

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	19-10-S13019
				4. EIN:	42-6004563
1. Recipient Name	IOWA DEPARTMENT OF PUBLIC SAFETY			6. Report Date (MM/DD/YYYY):	10/15/2013
3. Street Address	215 EAST 7TH STREET			7. Reporting Period End Date: (MM/DD/YYYY)	5/29/2018
5. City, State, Zip Code	DES MOINES, IOWA, 50319				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	10/15/2013	10b. End Date: (MM/DD/YYYY)	5/29/2018		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	40491	<i>Actual number of individuals reached via stakeholder meetings during the period of performance</i>		
2	Individuals Sent to Broadband Conferences	21	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	3	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)</i>		
4	Contracts Executed	6	<i>Actual number of contracts executed during the period of performance</i>		
5	Governance Meetings	83	<i>Actual number of governance, subcommittee, or working group meetings held during the period of performance</i>		
6	Education and Outreach Materials Distributed	57417	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance</i>		
7	Subrecipient Agreements Executed	2	<i>Actual number of agreements executed during the period of performance</i>		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	<i>Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:</i> <ul style="list-style-type: none"> <li>• Not Complete</li> <li>• Partial Dataset Submitted to FirstNet</li> <li>• Complete Dataset Submitted to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>Outreach was performed at a minimum in each of Iowa's 99 counties. Public/Private summits were held to involve the telecom community in preparing and awareness of the FirstNet initiatives. Iowa establish a Regional Interoperability Committee in each of its 6 homeland security regions. Governance meetings were held online with multiple methods of availability to connect and participate to ensure the maximum amount of participation from agencies across the state. Social media channels and a newsletter were established to provide frequent updates to agencies. We held 2 outreach events that were considered "hands-on" with AT&amp;T present to discuss devices, coverage, and pricing.</p>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
Continuation of SLIGP1 activities					

**Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.**

Data collection was performed through the use of surveys, phone calls, MDST application, and email solicitation.

**Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.**

Data collection will continue as per direction from FirstNet. Other data collection will be used internally for metrics and analysis of marketing and outreach performance.

**Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.**

**Part C: Staffing**

**Staffing Table - Please provide a summary of all positions funded by SLIGP.**

Name	FTE%	Project(s) Assigned	Change
Bureau Chief DPS Comm Lt Lampe position no change title only	50%	SPOC	No
Administrative Assistant	100%	SLIGP Activities	No
ICN Employee Deputy SWIC	100%	SLIGP Activities	Yes - Discontinued
ICN Employee	100%	SLIGP Activities	Yes - Discontinued
ICN Employee	100%	SLIGP Activities	Yes - Discontinued

**Part D: Contracts and Funding**

**Subcontracts Table - Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Federal Engineering	SLIGP Activities	Vendor	N	\$71,781.00	\$17,945.00
Connect Iowa	SLIGP Activities	Vendor	Y	\$182,651.00	\$45,663.00
Unknown Vendor	Phase 2	Vendor	N	\$678,504.00	\$169,626.00
Federal Engineering	SLIGP Activities	Vendor	N	\$162,000.00	\$40,500.00
RICOH	Copier Lease	Vendor	N	\$8,640.00	\$2,160.00

**Budget Worksheet**

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$310,797.00	\$77,699.00	\$388,496.00	\$323,092.30	\$80,773.08	\$403,865.38
b. Personnel Fringe Benefits	\$125,907.00	\$31,476.00	\$157,383.00	\$132,398.52	\$33,099.63	\$165,498.15
c. Travel	\$71,048.00	\$17,764.00	\$88,812.00	\$42,886.66	\$10,721.66	\$53,608.32
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$34,332.00	\$8,583.00	\$42,915.00	\$35,080.12	\$8,770.03	\$43,850.15
f. Subcontracts Total	\$1,047,318.00	\$261,829.00	\$1,309,147.00	\$901,636.18	\$225,409.05	\$1,127,045.23
g. Other	\$66,856.00	\$16,714.00	\$83,570.00	\$69,608.84	\$17,402.21	\$87,011.05
Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Total Costs	\$1,656,258.00	\$414,065.00	\$2,070,323.00	\$1,504,702.62	\$376,175.66	\$1,880,878.28
i. % of Total	80%	20%	100%	80%	20%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP grant our state would not have had the resources to contribute to this initiative.</i>
Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number, and extension)	XXX-XXX-XXXX
Name of Authorized Certifying Official, Title of Authorized Certifying Official		Email Address:	<a href="mailto:x@statename.gov">x@statename.gov</a>
Signature of Authorized Certifying Official:		Date:	5/29/2018
Sign here 			