

U.S. Department of Commerce		2. Award or Grant Number 15-10-S13015		Expiration Date: 8/31/2016	
Performance Progress Report		4. EIN 996000896			
1. Recipient Name Hawaii Department of Defense		6. Report Date (MM/DD/YYYY) 03/31/2014			
3. Street Address 3949 Diamond Head Road		7. Reporting Period End Date: 03/31/2014			
5. City, State, Zip Code Honolulu, Hawaii 96815		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: (MM/DD/YYYY) 8/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	327			
2	Broadband Conferences	15 individuals meetings/conferences			
3	Staff Hires	0			
4	Contracts	1*			
5	Governance Meeting	2 individuals/meetings			
5	Working Group	0			
6	Education and Outreach	200 persons			
7	Sub recipient Agreements	0			
8	Phase II Activities	NA			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>1) Stakeholder Meetings: 1) Grantee contracted with a planning organization to assist in the outreach planning and development phase of this contract and is using OIMT outside counsel to assist with any legal matters related to SLIGP (* the Outreach contract notice to proceed was issued after the quarter); 2) grantee presented at 12 grant related stakeholder meetings, with participants ranging from 2-150; total number is reflected includes individuals who attended several meetings; 3) reached out to County Emergency Manager to begin development of county (Hawai'i) community and stakeholder meetings; 4) met with Department of Land and Natural Resources (DLNR) IT contact to collaborate about FirstNet and convergence between IT and LMR; 5) CIO (SPOC) changed in January; new CIO confirmed in March; SPOC to be named; 6) OIMT web staff prepared an outline for a SWIC website upon which the SLIGP and FirstNet documents and information will be shared in Hawaii; 7) outreach plan for each island is being formulated with new contractor with dates, occasions, groups, individuals to be named and a timeline identified; 8) SCIP workshop was held in January with 35 state and local stakeholders in attendance. At least ½ of the discussion concerned FirstNet and how the SCIP plan as it evolves must consider the deployment of the NPSBN in Hawaii and how the efforts of stakeholders will be critical in the planning process; 9) SWIC presented FirstNet initiative at the DoD Grants Workshop in January. Over 60 people were in attendance from federal, state, and local stakeholder groups; 10) geography continues to challenge outreach efforts so continued energy goes toward having key points of contact in each county identified who can assist in bringing participants to the table with defined frequency so speakers can be</p>					

