

U.S. Department of Commerce		2. Award or Grant Number 19-10-S13019			
Performance Progress Report		4. EIN 42-6004563			
1. Recipient Name Iowa Department of Public Safety		6. Report Date (MM/DD/YYYY) 4-16-14			
3. Street Address 215 East 7 th Street		7. Reporting Period End Date: 03-31-14			
5. City, State, Zip Code Des Moines, Iowa 50319		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (8-1-13)	10b. End Date: (7/31/2016)				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings	24			
2	Broadband Conferences	5			
3	Staff Hires	1			
4	Contract executions	1			
5	Governance Meetings	3			
6	Education and outreach materials	150 PowerPoint slides and FIRSTNET general information			
7.	Sub recipient agreements	0			
<p>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</p> <p><u>Milestone activities:</u> In February we conducted 2 outreach presentations in Fayette County and Linn County. The presentations went well. Fayette County is a small County in Iowa and had the most attendees. (15) Linn County is located in the Northeast part of the State and in a large metropolitan area of Cedar Rapids, Iowa. The attendance was less than Fayette County (9) We are struggling with marketing the FIRSTNET message. We realize that when we contact the person to set these meetings, they are not following up with attendees and have a short email list. We are hopeful that our professional outreach consultant we plan to hire will provide insight on how to improve our attendance. Our secretary has been hired and placed in our office. She is a great asset to our mission. She is an existing DPS employee who has been assigned to our project. Funds for her salary will be paid from SLIGP funds to Administrative services in the Department of Public Safety, where she was assigned as an Administrative Assistant II. We were unable to locate a qualified candidate outside of DPS. We feel this would give us an opportunity to use an existing employee as a start to see what the job will actually entail. We did use another existing employee, Shelly DeForest, (budget analyst 2) for overtime on March 28th for work on the grant. This amount will be reflected on the next quarter due to the overtime not being paid until April 4th, 2014. Our SWIC, James Bogner officially retired March 1st as a full-time SWIC. We did negotiate with Federal Engineering a contract for part-time work with James Bogner until a new SWIC was located and to have Mr. Bogner assist with FIRSTNET issues. We had 5 people attend the SLIGP conference in Phoenix. We conducted 3 Board meetings in West Des Moines at the City Council Chambers. At the Board meeting the SWIC and I updated the board on SLIGP activities and FIRSTNET progress.</p>					

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Continue to push any information to us regarding State consultation and or outreach materials that you feel are current and if any changes to your mission or timeline have occurred.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

In one of the outreach sessions in Fayette County, Iowa, the audiences seemed to grasp the concept and were excited to see this develop. One audience member stated, "we need this and we need to stay on top of this". We are very fortunate to have excellent resources and support in DPS and in the Governor's Office. We also have a great deal going on in the State of Iowa when it comes to improving broadband to all Iowans. (Connect every Iowan act) We feel this will be a partnership that will save dollars for everyone. Our Secretary position has been filled and is a tremendous relief for us. She is a great fit and adapts well.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Still working on getting a full time SWIC to replace James Bogner. Jim is working part-time to assist until a new SWIC is located.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
DPS Interoperability Officer Sgt Lampe	1	50% of wages paid by SLIGP funds for SLIGP activities	NO
Administrative Assistant (secretary)	1	100% of wages paid by SLIGP funds for SLIGP activities	YES

13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Federal Engineering	SLIGP activities	Vendor	N	Y	8-1-13	6-30-14	267,782	66,946	
Connect Iowa	SLIGP Outreach	Vendor	Y	N	-	-	116,480	29,120	

Unknown vendor	Phase 2	Vendor	N	N	-	-	573,040	143,260	
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13b. Describe any challenges encountered with vendors and/or sub recipients.

None during this quarter

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	127,920	31,980	159,900	10,713	2,679	13,392
b. Personnel Fringe Benefits	52,542	13,135	65,677	4,193	1,047	5,240
c. Travel	414,904	103,726	518,630	5,018	1,255	6,273
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	48,326	12,082	60,408	15,903	3,976	19,879
f. Subcontracts Total	957,302	239,326	1,196,628	53,241	13,310	66,551
g. Other	55,264	13,816	69,080	15,627	3,907	19,534
h. Total Costs	1,656,258	414,065	2,070,323	104,695	26,174	130,869
i. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official Thomas Lampe	16c. Telephone (area code, number, and extension) 515-725-6113
	16d. Email Address lampe@dps.state.ia.us
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)

sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.