contractual	\$335,200.00	\$0.00	\$335,200.00	\$335,200.00	\$0.00	\$335,200.00	\$0.00	\$0.00	\$0.00
g. Other	\$99,350.00	\$121,664.00	\$221,014.00	\$99,350.00	\$121,664.00	\$221,014.00	\$2,198.00	\$6,194.54	\$8,392.54
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$48,468.14	\$62,214.14	\$110,682.28
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	43.79%	56.21%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Camila Hornung, Contract and Project Manager		16c. Telephone (area code, number, and extension) (850) 487-1805
16b. Signature of Authorized Certifying Official:		16d. Email Address: Camila.Hornung@dms.myflorida.com
		Date:

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