

<b>U.S. Department of Commerce</b>		<b>2. Award or Grant Number</b> 13-10-S13013			
<b>Performance Progress Report</b>		<b>4. EIN</b> 580973190			
<b>1. Recipient Name</b> Georgia Emergency Management Agency		<b>6. Report Date (MM/DD/YYYY)</b> 02/04/2014 (revised from 01/24/2014)			
<b>3. Street Address</b> 935 East Confederate Avenue, SE		<b>7. Reporting Period End Date:</b> 12/31/2013			
<b>5. City, State, Zip Code</b> Atlanta, GA, 30316		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly		
<b>10a. Project/Grant Period</b> Start Date: 08/01/2013	<b>10b. End Date: 07/31/2016</b>				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	153			
2	Broadband Conferences	0			
3	Staff Hires	.52			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Outreach Materials/Website	150			
7	Phase II Activities	0			
8					
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
<p>Three stakeholder presentations were given on the overview of FirstNet. Continued discussions with GTRI (proposed contractor) to refine scope of work before contract is executed. Chief of Special Projects continued partial FTE effort on project, conducted interviews for program manager; additional staff time/ hires expected in Q3. One full meeting of PSIEC working group held. Several flyers distributed. Second quarter continued focus on strategy and organizational activities.</p>					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>					
No major changes foreseen at this time.					
<b>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</b>					
Current projections are that main contractor will now be signed in Q3 and that targeted pace of outreach activities will increase beginning in latter part of Q3.					

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**  
 Working group structure formed to provide more frequent interaction between internal SLIGP efforts and stakeholder agencies is working as foreseen. Planning for a regional meeting in early Q3 with regional state partners to establish relations and discuss common concerns/best practices.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed.**  
 Project is not fully staffed. Planning delays and personnel recruitment issues have slowed the process. Target to meet projected staff levels by middle of Q3. No major project delays are foreseen.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.15	position is existing, began partial work on project in Q2	Began work on effort
Chief of Special Projects	.40	Began organizational efforts for the project in Georgia, finalized SLIGP grant process	Continued work on effort
Asst Director of Homeland Security	.10	position is existing, began partial work on project in Q2	Began work on effort
Compliance Officer	.15	position is existing, began partial work on project in Q2	Began work on effort
Grants Specialist	.05	position is existing, began partial work on project in Q2	Began work on effort
Financial Ops Specialist	.05	position is existing, began partial work on project in Q2	Began work on effort
Dir of Operations	.01	position is existing, began partial work on project in Q2	Began work on effort
SOC Director	.01	position is existing, began partial work on project in Q2	Began work on effort

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
GTRI	Outreach, education meetings, facilitation, website development	Vendor	N	N	TBD	TBD	\$1,044,360	0	

Add Row

Remove Row

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None expected. RFP in Q2.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$413,866	\$126,720	\$540,586	\$26,407	\$11,763	<b>\$38,170</b>
b. Personnel Fringe Benefits	\$197,998		\$197,998	\$15,194		<b>\$15,194</b>
c. Travel	\$84,460		\$84,460	\$6,432		<b>\$6,432</b>
d. Equipment						
e. Materials/Supplies	\$13,600		\$13,600	\$981		<b>\$981</b>
f. Subcontracts Total	\$1,044,360		\$1,044,360			
g. Construction						
h. Other	\$1,552,373	\$699,944	\$2,252,317		\$4,970	<b>\$4,970</b>
i. Total Costs	\$3,306,657	\$826,664	\$4,133,321	\$49,014	\$16,733	<b>\$65,747</b>
j. % of Total	80%	20%	100%	75%	25%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official**

Micah Hamrick  
 Director-Homeland Security Division

**16c. Telephone (area code, number, and extension)**

404-635-7080

**16d. Email Address**

micah.hamrick@gema.ga.gov

**16b. Signature of Authorized Certifying Official**



**16e. Date Report Submitted (month, day, year)**

2-4-14

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.