

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	15-10-S13015
		4. EIN:	996000896
1. Recipient Name	State Department of Defense	6. Report Date (MM/DD/YYYY)	10/20/2017
3. Street Address	3949 Diamond Head Road	7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2017
5. City, State, Zip Code	Honolulu, Hawaii 96816	8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/18/2018

11. List the individual projects in your approved Project Plan			Total Number of Deliverables	Total Number of Deliverables Approved by the State	Percent of Total Deliverables Approved
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & indicator Description)			
1	Stakeholder Meetings	596			
2	Broadband Conferences	4			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	0			
6	Education and Outreach	265			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 5 and 6			
9	Phase 2 - Users and Their Operational Areas	Stage 5 and 6			
10	Phase 2 - Capacity Planning	Stage 5			
11	Phase 2 - Current Providers/Procurement	Stage 5			
12	Phase 2 - State Plan Decision	Stage 6			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

July was focused on the State Plan review and meetings with AT&T. The Plan was submitted the last week of July as required; the Governor OPTED-In mid-August.

An analysis of the Plan and multiple discussions with the ATT resulted in the Governor's decision to OPT-IN.

In order to get to the OPT-IN with the Governor, meant meeting with the Mayors, the county Administrators, communication personnel and the ATT staff.

We continue to work with the communication staff to be prepared for the ATT developments when ready.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The staff remains slim but right now as we are in a down period awaiting the delivery of the Final State Plans. The primary focus is working with local ATT on their commitments to the State of Hawaii and our own constituents.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible. Being a one of the States selected to participate in the NGA Policy Academy is important to help move forward governance in Hawaii. This was a competitive process and we were proud to be selected as one of 5 states. FN was present at the kick-off meeting and tied the efforts of the Academy to how important is governance in moving forward state plans, as well as overseeing**

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Lack of staffing continues to be a challenge. The SWIC contributes at least 50 percent of time to the FirstNet / SLIGP efforts (salary state funded); this will increase as the plans are released. While there is a synergy, it is still a challenge to keep current and keep up the performance we expect from ourselves. This statement continues report to report; it will be urgent for Hawaii's full and vital review of the draft State Plan.

**12b. Staffing Table**

Job Title	FTE%	Project (s) Assigned	Change
Statewide Interoperable Communications Coordinator	0	Salary is state funded.	NO

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keller and Heckman	Legal consultation	vender prime	Y	Y	Fall 2013	6/30/2015	\$106,868.00	\$0.00
Keller and Heckman	Legal consultation	vender prime	Y	Y	8/4/2015	6/30/2016	\$95,000.00	\$0.00
Pending	Legal consultation		Y	N			\$52,124.00	
SSFMM	Outreach and Planning	vender prime	Y	Y	4/15/2015	2/28/2018	\$374,520.00	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

A new contract will be required for the legal contract. The contract was closed, therefore necessitating new contract. As the new budget was being completed it was discovered the error in the contract amount. The Legal was not restated in the amount between the supplement and the original contract. The original was \$200,000 but was adjusted to \$106,868 due to time and new supplement initiated.

**i. Total Costs**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved. The match has been met for this grant performance period.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$48,299.00	\$163,980.00	\$212,279.00	\$19,786.00	\$141,695.00	\$161,481.00
b. Personnel Fringe Benefits	\$20,420.00	\$54,039.00	\$74,459.00	\$10,738.00	\$67,646.00	\$78,384.00
c. Travel	\$174,844.00	\$0.00	\$174,844.00	\$167,686.00		\$167,686.00
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies			\$0.00			\$0.00
f. Subcontracts Total	\$628,512.00		\$628,512.00	\$541,773.00		\$541,773.00
g. Other			\$0.00			\$0.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$872,075.00	\$218,019.00	\$1,090,094.00	\$739,983.00	\$209,341.00	\$949,324.00
j. % of Total	80%	20%	100%	78%	22%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>		<b>16c. Telephone (area code, number, and extension)</b>
Arthur J. Logan Major General, Adjutant General		808-733-4246
<b>16b. Signature of Authorized Certifying Official:</b>		<b>16d. Email Address:</b>
		dolores.m.cook@hawaii.gov
		10/20/2017