- scheduled; 11) 10 stakeholders were sent to the IWCE conference in Las Vegas. Those individuals attended workshops on FirstNet and LMR/IT related technologies; they will be asked to become a part of the outreach efforts in their respective communities and stakeholder groups; 12) attended security briefing by DHS Cyber Intelligence division; this briefing tied in to the participation of the SWIC in the CAPTAIN program being developed by DHS/OEC related to FirstNet security concerns; 13) 3 power points were prepared for use at the different stakeholder meetings; others are contemplated leveraging other states' and FirstNet work, where appropriate, for Hawaii.
- 2) Stakeholder meetings included: E911 Board meeting; City and County of Honolulu Regional Planning Zone meeting; Hawai'i Emergency Preparedness Executive Consortium (HEPEC) quarterly meeting; introduced FirstNet as a topic for the next HEPEC meeting in April; Hawaii Digital Government Summit/presentation ; US Coast Guard: Captain of Port and staff briefed on FirstNet; SCIP meeting, State Department of Defense Preparedness Grant meeting; Hawai'i National Guard Security planning meeting; meeting with Judiciary emergency planners; meeting with deputy Attorney General related to governance and outside counsel needs; met w/ CERT planning team on Kaua'i; met with Hawaii County Civil Defense to discuss outreach to that community and strategies for effective participation; met with IT director of Hawaii County to inform of synergies of FirstNet and LMR; met with TAG and CIO to discuss possible governance changes-used TA available through DHS to examine current structure and provide Governance leadership with concepts for change to current structure to better meet the needs of HI now.
 - 3) Outreach has included: E911 Board, Western States bi-monthly meetings; meetings with Early Builders Advisory Committee, SCIP members awareness of SLIGP and SCIP synergy for long term planning; outreach to island territories and the State of Alaska to discuss possible Broadband summit.
 - 4) Conferences: SLIGP-Atlanta: 4 people attended. Atlanta was selected by then-named SPOC. The Statewide Interoperable Coordinator made contact with Puerto Rico and US Virgin Islands as possible participants in Hawaii's efforts to collaborate on island state/nations issues related to NPSBN; SLIGP-Phoenix: the SWIC attended the Western Region meeting as the constituency is one with which Hawaii has long worked. Synergies here were very good and it was an opportunity to have voice and provide leadership to territories in attendance: American Samoa and Guam. Alaska also discussed joining HI in collaborating on a broadband summit based on all of our diverse needs; IWCE: premier conference bringing together key LMR and IT stakeholders as well as active FirstNet presentations and participation. SWIC and Grants Administrator were selected to participate in the Executive Leadership Program sponsored by DHS. Contacts were made with public safety constituents from all levels of experience in Hawaii, plus the Senior Intelligence Officer for the Hawaii State Fusion Center. The Deputy Fire Chief from Guam was also a participant and very interested in working more with Hawaii as regards FirstNet; the same to be said for a participant from the US Virgin Islands.
 - 5) FirstNet quarterly meeting: telephonic. This meeting was attended by SWIC and representative from OIMT.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Not at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Governance, as currently structured, was evaluated by a consultant from DHS/OEC as part of the Technical Assistance program available to the State. The semi-final report has been submitted for review before any forward movement. A couple of items bear noting: 1) the CIO resigned in mid-January; he remained SPOC through March; the SPOC is in transition. SCIP: The SCIP plan is undergoing a re-write with the goal of tying communication and FirstNet efforts more tightly with planning for the future to consider convergence of LMR and the NPSBN. Because many state and local decision making processes can be very long, timing is an issue for achieving some of the objectives of the grant. Key individuals are often "off-island" which can mean a week lost as opposed to 2-3 days on the mainland. There is a lack of resources to assist the SWIC. The State Grant Administrator is very collaborative in this grant, but does not have sufficient time to give to the individual projects. It is hoped that the contractor will be able to help move the outreach and education forward. Design and implementation of the website will also be a task accomplished by the contractor in collaboration with SWIC and some stakeholders. Planning for a kick-off stakeholder meeting and/or a series of meetings in the 3rd quarter will be essential. As noted previously, there is some interest among our Territories and the state of AK to work with Hawaii toward a collaborative broadband planning session. Because of the multiple time zones and length of travel necessary, this effort may take longer.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. SWIC is the key staffer leading this effort. She is working at 55% or more on the project

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator (SWIC)	.55	Project Manager for SLIPG activities	Started work on SLIGP

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Legal Counsel	Vendor	Y	Y	As Rqd	As Rqd	0	0	N/A
SSFM	Plan Development	Vendor	Y	Y	TBD	TBD	\$124,323.00	0	14.3%
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$472,339	0	N/A

13b. Describe any challenges encountered with vendors and/or sub recipients.

Contract awarded March 2014; funds certified; notice to proceed April 2014. Purpose of the contract is for Outreach and Education related to FirstNet.

Outside counsel expertise is available through OIMT. OIMT vetted applications through the process of procurement in the Attorney General’s office. The Scope of Work for that contract includes work that may be needed related to FirstNet and SLIGP. Contractor engaged with Hawaii SLIGP and FirstNet efforts: governance planning, SCIP meeting to tie to FirstNet, grants presentation meeting, outreach strategy

As the program matures, more staff or appropriate contractors for specific purposes will be required to assist the SWIC.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$156,750	\$156,750	0	\$35,503	\$35,503
b. Personnel Fringe Benefits	0	\$61,269	\$61,269	0	\$14,862	\$14,862
c. Travel	\$149,736	0	\$149,736	\$6,689	0	\$6,689
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	0	0	0	67	0	\$67
f. Subcontracts Total	\$722,339	0	\$722,339	0	0	0
g. Other	0	0	0	0	0	0
h. Total Costs	\$872,075	\$218,019	\$1,090,094	\$6,756	\$50,365	\$57,121
i. % of Total	80%	20%	100%	.007%	100%	100%

Note: The match was contributed for the match January 1 – March 31, 2014. 322 hours contributed @ \$45.67 per hour for total contribution of \$14,705.74; Fringe rate computed at 42% for \$6,176.41.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

DARRYLL D. M. WONG
MAJOR GENERAL
THE ADJUTANT GENERAL

16c. Telephone (area code, number, and extension)

808-733-4246

16d. Email Address

darryll.wong@us.af.mil

16b. Signature of Authorized Certifying Official

16e. Date Report Submitted (month, day, year)

July 16, 2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.