

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 12-10-S13012
		4. EIN 800749868
1. Recipient Name Florida Division of Emergency Management		6. Report Date (MM/DD/YYYY) 10/29/2013; revised 12/5/2013
3. Street Address 2555 Shumard Oak Blvd.		7. Reporting Period End Date: 09/30/2013
5. City, State, Zip Code Tallahassee, FL 32399		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 09/01/2013	10b. End Date: (MM/DD/YYYY) 08/31/2016	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	80			
2	Training Sessions	N/A			
3	Broadband Conferences	10			
4	Staff Hires	.5			
5	Contract Executions	0			
6	Statutory/Regulatory Changes	N/A			
7	Governance Meetings	0			
8	Education and Outreach Materials	0			
9	Subrecipient Agreements Executed	0			
10	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

- Ten (10) Governance team representatives attended Memphis listening session in June 2013.
- Local and Tribal representatives are fully participating and were included in the Memphis FirstNet workshop.
- DHSMV Executive Director Julie Jones briefed the Florida Senate Appropriations Committee on the FirstNet/FloridaNet project. 80 Stakeholders attended or viewed the presentation.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We recommend NTIA consider making changes to the SLIGP grant process in order to align the grant with FirstNet expectations, particularly related to beginning broadband coverage and MOAs, as well as modeling of business assumptions necessary for MOA process.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We have been very pleased with our efforts to engage all of our stakeholders/partners (including private sector) in governance model and working groups.

We have also been successful in garnering the support of Florida's legislative and executive leadership via numerous briefings, presentations, and internal reports.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed, but we anticipate hiring all staff by Q3, as projected in our Baseline/Expenditure Plan. Current staff listed in 12b is match.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Grant Manager	.5	Provide oversight of all SLIGP activities	Started work on SLIGP

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients) We anticipate contracting with all vendors by Q3.

13a. Subcontracts Table -- Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Communications/ Media Firm	Vendor	N	N	TBD	TBD	104,000	-0-	N/A
TBD	Meeting Planning Services	Vendor	N	N	TBD	TBD	350,000	-0-	N/A
TBD	Court Reporting	Vendor	N	N	TBD	TBD	78,000	-0-	N/A
TBD	Technical Advice on LTE, systems engineering	Vendor	N	N	TBD	TBD	600,000	-0-	N/A
University of Florida	Financial analysis/MOU development	Subrecipient	N	N	TBD	TBD	497,950	-0-	N/A

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	358,779	321,958	680,737		10,676	10,676
b. Personnel Fringe Benefits	106,110	109,327	215,437		155	155
c. Travel	957,440	65,642	1,023,082		9,217	9,217
d. Equipment	0	0	0			
e. Materials/Supplies	124,740	4,210	128,950			
f. Subcontracts Total	1,132,000	0	1,132,000			
g. Other	2,209,471	31,172	2,240,643		30,000	30,000
Indirect	27,500	696,701	724,201			
h. Total Costs	4,916,040	1,229,010	6,145,050		50,048	50,048
i. % of Total	80%	20%	100%		4%	.008%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Bryan Koon, Director				850-413-9969		
				16d. Email Address		
				Bryan.Koon@em.myflorida.com		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				12/06/2013		

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