

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	19-10-S13-019
			4. EIN:	42-6004563
1. Recipient Name	IOWA DEPARTMENT OF PUBLIC SAFETY		6. Report Date (MM/DD/YYYY)	July 30th,2017
3. Street Address	215 EAST 7TH STREET		7. Reporting Period End Date: (MM/DD/YYYY)	June 30th,2017
5. City, State, Zip Code	DES MOINES IOWA 50319		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	8/1/2013	1/31/2018		
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
1	Stakeholders Engaged	10000	Actual number of individuals reached via stakeholder meetings during the quarter	
2	Individuals Sent to Broadband Conferences	3	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter	
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)	
4	Contracts Executed	0	Actual number of contracts executed during the quarter	
5	Governance Meetings	6	Actual number of governance, subcommittee, or working group meetings held during the quarter	
6	Education and Outreach Materials Distributed	12000	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter	
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter	
8	Phase 2 - Coverage	Stage 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>	
9	Phase 2 – Users and Their Operational Areas	Stage 4		
10	Phase 2 – Capacity Planning	Stage 4		
11	Phase 2 – Current Providers/Procurement	Stage 4		
12	Phase 2 – State Plan Decision	Stage 4		
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.				

• Monthly newsletter to over 3800 contacts

- New population segments and vendors engaged with FirstNet state plans
- Metro outreach to each of the states 6 regions with average attendance of 30 people
- Increased communication and outreach with attendance in statewide PSAPs and PSAP supervisor quarterly meetings
- Community outreach requests have averaged about 1/month
- Increased engagement effort with Iowa Counties for awareness and participation
- Social Media use increased on Facebook, Twitter, and YouTube platforms
- Video use and online presentations have improved the ability of participation across Iowa and has been especially noticed in our ISICS Board use of live streaming, YouTube channel, and conference line.
- Each meeting we offer a minimum of 5 different handouts concerning FirstNet
- New plans with FirstNet/AT&T have led to additional engagement and work to provide a process flow for potential users
- 2 county visits in Region 6 where our outreach efforts to improve and increase relations have required additional visits
- Attendance in the Iowa 911 Council Monthly Meeting
- Continued goal of 24 hour turnaround for information requests
- Use of ISICSB committees to further outreach by forwarding newsletter to Public Safety Full-Time and Volunteer Associations


**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**  
 The Board continues to see success with outreach initiatives such as the WISE program, RIC meetings and the FirstNet Public Private Partnership Summit held in April where over 100 individuals were in attendance to learn about FirstNet progress.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Bureau Chief DPS Comm Sgt lampe position no change title only	50%	50% of wages paid by SLIGP funds for SLIGP activities	no
Administrative Assistant	100%	100% of wages paid by SLIGP funds for SLIGP activities	no
ICN Employee Deputy SWIC	100%	100% of wages paid by SLIGP funds for SLIGP activities	yes
ICN employee	100%	Billed monthly on hours dedicated to SLIGP activities	yes
ICN employee	100%	billed monthly on hours dedicated to SLIGP activities	yes

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Federal Engineering	SLIGP ACTIVITIES	VENDOR	N	Y	8/1/2013	3/1/2016	\$71,781.00	
Connect Iowa	SLIGP ACTIVITIES	VENDOR	Y	Y	8/1/2014	8/1/2017	\$182,651.00	
Unknown Vendor	Phase 2	VENDOR	N	N			\$678,504.00	
Federal Engineering	SLIGP ACTIVITIES	VENDOR	N	Y	4/7/2014	4/1/2017	\$162,000.00	
RICOH	COPIER LEASE	VENDOR	N	Y	11/1/2013	10/31/2016	\$8,640.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

New copier lease for 3 years signed. Small increase.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$310,797.00	\$77,699.00	\$388,496.00	\$254,501.32	\$63,625.33	\$318,126.65
b. Personnel Fringe Benefits	\$125,907.00	\$31,476.00	\$157,383.00	\$98,267.50	\$24,566.88	\$122,834.38
c. Travel	\$71,048.00	\$17,764.00	\$88,812.00	\$40,139.65	\$10,034.91	\$50,174.56
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$34,332.00	\$8,583.00	\$42,915.00	\$28,552.63	\$7,138.16	\$35,690.79
f. Subcontracts Total	\$1,047,318.00	\$261,829.00	\$1,309,147.00	\$800,186.62	\$200,046.65	\$1,000,233.27
g. Other	\$66,856.00	\$16,714.00	\$83,570.00	\$44,709.34	\$11,177.33	\$55,886.67
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
i. Total Costs	\$1,656,258.00	\$414,065.00	\$2,070,323.00	\$1,266,357.06	\$316,589.26	\$1,582,946.32
j. % of Total	80%	20%	100%	80%	20%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>		<b>16c. Telephone (area code, number, and extension)</b>	515-725-6113
THOMAS T. LAMPE		<b>16d. Email Address:</b>	<a href="mailto:LAMPE@DPS.STATE.IA.US">LAMPE@DPS.STATE.IA.US</a>
<b>16b. Signature of Authorized Certifying Official:</b>			
THOMAS T. LAMPE 			8/3/2017