

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	17-10-S13017
		4. EIN:	73-1641239
1. Recipient Name	Illinois Emergency Management Agency	6. Report Date (MM/DD/YYYY)	1/29/2016
3. Street Address	2200 S Dirksen Parkway	7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015
5. City, State, Zip Code	Springfield IL 62703-4528	8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018

11. List the individual projects in your approved Project Plan			Total Federal Funding Amount	Total Federal Funding Annual expended at the end of the reporting period	Percent of Total Federal Amount expended
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)			
1	Stakeholder Meetings	100			
2	Broadband Conferences	1			
3	Staff Hires				
4	Contract Executions				
5	Governance Meetings	4			
6	Education and Outreach	1,500			
7	Subrecipient Agreement Executed				
8	Phase 2 - Coverage	Stages 2,3,4			
9	Phase 2 - Users and Their Operational Areas	Stages 2,3,4			
10	Phase 2 - Capacity Planning	Stages 2,3,4			
11	Phase 2 - Current Providers/Procurement	Stages 1,2,3,4			
12	Phase 2 - State Plan Decision	Stages 1,2			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. 11a. Milestone Activities:

- Outreach continues with targeted deliveries as well as presentations at local Illinois organizations.
- Continuing Education and Outreach attending various Public Safety Conferences and presenting FirstNet.
- Phase II Activities- Looked through data the State already collects and retrofit into useable form for FirstNet – This helped determine Coverage Needs as well As User and Operation Areas
- Conf call with the Deputy Governor regarding next steps for State Leadership and what is coming in 2016- Dec

Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Activities October 1 - December 31 2015

- Presented at IPWMAN (Illinois Public Works Mutual Aid Network) Conference Oct 28 - 53 attendees for 1 hour
- Presented at IPSTA (Illinois Public Safety Telecommunications Assoc) Conference Nov 2 - 30 attendees for 1.5 hours
- Attended FirstNet SPOC Meeting in Boulder, Colorado Oct 6-8 2015
- Attended the Illinois Digital Government Summit -Springfield Nov 19-20
- Attended STARCOM21 Ad Sub meeting and presented FirstNet update Dec 16- 17 attendees for 1 hour
- Presented at the Township Officials of Illinois Conference - Springfield Nov 8-9

• Auxiliary Meetings

Listen in on FirstNet Board meeting - Quarterly
RECCWG (Regional Emergency Communications Coordinating Work Groups) - Monthly (Oct, Nov, Dec)
Monthly Meetings with Region V PSBN (Dec)
Monthly ILEAS (Illinois Law Enforcement Alarm Systems) Staff meetings (Oct, Nov, Dec)

• FirstNet Programmatic Update Sessions

Monthly (3)
Quarterly (1)

• Governance Meetings

Illinois Terrorism Task Force Public Safety Broadband Task Force Monthly Meetings (Oct, Nov)
Statewide Interoperability Executive Committee (SIEC) Monthly Meetings (Oct, Nov)

• Leadership Meetings

Monthly Meetings with State Chief Information Officer & State Technology Officer Oct, Nov
Weekly Core Team Project Calls - 7 meetings
Webinar for SPOC's (quarterly)
FirstNet Public Safety Briefing Webinar

All statutory deliverables due to FirstNet have been completed on time. The Illinois team has a significant amount of Budget remaining and the team is formulating strategies for spending down additional funds. The team is looking at a 5 minute produced video describing future use potential of FirstNet for various disciplines. Outreach continues. We are setting up all our outreach sessions from 2016. The team is transitioning into managing upward within the state. We had a conference call with ether Deputy Governor about FirstNet. We are in the process of scheduling a face-to-face meeting with the Lt Governor for Jan/Feb of 2016. Our goal is to pave the way for the Opt-in/Opt out decision so State leadership is not caught off guard in 2017 when decisions will need to be made. The State Procurement division (CMS) is preparing an Opt-out RFI which will be issued very shortly. We just finished updating our Project Website (www.FirstNet.illinois.gov). Also planning and Stratgey Sessions with our Neighboring States in Region V continues on a monthly basis.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

- Illinois FirstNet Website <http://www.illinois.gov/firstnet> is operational and updated
- Mailing Quarterly Illinois FirstNet Newsletters for Stakeholders
- Weekly Staff Meetings with Illinois FirstNet team and Monthly meetings
- Local Outreach is complete and continuing Education and Outreach when requested and presenting at various Public Safety Conferences.
- Prepared detailed responses to the various NTIA Request for Comments as it relates to defining emergency responders for FirstNet.
- The team is fully staffed and delivering all statutory elements as requested by FirstNet and NTIA.
- Preparation, research and preparing for submittal of our Phase II data collection comprised most of our time this quarter. We successfully submitted our data to FirstNet.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

- Engaging with the Electric and Telephone cooperatives continues
- Engaging with the IL Universities and Carriers about public/private Partnerships
- Leadership Support - Engagement with State Leadership Early on. Monthly Meetings with State CIO and CTO
- Our State Project plan has been used by many other States. We have presented our outreach plan on a national level multiple times.
- Our 120 Members Multi-Discipline/Multi-Jurisdictional stakeholder group meets every month,

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title		Project (s) Assigned	Change
Grant Program Manager-Bob Evans	75	Point of Contact for State Administrative Agency (Illinois Emergency Management Agency) and Liaison with National Telecommunications and Information Administration (NTIA)	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Illinois Law Enforcement Alarm System (ILEAS)	80% of SWIC (Joe Galvin) time dedicated to SLIGP, Technical System Architect (Bill Springer), Data Analyst (Dan Meske), Grant and Travel coordinator (Lori Bell) personnel, travel, statewide and regional conferences, meeting expenses, printing, office supplies, technology and management/administration	Sub-recipient	Y	Y	9/10/2013	2/28/2018	\$1,373,470.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None to report this quarter

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$232,955.00	\$0.00	\$232,955.00	\$125,671.00	\$0.00	\$125,671.00
b. Personnel Fringe Benefits	\$209,157.88	\$0.00	\$209,157.88	\$107,675.16	\$0.00	\$107,675.16
c. Travel	\$11,268.00	\$175,000.00	\$186,268.00	\$7,197.48	\$161,156.00	\$168,353.48
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$3,614,022.12	\$0.00	\$3,614,022.12	\$656,732.70	\$0.00	\$656,732.70
g. Other	\$0.00	\$715,851.00	\$715,851.00	\$0.00	\$264,204.21	\$264,204.21
h. Indirect	\$0.00	\$126,000.00	\$126,000.00	\$0.00	\$45,909.40	\$45,909.40
i. Total Costs	\$4,067,403.00	\$1,016,851.00	\$5,084,254.00	\$897,276.34	\$471,269.61	\$1,368,545.95
j. % of Total	80%	20%	100%	66%	34%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)	217-782-2700
James K. Joseph, Illinois Emergency Management Agency-Director		16d. Email Address:	IEMA.Director@illinois.gov
16b. Signature of Authorized Certifying Official:		Date:	2-11-16
			