

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	13-10-513013
1. Recipient Name Georgia Emergency Management Agency				4. EIN:	580973190
				6. Report Date (MM/DD/YYYY): 5/29/2018	
3. Street Address 935 East Confederate Avenue SE, Building 5				7. Reporting Period End Date: (MM/DD/YYYY) 5/29/2018	
5. City, State, Zip Code Atlanta, GA 30316					
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY) 8/1/2013		10b. End Date: (MM/DD/YYYY) 2/28/2018			
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	3,473	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	42	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	1.56	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	2	Actual number of contracts executed during the period of performance		
5	Governance Meetings	5	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	60,362	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	N/A	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet		
9	Phase 2 - Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 - Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 - Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 - State Plan Decision	Complete Dataset Submitted to FirstNet			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>The State of Georgia conducted 3,473 stakeholder engagement meetings during the SLIGP Granting funding process. During these stakeholder engagement meetings topics such as but not limited to coverage, capacity, functionality, operations, cost, benefits of priority and preemption, mission critical position to talk, and APP ecosystems were presented and discussed at length. The FirstNet Coordinator organized stand alone stakeholder meetings, presented a various public safety meetings (EMAG, GAFC, GSA), and addressed inquiries from key stakeholders (fire chiefs/EMA directors/police chiefs/EMS personnel). Georgia used SLIGP funds to create a website which allowed us to reach stakeholders as well as members of the public. A month newsletter was sent to key stakeholders during the life of the grant. As need critical updates where issued as well via email, examples include a notice of opt in and information on the pricing for Georgia for FirstNet. The site had 60,362 hits during the life of SLIGP. Following the initial launch the FirstNet Coordinator maintained and updated the web site. The Georgia FirstNet web site has pages covering topics such as new, "What is FirstNet", Resources, Events, and Contact Information. We found the site to be very useful as method to reach a broad audience. A Georgia FirstNet Coordinator position was created and funded by this grant.</p>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
Georgia Plans to continue the Georgia FirstNet website, attend events as requested, and meet those requirements set forth in the SLIGP 2.0 grant.					

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

All necessary data for the SLIGP was collected by the FirstNet Coordinator. A survey was sent to all public safety agencies which helped to identify needs and determine the number of public safety agencies and users with Georgia. The data was used to create a heat map showing where the must user are located within the State. During stakeholder engagement meetings information obtained from attendees was used to help shape our response to the State Plan and provide input to AT&T and the FirstNet Authority.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

GEMA/HS plans to collect data on the number agencies and devices (phones/mdc/aircards) that opt to join FirstNet.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

GEMA/HS learned the importance of outreach and keeping the key stakeholders informed throughout the process. We used the web site, emails, in person meetings, and telephone calls to keep people informed.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
Project Coordinator	0.71	Oversees the grant administration and responsible for overall management of initiatives and coordinating the activities.	
SWIC (911 Director)	0.14	Coordinate SCIP revisions and coordinate the PSBN with specific existing state communication programs.	
Chief of Special Projects	0.36	Managed all of the state's interoperable communications efforts and the PSBN was a direct report.	
Asst Director of Homeland Security	0.09	Served as liaison between GEMA Director and various special projects as well as other agencies.	
Compliance Officer	0.14	Served as SLIGP Grants Compliance Specialist, tracked expenditures and in-kind match.	
Grants Specialist	0.05	Developed, reviewed, and submitted all post-award SLIGP grant revisions and financial reports.	
Financial Ops Specialist	0.05	Processed an tracked expenditures. Director of Operations & SOC Director both FTEs .01 (input for SLICP operational requirements)	
Dir of Operations	0.01	Heads the division in which the Communication Manager is housed and provide supervision and input related to operational requirement	
SOC Director	0.01	Directly supervise the Communications Manager and provide supervision and input related to operational requirements .	

Part D: Contracts and Funding

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the “Subcontracts Total” in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
White Post	website development	vendor	Y	\$6,075.00	\$0.00
Ga. Tech Conference Center	State Consultation, Facilitation, Room Rental	vendor	Y	\$7,080.00	\$0.00

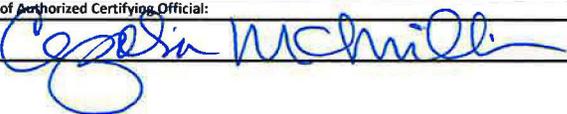
Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$527,109.00	\$126,720.00	\$653,829.00	\$259,199.25	\$26,840.00	\$286,039.25
b. Personnel Fringe Benefits	\$252,174.00		\$252,174.00	\$158,550.79		\$158,550.79
c. Travel	\$72,910.00		\$72,910.00	\$25,800.45		\$25,800.45
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$26,504.00		\$26,504.00	\$9,404.91		\$9,404.91
f. Subcontracts Total	\$1,206,360.00		\$1,206,360.00	\$13,155.00		\$13,155.00
g. Other	\$21,600.00	\$399,944.00	\$421,544.00	\$13,981.28	\$166,073.00	\$180,054.28
Indirect			\$0.00			\$0.00
h. Total Costs	\$2,106,657.00	\$526,664.00	\$2,633,321.00	\$480,091.68	\$192,913.00	\$673,004.68
i. % of Total	80%	20%	100%	71%	29%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet and funded a website for information exchange and stakeholder engagement. No challenges were encountered.
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet. No challenges were encountered.
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet. The FirstNet Coordinator was able to meet the needs of our stakeholders. No challenges were encountered.
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Agree	What was most helpful? What challenges did you encounter?	Georgia used an existing statewide communications group to complete this task. No challenges were encountered.
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet. The FirstNet Coordinator was able to attend required meetings and was used to purchase and setup the Georgia FirstNet web site.. No challenges were encountered.
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet. No challenges were encountered.
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet. No challenges were encountered.
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	Yes, the SLIGP funds allowed Georgia to hire a dedicate staff member to focus on FirstNet. No challenges were encountered.

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number, and extension)	404-635-7041
Ceporia McMillian, Preparedness Grants and Programs Manager		Email Address:	ceporia.mcmillian@gema.ga.gov
Signature of Authorized Certifying Official:		Date:	5/29/2018
Sign here 		updated 6/11/18	