	U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	17-10-513017
				4. EIN:	73-1641239
1. Recipient Name	Illinois Emergency Management Agency			6. Report Date (MM/DD/YYYY)	7/31/2016
3. Street Address	2200 S Dirksen Parkway			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Springfield IL 62703-4528			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	247	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	5	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)		*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed		*Actual number of contracts executed during the quarter*
5	Governance Meetings	4	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	1,640	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed		*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 4	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stages 3,4	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	Stages 3,4	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stages 1,2,3,4	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stages 1,2,3,4	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. Outreach continues with target deliveries as well as presentation at local Illinois organizations.

Continuing Education and Outreach attending various Public Safety Conferences and presenting FirstNet.

Phase 11 activities - Looked through data the State already collects and retrofit into useable form for FirstNet. This helped determine Coverage needs as well as User and Operation areas.

Activities April 1 - June 30

IL Assoc of Chiefs of Police @ Schaumburg April 22 - Presentation for 8 attendees 1.5 hours

American Public Works conference @ Peoria May 16 - Presentation for 16 attendees 1 hour

SPOC Mtg in McLean, Virginia attended by Joe Galvin, Bill Springer, Chris Kindlespsire and Dan Casey April 12-13

Minnesota Interoperable conference April 25 - Bill Springer did a presentation and sat in on a panel

State Information Technology Infrastructure 3 Breakout Sessions @ ILEAS Conference Springfield June 13 - 32 attendees 1.25 hours

Cyber Security Breakout Session @ ILEAS Conference Springfield June 13 - 55 attendees 1.25 hours

FirstNet Breakout Sessions @ ILEAS Conference Springfield June 13 - 36 attendees 1.25 hours

ILEAS Conference Springfield General Session June 13 - 100 attendees - 15 minutes

PSCR Broadband Conference - June 2016 - 1 attendee

• Auxillary Meetings

  NGA Conference in Boise ID (May)

  IEMA and ISP meeting in Springfield to discuss NGA (Apr)

  Listen in on FirstNet Board meeting - Quarterly and met with FirstNet in Chicago to discuss Technology issues (May 25)

  RECCWG (Regional Emergency Communications Coordinating Work Groups) call - Monthly (Apr, May, June)

  Monthly Meetings with Region V PSBN (Apr, June)

  Monthly ILEAS (Illinois Law Enforcement Alarm Systems) Staff meetings (Apr, May, June)

• FirstNet Programmatic Update Sessions

  Monthly (3)

  Quarterly (1)

• Governance Meetings

  Illinois Terrorism Task Force Public Safety Broadband Task Force Monthly Meetings (Apr, June)

  Statewide Interoperability Executive Committee (SIEC) Monthly Meetings (Apr, May)

  • Leadership Meetings

  Monthly Meetings with State Chief Information Officer & State Technology Officer(May)

  Weekly Core Team Project Calls - 10 meetings

  Webinar for SPOC's (quarterly)

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

• Illinois FirstNet Website http://www.illinois.gov/firstnet is operational and updated

• Mailing Quarterly Illinois FirstNet Newsletters for Stakeholders

• Weekly Staff Meetings with Illinois FirstNet team and Monthly meetings

• Local Outreach is complete and continuing Education and Outreach when requested and presenting at various Public Safety Conferences.

• Prepared detailed responses to the various NTIA Request for Comments as it relates to defining emergency responders for FirstNet.

•The team is fully staffed and delivering all statutory elements as requested by FirstNet and NTIA.

•Preparation, research and preparing for submittal of our Phase II data collection comprised most of our time this quarter. We sucessfully submitted our data to FirstNet.

•Illinois FirstNet has began production of a video featuring various disciplines using FirstNet. This will be an educational tool showing stakeholders how FirstNet will be used.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

• Engaging with the Electric and Telephone cooperatives continues

• Engaging with the IL Universities and Carriers about public/private Partnerships

• Leadership Support - Engagement with State Leadership[Early on. Monthly Meetings with State CIO and CTO

• Our State Project plan has been used by many other States. We have presented our outreach plan on a national level mutiple times.

• Our 120 Members Multi-Discipline/Multi-Jurisdictional stakeholder group meets every month.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Grant Program Manager-Bob Evans	75	Point of Contact for State Administrative Agency (Illinois Emergency Management Agency) and Liaison with National Telecommunications and Information Administration (NTIA)	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Illinois Law Enforcement Alarm System (ILEAS)	80% of SWIC (Joe Galvin) time dedicated to SLIGP, Technical System Architect (Bill Springer), Data Analyst (Dan Meske), Grant and Travel coordinator (Lori Bell) personnel, travel, statewide and regional conferences, meeting expenses, printing, office supplies, technology and management/administration	Sub-recipient	Y	Y	9/10/2013	2/28/2018	$1,373,470.00	$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None to report this quarter

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$232,955.00	$0.00	$232,955.00	$164,281.00	$0.00	$164,281.00
b. Personnel Fringe Benefits	$209,157.88	$0.00	$209,157.88	$142,545.60	$0.00	$142,545.60
c. Travel	$11,268.00	$175,000.00	$186,268.00	$7,197.48	$175,854.00	$183,051.48
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
f. Subcontracts Total	$3,614,022.12	$0.00	$3,614,022.12	$753,367.59	$0.00	$753,367.59
g. Other	$0.00	$715,851.00	$715,851.00	$0.00	$284,894.42	$284,894.42
h. Indirect	$0.00	$126,000.00	$126,000.00	$0.00	$60,436.64	$60,436.64
i. Total Costs	$4,067,403.00	$1,016,851.00	$5,084,254.00	$1,067,391.67	$521,185.06	$1,588,576.73
j. % of Total	80%	20%	100%	67%	33%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	217-782-2700
James K. Joseph, Illinois Emergency Management Agency-Director		
16b. Signature of Authorized Certifying Official: *[signature]* Assist to Director	16d. Email Address:	IEMA.Director@illinois.gov
	Date: 8/11/16	