

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	15-10-S13015
		4. EIN:	996000896
1. Recipient Name	State Department of Defense	6. Report Date (MM/DD/YYYY)	1/20/2017
3. Street Address	3949 Diamond Head Road	7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2016
5. City, State, Zip Code	Honolulu, Hawaii 96816	8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/18/2018

11. List the individual projects in your approved Project Plan			Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
	Project Type (Capacity Building, SCIP Update,)	Project Deliverable Quantity (Number & Indicator Description)			
1	Stakeholder Meetings	498			
2	Broadband Conferences	2			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	243			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 5			
9	Phase 2 – Users and Their Operational Areas	Stage 5			
10	Phase 2 – Capacity Planning	Stage 5			
11	Phase 2 – Current Providers/Procurement	Stage 5			

12	Phase 2 – State Plan Decision	Stage 5
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11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Fourth quarter activities were slower due to a number of factors, including holidays and travel schedules for stakeholders. While the "governance" section indicates only "1", much of the outreach and education that occurred were activities to promote development of a Governance body through legislation; these activities were a part of the State's participation in the National Governors Association Policy Academy on Interoperable communications. Hawaii's project is centered on forming a strong state/county governance body to oversee public safety communications as it currently stands with an eye toward planning for the NPSBN, specifically review of the FirstNet state plan. The state has worked hard to ensure key policy makers and stakeholders understand the significance of interoperable public safety communications. During this quarter draft legislation has been written by a team of state stakeholders; the Attorney General's office has agreed to co-chair the new Governance entity. SPOC has met with legislative leadership and met with Speaker staff re FN following the NCSL meeting. Outreach to county's mayors was begun to ensure their understanding and buy-in, again, tying project to FirstNet deployment. Work with stakeholders has occurred regarding reconfiguration of Band 14 which engaged stakeholder thinking broadly as to FirstNet possibilities. Challenges remain with a lack of staff to assist with outreach activities. Governance is an ongoing discussion as it is important to engaging both stakeholders and the public. Attendees maintain interest in the progress and maintain interest in the state plan. During this quarter, SWIC attended 2 of 3 meetings of the E911 Board and updated stakeholders on the status of FirstNet and encouraged their participation when the Plan is provided. The Band 14 Project has been on-going and has engaged stakeholders in strategic meetings that should help engage stakeholders in planning forward once the State Plan is provided. Meeting was held with State Procurement Director who had a number of questions, but is desirous of being engaged in any review of the State Plan. SWIC continues participated in on-going meetings with the Western States committee, a group of states which meet bi-monthly to share ideas which can be shared among state stakeholders. Another on-going challenge is the autonomy of the counties and engaging in a conversations that encourage strong collaboration opportunities in this effort between the state and counties.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

This issue has not changed. The on-going issue for Hawaii remains the lack of resources, both in personnel and dollars. Travel intrastate and to the mainland is essential to keep local stakeholders engaged and keep the SPOC and at least one or two other individuals involved in national efforts. Local travel is important to meet with Mayors, and other county stakeholder entities; these relationships remain critical to the engagement of state and county stakeholders review of the draft Plan. As the time gets closer to FirstNet submitting the Hawaii state plan, the issue of dollars is even more critical. Dollars must be available to assist the state in getting the key stakeholders to meetings and to contract, if necessary, with an additional expert or experts to help advise the Hawaii team. By the time the Plan is submitted to the state (according to FN's projection) most of the grant dollars may be gone.

In late December 2016, the Statewide Interoperable Coordinator submitted her resignation, departing January 2017; efforts are underway to have a replacement as quickly as possible. In the interim, the Homeland Security Administrator will be responsible for all activities.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible. Being a one of the States selected to participate in the NGA Policy Academy is important to help move forward governance in Hawaii. This was a competitive process and we were proud to be selected as one of 5 states. FN was present at the kick-off meeting and tied the efforts of the Academy to how important is governance in moving forward state plans, as well as overseeing

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Lack of staffing continues to be a challenge. Current staff already have full time responsibilities which are also critical. While there is a synergy, it is still a challenge to keep current and keep up the performance we expect from ourselves. This statement continues report to report; it will be urgent for Hawaii's full and vital review of the draft State Plan.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Statewide Interoperable Communications Coordinator	0	Salary is now being supported by the state;	Yes

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keller and Heckman	Legal consultation	vender prime	Y	Y	Fall 2013	6/30/2015	\$200,000.00	\$0.00
Keller and Heckman	Legal consultation	vender prime	Y	Y	8/4/2015	6/30/2016	\$95,000.00	\$0.00
SSFM	Outreach and Planning	vender prime	Y	Y	4/15/2015	7/1/2016	\$248,323.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$118,750.00	\$122,530.00	\$241,280.00	\$19,786.00	\$120,980.00	\$140,766.00
b. Personnel Fringe Benefits	\$51,050.00	\$51,775.00	\$102,825.00	\$10,738.00	\$48,564.00	\$59,302.00
c. Travel	\$127,412.00		\$127,412.00	\$156,528.00		\$156,528.00
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies			\$0.00			\$0.00
f. Subcontracts Total	\$574,863.00	\$43,714.00	\$618,577.00	\$478,304.00		\$478,304.00
g. Other			\$0.00			\$0.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$872,075.00	\$218,019.00	\$1,090,094.00	\$665,356.00	\$169,544.00	\$834,900.00
j. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Arthur J. Logan
Major General, Adjutant General

16c. Telephone (area code, number, and extension)

808-733-4246

16b. Signature of Authorized Certifying Official:

16d. Email Address:

dolores.m.cook@hawaii.gov

3/1/2017