

U.S. Department of Commerce  Performance Progress Report		2. Award or Grant Number 16-10-S13016
1. Recipient Name State of Idaho Military Division		4. EIN 82-6000952
3. Street Address 4040 Guard St, Bldg. 600		6. Report Date (MM/DD/YYYY) 7/28/15
5. City, State, Zip Code Boise, ID, 83705		7. Reporting Period End Date: 6/30/2015
10a. Project/Grant Period Start Date: 08/01/2013		10b. End Date: 01/31/2018
		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency <input checked="" type="checkbox"/> Quarterly

**11. List the individual projects in your approved Project Plan**

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	301			
2	Conferences / Workshops	1			
3	Contract Executions	1			
4	Staff Hires	0			
5	Training Sessions	0			
6	Governance	0			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

- There have been no major obstacles or challenges encountered this quarter and the local strategies employed were based on education and awareness and have enhanced the program and staff objectives.

**Progress this quarter:**

**Stakeholder Outreach Presentations:**

- Gooding Co (5), Bonner Co (9), Boudry Co (29), Jerome LEPC (11), Minidoka Co (8), FPC (16), North Idaho EMW (19), Madison Co (12), Bonneville Co (31), Teton Co (5), Fremont Co (4), Initial State Consultation (104), Lewiston EMW (11), Lewiston DIBG-2 (15), Bonneville Co (8), DIGB-5 (9), Shoshone-Bannock Tribe (5)

**Contract Executions (see 13a below):**

- Gloria Totoricaguena Idaho Technology Summit - Professional Planning Services
- SAIC for Programmatic and Outreach Support

**Staff Hires:**

- None

**Conferences/Workshops:**

**Planned activities for the next quarter:**

- Data Collection Outreach Activates
- FirstNet Education Outreach
- Idaho FirstNet Planning Committee governance meeting – TBD in September 2015
- Continue working with eastern Idaho jurisdictions currently operating LMR systems within Band 14. Facilitate discussions with FirstNet legal team to identify potential funding to assist with the migration
- Prepare for Initial Data Submission
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**Milestones:**

- Completed Initial Consultation
- Increased level of outreach and outreach products
- Increased Tribal outreach
- Submitted Baseline Expenditure Program (BEP) and Match Proportionality Waiver request

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

Phase II baseline being prepared for submission. Substantive changes will require approval from Dept. of Commerce

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

- Initial Outreach interactions have been well received and positive. FirstNet is becoming more familiar with the groups we encounter and the information presented is highly accepted as positive and beneficial.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	100%	Program Management	N/C
Program Assistant	100%	Outreach and Data Collection Coordinator	New Hire
Project Manager	100%	Project Management	N/C

**13. Subcontracts (Vendors and/or Subrecipients)**

- Working with Idaho Department of Administration and Idaho Department of Purchasing for a RFP for Outreach Services. Anticipate contract execution next Quarter.

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Val Technologies	SLIGP and PSBAG Consulting	Vendor	N	Y	7/1/14	8/13/14	2580.00	0	
Gloria Toticaguena	Idaho Technology Summit - Professional Planning Services	Vendor	N	Y	10/1/14	6/6/15	20,000.00	0	
DePaul	Personnel State Contract	Vendor	N	Y	10/7/14	N/C	1260.00	0	
Baney Corporation	Conference Room PSBAG meeting	Vendor	N	Y	10/29/14	12/9/14	360.00	0	
Science Applications International	Professional Planning, Outreach, and Programmatic Support Services	Vendor	Y	Y	6/1/2015		184,997.42	0	

**13b. Describe any challenges encountered with vendors and/or subrecipients.** Idaho has no subrecipients.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$536,917.00	\$160,711.00	\$697,628.00	\$188,296.49	\$11,438.43	\$199,735.22
b. Personnel Fringe Benefits	\$193,290.00	\$57,856.00	\$251,146.00	\$73,030.37	7836.06	\$80,866.43
c. Travel	\$153,000.00	0.00	\$153,000.00	\$53,191.30	0.00	\$53,191.30
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	\$127,132.00	0.00	\$127,132.00	\$23,361.97	0.00	\$23,361.97
f. Subcontracts Total	\$398,890.00	0.00	\$398,890.00	\$24,200.11	0.00	\$24,200.11
g. Other	\$7,992.00	\$153,994.00	\$161,986.00	\$3708.85	\$78,424.97	\$82,133.82
h. Indirect	\$73,021.00	0.00	\$73,021.00	\$26,132.69	0.00	\$26,132.69
i. Total Costs	\$1,490,242.00	\$372,561.00	\$1,862,803.00	\$391,921.78	\$97,699.46	\$489,621.54
j. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

**16a. Typed or printed name and title of Authorized Certifying Official**

Brad Richy, Brig Gen  
 Director, Idaho Bureau of Homeland Security

**16c. Telephone (area code, number, and extension)**

208-258-6501

**16d. Email Address** brichy@bhs.idaho.gov

**16b. Signature of Authorized Certifying Official**



**16e. Date Report Submitted (month, day, year)**

8/31/2015 report revised as requested

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.