

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 16-10-S13016			
		4. EIN 82-6000952			
1. Recipient Name State of Idaho Military Division		6. Report Date (MM/DD/YYYY) 10/27/2014			
3. Street Address 4040 Guard St, Bldg. 600		7. Reporting Period End Date: 9/30/2014			
5. City, State, Zip Code Boise, ID, 83705		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency XX Quarterly		
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	83			
2	Conferences / Workshops	1			
3	Contract Executions	2			
4	Staff Hires	0			
5	Outreach Materials	0			
6	Governance	1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>- There have been no major obstacles or challenges encountered this quarter and the local strategies employed were based on education and awareness and have enhanced the program and staff objectives.</p>					
<p><u>Progress this quarter:</u></p>					
<p><u>Stakeholder:</u></p> <ul style="list-style-type: none"> - Scheduled and completed OUTREACH visits to 3 Counties and 1 Tribe (Latah, Clearwater, Nez Perce, and the Nez Perce Indian Tribe.) (7 personnel) - The first Public Safety Broadband Advisory Group (PSBAG) meeting held July 10th 2014. (19 PSBAG members, 21 participants = 40) - Outreach Presentations provided at the "Link Idaho" Broadband Summit, and Ada County Emergency Communications Preparedness Committee (ECPC ,23 personnel) - Presentation provided to the Region 5 District Interoperability Governance Board (DIGB). (13 personnel) 					
<p><u>Conferences/Workshops:</u></p> <ul style="list-style-type: none"> - Attended the OneNet Conference in Spokane, WA. 					

Contract Executions (see 13a below):

- SLIGP/PSBAG Consulting – Vall Technologies
- Idaho Technology Summit - Gloria Totoricaguena

Governance:

- DHS/OEC Broadband State Consultation Prep Workshop held during the PSBAG on July 10th 2014.

Planned activities for the next quarter:

- Second meeting of the PSBAG scheduled to 19 November 2014. OEC/ICTAP will provide a BB-BRBNLTE (LTE Technical Coverage/Capacity) workshop during the PSBAG meeting.
- Complete Consultation Checklist items.
- Attend Washington and Oregon State Consultation meetings.
- Finalize Request for Proposal (RFP) for professional Outreach services.
- Working with neighboring states for information sharing in regards to outreach planning and governance structures.
- Continue Outreach planning opportunities.

Milestones:

- Established governance and held to first PSBAG meeting
- Increased level of outreach and outreach products

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

- No substantive changes anticipated this quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

- We have submitted a Request for Proposal (RFP) and anticipate a contract award for technical support, so we will be requesting a MATCH WAIVER next quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

- Initial Outreach interactions have been well received and positive. FirstNet is becoming more familiar with the groups we encounter and the information presented is highly accepted as positive and beneficial.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

- FTE staff dropped from 3 to 2. We are currently working on filling the vacant FTE position for a Program Assistant.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	100%	Program management	N/C
Program Assistant	0%	Program support	-1
Project Manager	100%	Project Management	N/C

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13. Subcontracts (Vendors and/or Subrecipients)

- Working with Idaho Department of Administration and Idaho Department of Purchasing for a RFP for Outreach Services. Anticipate contract execution next Quarter.

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Val Technologies	SLIGP and PSBAG Consulting	Vendor	N	Y			2580.00		
Gloria Totoricaguena	Idaho Technology Summit - Professional Planning Services	Vendor	N	Y			10,000.00		

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13b. Describe any challenges encountered with vendors and/or subrecipients. Idaho has no subgrantees.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$536,917.00	\$160,711.00	\$697,628.00	83,147.00	3221.00	\$86,368.00
b. Personnel Fringe Benefits	\$193,290.00	\$57,856.00	\$251,146.00	33,069.00	1892.00	\$34,961.00
c. Travel	\$153,000.00	0.00	\$153,000.00	17610.00	0.00	\$17,610.00
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	\$127,132.00	0.00	\$127,132.00	14,982.00	0.00	\$14,982.00
f. Subcontracts Total	\$398,890.00	0.00	\$398,890.00	2580.00	0.00	\$2580.00
g. Other	\$7992.00	\$153,994.00	161986.00	0.00	33,386.00	\$33,386.00
h. Indirect	\$73,021.00	0.00	73021.00	11,621.00	0.00	\$11,621.00
i. Total Costs	\$1,490,242.00	\$372,561.00	\$1,862,803.00	163,009.00	38,500.00	\$201,509.00
j. % of Total	80%	20%	100%	81%	19%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
16a. Typed or printed name and title of Authorized Certifying Official Brad Richy, Brig Gen Director, Idaho Bureau of Homeland Security	16c. Telephone (area code, number, and extension) 208-258-6501
	16d. Email Address brichy@bhs.idaho.gov
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) 10/30/2014 Resubmit 14 Nov 2014

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