

U.S. Department of Commerce				2. Award or Grant Number 17-10-S13017	
Performance Progress Report				4. EIN 73-1641239	
1. Recipient Name Illinois Emergency Management Agency				6. Report Date 1/29/2014	
3. Street Address 2200 S Dirksen Parkway				7. Reporting Period End Date: 12/31/2013	
5. City, State, Zip Code Springfield, IL 62703-4528				8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
				9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013		10b. End Date: 08/31/2016			
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	197	\$0	\$0	0%
2	Broadband Conferences	0	\$0	\$0	0%
3	Staff Hires (Full Time Equivalent)	0	\$0	\$0	0%
4	Contractual Executions	0	\$0	\$0	0%
5	Governance Meetings	5	\$0	\$0	0%
6	Education and Outreach	100	\$0	\$0	0%
7	Sub-Recipient Agreement Executed	0	\$0	\$0	0%
8	Phase II Activities	0	\$0	\$0	0%
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
Milestone Activities:					
<ul style="list-style-type: none"> • Single POC identified (This activity was done pre-award and not reflected in the numbers above) • Governance is in Place (This activity was done pre-award and not reflected in the numbers above) • Attended the FirstNet Outreach Meeting in St Louis MO (This activity was done pre-award and not reflected in the numbers above) 					

- 10 State and Local Stakeholders
- Attended Technical conference at PSCR in Boulder (This activity was done pre-award and not reflected in the numbers above)
- Attended the Broadband Summit in DC (This activity was done pre-award and not reflected in the numbers above)
- Illinois FirstNet Web Site is in Place (This activity was done pre-award and not reflected in the numbers above)
- Stakeholder Engagements 197 People
 - October 1 of 2013 – December 30 2013 Presented NPSBN at the various Forums
 - Illinois Public Safety Telecommunicators Assoc 100 for 60 min
 - Illinois Electric Coop Assoc 25 for 60 min
 - Attend the Metro County EMA monthly Meeting 35 for 20 min
 - Broadband Coverage Workshop 35 people 4 hours
 - October 1 of 2013 – December 30 2013 Individual Stake Holder Meetings
 - Illinois Assoc of Municipal Power 2 for 60 min
- Auxiliary Meetings
 - Attended the NCSWIC Conference in Georgia
 - FirstNet Board Meeting
 - FirstNet Programmatic Update Sessions
- We defined Public Safety/Service Users (Those who may be on the system) (This activity was done pre-award and not reflected in the numbers above)
- Governance Meetings
 - Illinois Terrorism Taskforce Monthly Meetings (Oct, Nov, Dec)
 - SIEC Monthly (Oct)
 - Broadband Deployment Council Quarterly Meetings (Nov)
- Engaged with the CIO (early in the process)(This activity was done pre-award and not reflected in the numbers above)
- Created a RECCWG NPSBN Focus Group (This activity was done pre-award and not reflected in the numbers above)
- Engage with other SWICs in the NCSWIC Broadband Working Group (This activity was done pre-award and not reflected in the numbers above)
- Scheduled an ICTAP Broadband Coverage Workshop for Dec 4th
- Started working on logistics and other issues for the State Broadband Conference

Other Activities:

- Met with Alcatel/Lucent, Harris, Verizon, and Motorola to discuss industry trends.

Challenges:

- Need for more information from NTIA/FirstNet regarding expectations/future consultation
 - We are doing what we can to gather as much information as possible to be prepared for the future consultation. Without complete guidance we could have wasted efforts
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11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

- None to report at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

- Illinois FirstNet Website is operational
- Active Outreach has already started
- Weekly discussions and Monthly Meetings
- SWIC was conducting bulk of the programmatic work. Subgrant agreement now in place (as of 12/26/13 when NTIA was sent executed copy) whereby 80% of his time will focus on SLIGP. Expenses under this will start in the next quarter and will likely have to request a waiver for matching requirement.
- The SLIGP Grant/Project Manager position at the agency is closer to being hired and hopefully will be completed in the next quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

- Engaging with the Electric and Telephone Cooperatives early in the process.
- Meet with the CIO and every 2 weeks for progress.
- Meet every week with the grants team and SAA.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

- Pre-Award and Post activity being conducted by the SWIC (Currently Funded through other Grant)

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
No Hires this quarter			

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Illinois Law Enforcement Alarm System (ILEAS)	80% of SWIC time dedicated to SLIGP, travel and management/administration	Subrecipient	N	Y	9/1/2013	3/31/16	\$330,865.57	\$0	-

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13b. Describe any challenges encountered with vendors and/or subrecipients.


- None to Report this quarter

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$249,375.00	\$520,089.00	\$879,034.00	\$0	\$0	\$0
b. Personnel Fringe Benefits	\$188,906.00	\$241,963.00	\$430,869.00	\$0	\$0	\$0
c. Travel	\$161,712.00	\$0.00	\$161,712.00	\$0	\$0	\$0
d. Equipment	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0
e. Materials/Supplies	\$53,810.00	\$12,000.00	\$65,810.00	\$0	\$0	\$0
f. Subcontracts Total	\$3,294,800.00	\$120,059.00	\$3,414,859.00	\$0	\$0	\$0
g. Other	\$118,800.00	\$13,170.00	\$131,970.00	\$0	\$0	\$0
h. Indirect Costs	\$0.00	\$109,570.00	\$109,570.00	\$0	\$0	\$0
i. Total Costs	\$4,067,403.00	\$1,016,851.00	\$5,084,254.00	\$0	\$0	\$0
j. % of Total	80%	20%	100%	0%	0%	0%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official Jonathon Monken, Director	16c. Telephone (area code, number, and extension) 217-782-2700
	16d. Email Address Jonathon.monken@illinois.gov
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) 2/10/2014

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collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.