

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	66-10-513066
				4. EIN:	980018947
1. Recipient Name	Guam Homeland Security / Office of Civil Defense			6. Report Date (MM/DD/YYYY)	1/30/2018
3. Street Address	2218 Chalan Palasyo			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2017
5. City, State, Zip Code	Agana Heights, Guam 96910			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	111	Western Pacific Fire Chief Conference, public safety personnel and other interested stakeholders re: NPSBN		
2	Individuals Sent to Broadband Conferences	2	FirstNet Pacific Islands Meeting 2017		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	No hires during this quarter		
4	Contracts Executed	3			
5	Governance Meetings	2	ICWG Meetings		
6	Education and Outreach Materials Distributed	190	www.GuamPSBN.org website statistic, outreach material, outreach video presentation		
7	Subrecipient Agreements Executed	0	None		
8	Phase 2 - Coverage	Stage 5 and 6			
9	Phase 2 - Users and Their Operational Areas	Stage 5 and 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter:		
10	Phase 2 - Capacity Planning	Stage 4	<ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
11	Phase 2 - Current Providers/Procurement	Stage 4			
12	Phase 2 - State Plan Decision	Stage 2			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
During Quarter 18, the SPOC and SLIGP Program Coordinator traveled to Honolulu, Hawaii for the FirstNet Pacific Islands Meeting to meet with FirstNet and AT&T officials along with Pacific Territory representatives from American Samoa and CNMI; Hawaii representatives were also present and discussion centered around the solution for the 3 Pacific territories that do not have an AT&T footprint. In October, the DRAFT State Plan Portal was also opened to Guam's Public Safety Review and comments. On December 13, FirstNet Chief Customer Officer Rich Reed and AT&T Director of Outreach and Consultation Doug Clark visited Guam and delivered the official 90-day notification letter to Guam's Governor and met with the ICWG Executive Committee. The emergency management outreach video and fire/EMS outreach video were completed. Copy of the video was given to Guam Fire Department to disseminate to their fire personnel; the law enforcement video is still in production with a target completion date of 1/31/2018.					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>					
none at this time.					
<b>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</b>					
<b>11d. Describe any success stories or best practices you have identified. Please be as specific as possible.</b>					

<b>12. Personnel</b>								
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.								
12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.								
Job Title	FTE%	Project (s) Assigned					Change	
Program Coordinator III	100%	Manages SLIGP - financial, outreach/education activities; data collection and any related activities involving the SLIGP and Nationwide Public Safety Broadband Network						
13. Subcontracts (Vendors and/or Subrecipients)								
13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.								
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Westin Resort Guam	Meeting room space for Governance/FN meetings	Vendor	Y	Y	12/1/2018	9/30/2018	\$500.00	\$0.00
Sheraton Laguna Resort	Meeting room space for Governance/FN meetings	Vendor	Y	Y	12/1/2018	9/30/2018	\$500.00	\$0.00
Hyatt Regency Guam	Meeting room space for Governance/FN meetings	Vendor	Y	Y	12/1/2018	9/30/2018	\$500.00	\$0.00
KUAM	Video Production Services	Vendor	Y	Y	4/18/2017	9/30/2017	\$7,500.00	\$0.00
American Printing	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Fast Copy Factory	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Copy Express	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Guam Webz	Hosting and Maintenance of GuamPSBN.org	Vendor	Y	Y	12/20/2016	3/31/2018	\$13,520.00	\$0.00
Westin Resort Guam	Meeting room space for Initial Consultation Mtg	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Sheraton Laguna Resort	Meeting room space	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Pacific Star Hotel	Meeting room space	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Copy Express	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Fast Copy	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Victoria Printing	Printing/Copying/Banner Production	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Guam Webz	Website Developer	Vendor	Y	Y	8/20/2015	12/31/2015	\$1,848.00	\$0.00
Victoria Printing	Graphic Design Services	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
American Printing	Printing/Production services	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
Copy Express	Printing/Copying/Banner Production	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
Sorensen Media Group	Video Production Services	Vendor	Y	Y	9/21/2015	12/31/2015	\$5,000.00	\$0.00
13b. Describe any challenges encountered with vendors and/or subrecipients.								
14. Budget Worksheet								
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.								
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)		
a. Personnel Salaries	\$166,200.20	\$0.00	\$166,200.20	\$143,139.52		\$143,139.52		
b. Personnel Fringe Benefits	\$78,822.71	\$0.00	\$78,822.71	\$44,971.33		\$44,971.33		
c. Travel	\$83,360.00	\$0.00	\$83,360.00	\$71,668.08		\$71,668.08		
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
e. Materials/Supplies	\$25,800.00	\$0.00	\$25,800.00	\$10,772.85		\$10,772.85		
f. Subcontracts Total	\$148,397.35	\$0.00	\$148,397.35	\$33,849.94		\$33,849.94		
g. Other	\$10,000.00	\$0.00	\$10,000.00	\$2,010.00		\$2,010.00		
h. Indirect	\$16,719.74	\$0.00	\$16,719.74	\$9,634.33		\$9,634.33		
i. Total Costs	\$529,300.00	\$0.00	\$529,300.00	\$316,046.04	\$0.00	\$316,046.04		
j. % of Total	100%	0%	100%	100%	0%	100%		
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.								
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		671-478-0282		
CHARLES V. ESTEVES, ADMINISTRATOR, OFFICE OF CIVIL DEFENSE				16d. Email Address:		leigh.pareda@ghs.guam.gov		
16b. Signature of Authorized Certifying Official:				Date:		1/30/2018		