

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 19-10-S13019
1. Recipient Name Iowa Department of Public Safety		4. EIN 42-6004563
3. Street Address 215 East 7th Street		6. Report Date (MM/DD/YYYY) 7-1-14
5. City, State, Zip Code Des Moines, Iowa 50319		7. Reporting Period End Date: 06-30-14
10a. Project/Grant Period Start Date: (8-1-13)		10b. End Date: (7/31/2016)

11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings	11			
2	Broadband Conferences	2- PCSR ,Iowa Broadband Summit			
3	Staff Hires	0			
4	Contract executions	1			
5	Governance Meetings	3			
6	Education and outreach materials	200 handouts. 1400 emails sent out every 2 weeks on registration for outreach sessions.			
7.	Sub recipient agreements	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities: Our Outreach Specialist is now fully engaged in conducting outreach presentations across the State. Our Outreach Specialist has developed a plan for teaching presentations and creating a distribution list on email. Our list is now up to 1,400 emails that are sent out every 2 weeks for registering for FIRSTNET presentations in Iowa for that county in Iowa. We use constant contact for registration for the outreach presentation. If we notice a week before that the outreach presentation is low in attendance, we contact that county POC and suggest ways of getting more in attendance and ask a series of questions to confirm that they have contacted the people we need in attendance. This has proven to be an effective way of getting numbers to the presentation. Our secretary announced this quarter that she was leaving to another job in state government. Her official last day was June 5th, 2014. We have been hiring her back on overtime (weekends) with her supervisor's permission, to assist with travel and the outreach process. This is the only way we have been able to keep up with the high demand of scheduling that is occurring. We have requested the position to be filled and reclassified as an Administrative Assistant I. We feel the job entails more expertise. We could see that the Secretary we had was conducting work equivalent to a pay grade higher than a Secretary 2. Effective April 7th, 2014 we hired a full time SWIC, Craig Allen thru Federal Engineering. We signed a 1 year contract with the option of renewing the contract 2 more times for a total of 3 years. Our current SWIC (James Bogner) remained in place on an hourly basis (560 total hours contracted) until the transition was complete for the new SWIC to be comfortable with

operations in Iowa. As of June 30th, 2014 the contract for Jim Bogner ended for regular monthly work on an hourly basis. The Interoperability Board has the option of hiring Mr. Bogner as an as needed basis. We have approximately 150 hours remaining for Mr. Bogner to be hired if needed. We intend to use Mr. Bogner for some work when the initial consultation with FIRSTNET meeting is set and subsequent meetings if necessary. Mr. Bogner was very involved in the process and we feel he is an asset to keep on board until we are comfortable with our progress. Mr. Bogner assisted us with the State consultation package which was sent in on June 26th, 2014. FIRSTNET has acknowledged they have received the package and will be back in touch.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

During quarterly calls it would be beneficial if any State or any FIRSTNET management could brief on State Consultation if any occurred. This will help gain insight on the process.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We are excited about the Outreach Program and how effective the program has become. Our distribution list has grown each month on email. We have some interest in forming Regional Interoperability Committees (RICS) which was our goal. We are also very fortunate to have state legislation in place that requires each County in Iowa to submit a name of the Point of Contact in which to receive information that the Interoperability Board requests. This legislation was passed last year and has become an effective means of contacting each county for outreach presentations.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
DPS Interoperability Officer Sgt. Lampe	1	50% of wages paid by SLIGP funds for SLIGP activities	No
Administrative Assistant (secretary)	1	100% of wages paid by SLIGP funds for SLIGP activities	No

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13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

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Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Federal Engineering	SLIGP activities	Vendor	N	Y	8-1-13	3-1-15	71,781	17,945	
Connect Iowa	SLIGP Outreach	Vendor	Y	Y	3-24-14	7-31-14	182,651	45,663	
Unknown vendor	Phase 2	Vendor	N	N	-	-	678,504	169,626	
Federal Engineering	SLIGP activities	Vendor	N	Y	4-7-14	4-1-15	162,000	40,500	
RICOH	Copier lease	Vendor	N	Y	11-1-13	10-31-16	8,640	2,160	

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13b. Describe any challenges encountered with vendors and/or sub recipients.

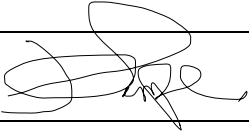
Connect Iowa has not sent us an invoice as of July 2nd, 2014. I have also not received a monthly progress report per contract terms. I have emailed the program manager requesting the monthly reports for 3 people that are required to submit progress reports.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	183,805	45,951	229,756	27,123	6,781	33,904
b. Personnel Fringe Benefits	81,480	20,370	101,850	11,426	2,856	14,282
c. Travel	215,652	53,913	269,565	7,719	1,930	9,649
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	42,833	10,709	53,542	13,599	3,400	16,999
f. Subcontracts Total	1,103,576	275,894	1,379,470	76,521	19,130	95,651
g. Other	28,912	7,228	36,140	18,515	4,629	23,144
h. Total Costs	1,656,258	414,065	2,070,323	154,903	38,726	193,629
i. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award

documents.	
16a. Typed or printed name and title of Authorized Certifying Official Thomas T. Lampe	16c. Telephone (area code, number, and extension) 515-725-6113
	16d. Email Address lampe@dps.state.ia.us
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) 7/30/14

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