

U.S. Department of Commerce		2. Award or Grant Number	12-10-S13012
Performance Progress Report		4. EIN	800749868
1. Recipient Name	Florida Division of Emergency Management	6. Report Date	
3. Street Address	2555 Shumard Oak Boulevard	7. Reporting Period End Date: 06/30/2015 - Revised	
5. City, State, Zip Code	Tallahassee, FL 32399	8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 02/28/2018		

**11. List the individual projects in your approved Project Plan**

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	7 attendees			
2	Training Sessions	N/A			
3	Broadband Conferences	9 attendees			
4	Staff Hires	1			
5	Contract Executions	0			
6	Statutory/Regulatory Changes	N/A			
7	Governance Meetings	3 meetings			
8	Education and Outreach Materials	760			
9	Subrecipient Agreements Executed	0			
10	Phase II Activities	N/A			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

- Six FloridaNet team members attended the Public Safety Communications Research stakeholder meeting in June. FloridaNet staff gained valuable knowledge of the technology developments behind the NPSBN. The PSCR, FirstNet, and private industry representatives highlighted the fact that multiple parties are doing all they can to insure that the NPSBN will come to fruition in a timely manner.
- In May, one FloridaNet member attended the APCO Public Safety Broadband Summit to interact and share experiences with public safety piers and industry subject matter experts on the design efforts with the NPSBN.
- One FloridaNet member presented at the Domestic Security Oversight Committee meeting in June.
- The FloridaNet Technical Committee held its quarterly meeting via webex in June, where 10 participated. The primary topics of discussion were new

members, FirstNet activities, status of the Contract Vehicle Survey and data collection.

- On May 27<sup>th</sup>, one FloridaNet member discussed FirstNet's draft RFP, as it relates to public safety, in a webinar sponsored by IWCE.
- A Governance/FloridaNet Executive Committee meeting was held in Tallahassee in June. 46 participated and discussed pertinent issues governing the FloridaNet objectives. The primary topics of discussion were FirstNet activities, status of the Contract Vehicle survey and data collection, the addition of FDOT into the Executive Committee and the project plan for the future.
- FloridaNet continued its monthly webex meetings with NTIA and FirstNet representatives to discuss the grant's progress. Participation – April: 10. May: 7. June's meeting was delayed to July.
- As part of Florida's continued education and outreach efforts, the FloridaNet.gov website received 660 unique sessions and 100 FloridaNet brochures were distributed.
- Florida submitted a response to the FirstNet Request for Comment (RFC) second and third notice, respectively.
- The Contract Vehicle Survey was officially launched in June. In order to promote the survey and reach as many public safety agencies possible, contact lists needed to be built and the Regional Domestic Security Task Force (RDSTF) throughout the State, as well as the Technical Committee were essential in collecting this contact information.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

The revised Baseline Expenditure Plan will be submitted by the Phase 2 approved extension date of August 23.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

N/A

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

N/A

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Alex Perry was hired in a short-term temporary role in April to respond to the Request for Comment Second Notice. Upon completion of that project, Mr. Perry was hired full time to assume the role of Data Processing Administrator/Policy Analyst. He will be responsible for responding to public requests, interpreting and conveying FirstNet's message to Florida's public safety entities, the technical committee and the executive committee. Mr. Perry will also develop and manage the education and outreach materials and presentations.


Jeanie Walker left DEM on March 26, 2015, Michael Day who has replaced her transition was smooth therefore no lack of staffing has impacted the project's time line.

12b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
*FloridaNet Data Processing Administrator/Policy	100	Education and Outreach; Policy; Governance	New, effective 4-2015
*DHSMV Grant/Project Manager	50	Provide day to day grant management and oversight.	Effective 1-31-15, no longer working on project
*FDEM/Grant Manager	50	Provide grant management and oversight.	Change in Grant Manager on 3-26-15.
*Grant Assistant	100	Assist Grant Manager in day to day management of SLIGP activities.	No change
*Assistant Facilitator	0	Assist Facilitator with committee meetings.	Effective 6-1-2014, no longer working on project
*Facilitator	10	Coordinate logistical issues on Florida's SLIGP efforts.	Effective 1-31-15, no longer working on project
*Chief Technology Officer	11.5	Expertise in the technology and law enforcement areas.	No change
*SLERS Communications Expert	11.5	Expertise in radio communications and law enforcement areas.	No change
*Utilities Systems/Engineering Specialist	11.5	Assist in SLIGP activities and research.	No change
*FloridaNet Data Processing Administrator/Design	100	Administer the Florida.gov web site and assist with daily FloridaNet activities	No change
*These positions are a part of the Florida Department of Highway Safety and Motor Vehicles' Subgrant Agreement.			
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**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
DHSMV	Subgrant Agreement	Subrecipient	N	Y	11-8-13	8-30-16	4,768,658	1,229,010	
Televate	Assist with Florida's response to FirstNet's RFI	DHSMV Contract	Y	Y	10-3-14	10-17-14	27,500	0	
LeGrand Technical, LLC	Assist with Florida's response to the FirstNet RFC	DHSMV Contract	Y	Y	10-8-14	10-24-14	34,899	0	
MemberClicks	Communications/ Media Firm	DHSMV Contract	Y	Y	7-1-14	6-30-16	5,795	0	

<b>13b. Describe any challenges encountered with vendors and/or subrecipients.</b>						
N/A						
<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	52,779		52,779	23,661.92		<b>23,661.92</b>
b. Personnel Fringe Benefits	31,293		31,293	10,338.18		<b>10,338.18</b>
c. Travel	4,000		4,000	1,790.70		<b>1,790.70</b>
d. Equipment	0		0	0		<b>0</b>
e. Materials/Supplies	1,800		1,800	117.96		<b>117.96</b>
f. Subcontracts Total *	4,789,554	1,229,010	6,018,564	311,337.17	380,404.91	<b>691,742.08</b>
g. Other	19,110		19,110	4,373.65		<b>4,373.65</b>
Indirect	17,504		17,504	6,274.61		<b>6,274.61</b>
h. Total Costs	4,916,040	1,229,010	6,145,050	357,894.19	380,404.91	<b>738,299.10</b>
i. % of Total	80%	20%	100%	48.5%	51.5%	<b>100%</b>
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>				<b>16c. Telephone (area code, number, and extension)</b>		
Bryan Koon, Director				850-413-9969		
 ↓				<b>16d. Email Address</b>		
				Bryan.Koon@em.myflorida.com		
<b>16b. Signature of Authorized Certifying Official</b>				<b>16e. Date Report Submitted (month, day, year)</b>		
				08/18/15		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

Revised