U.S. Department of Commerce	2. Award or Grant Number 18-10-S13018
Performance Progress Report	4. EIN 35-6000158
1. Recipient Name INDIANA INTEGRATED PUBLIC SAFETY COMMISSION	6. Report Date (MM/DD/YYYY) 07-30-2015 (revised 08/19/2015)
3. Street Address 100 N SENATE AVENUE, IGC-N340	7. Reporting Period End Date: 03-30-2015

5. City, State, Zip Code INDIANAPOLIS, IN 46204-2213	8. Final Report ☐ Yes x No	9. Report Frequency x Quarterly

10a. Project/Grant Period Start Date: (09/01/2013)	10b. End Date: (02/28/2018)		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	15 meetings/376 attendees			
2	Broadband Conferences	3			
3	Staff Hires	1			
4	Contract Executions	1			
5	Governance Meetings	4			
6	Education and Outreach Materials	300			
7	Subrecipient Agreements Executed	NA			
8	Phase 2 - Coverage	Stage 1, 2			
9	Phase 2 - Users and their Operational Areas	Stage 1,2			
10	Phase 2- Capacity Planning	Stage 1			
11	Phase 2 -Current Providers/Procurement	NA			
12	Phase 2 - State Plan Decision	NA			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities

1. Stakeholder Meetings – Outreach Coordinators continued to attend monthly/bimonthly District Planning Council Meetings (12 meetings) this quarter. Additionally, the Outreach Coordinators leveraged the P25 upgrade to set up county level meetings to discuss both the upgrade and FirstNet.
2. Broadband Conferences – Four people (Dave Vice, Steve Skinner, Sally Fay, David Kane) attended the FEMA Region 5 meeting in Chicago
3. Governance Meetings – Four governance meetings were held in this reporting period. The Integrated Public Safety Commission (IPSC) and Statewide Interoperability Executive Committee (SIEC) both held quarterly meetings on March 17. Two SIEC monthly conference calls were also held. FirstNet/broadband updates and activity details were provided to commissioners/representatives at all meetings.
4. Other Activities
   - SPOC and SWIC attended Kentucky's Consultation as observers

- Project staff continues to meet weekly to discuss broadband issues, strategy and logistics. The two chairs of the Indiana Broadband Working Group (Indiana Department of Homeland Security Executive Director David Kane and Indiana Chief Information Officer Paul Baltzell) attend these meetings at least once a month, along with other key FirstNet interested parties.
- Project Team attended all NCSWIC and FirstNet/NTIA webinars and participated in the SPOC calls.
- Project staff began preparing for data collection/SLIGP changes.
- Project staff prepared and issued a Managed Service Provider (MSP) request to hire a vendor to conduct Focus Groups and compile preliminary data in preparation for our Initial Consultation meeting.

5. Contracts – While it was anticipated that we would hire a vendor this quarter to assist with Focus Groups, the executed contract was not actually signed until July 8, 2015.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Due to the release of Phase 2 funds, we anticipate major changes to the baseline report. Indiana will follow all guidelines and requirements set forth by NTIA.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Indiana's initial FirstNet consultation has been scheduled for August 26, 2015. Additionally, we have scheduled our SLIGP Site Visit for June 16-17, 2015.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

NA

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Executive Director	.15	FirstNet Single Point of Contact	
Statewide Interoperability Coordinator (SWIC)	.5	Provides project oversight	
Communications Director	.5	Directs outreach program and oversee grant reporting	
Comptroller	.05	Supports budgetary and financial requirements, including grants and RFPs	
Operations Manager	.05	Provides operational support	
Logistics Manager	.05	Provides technical guidance (SME)	
Field Coordinator	.5	Provides outreach/education	
Field Coordinator	.5	Provides outreach/education	
Administrative Assistant	.05	Provides administrative support for governance meetings and other project requirements	
Clerk	.045	Provides clerical support	
Co-chair of Exec Comm (IN DHS Dir)	.05	Provides Governance	

Co-chair of Exec Comm (CIO)	.05	Provides Governance	
Gov's Ofc Public Safety Counselor	.00	Provides Governance	Not charging to grant
GIS Coordinator	.07		Started on SLIGP

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

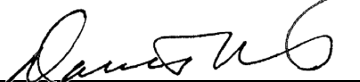| Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Professional Conventions and Meetings. Inc. (ProCaM)	Conference Planner	Vendor	N	Y	09/01/2014	08/31/2015	7,650	0	NA
Michael Baker Intl.	Vendor for Focus Groups	Vendor	Y	N	07/07/2015	TBD	89,800	0	NA
TBD	Asset Survey	Vendor	Y	N	TBD	TBD	529,000	0	NA
TBD	Data Collection/Alignment	Vendor	Y	N	TBD	TBD	1,369,375	0	NA

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13b. Describe any challenges encountered with vendors and/or subrecipients.

We underbudgeted the Conference Planner expenses. Actual expenses will be approximately $24,000, not the $7,650 budgeted amount.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0.00	454,005.00	454,005.00	0.00	139,535.75	139,535.75
b. Personnel Fringe Benefits	0.00	127,121.00	127,121.00	0.00	39,070.00	39,070.00
c. Travel	328,959.00	0.00	328,959.00	14,916.68	0.00	14,916.68
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00

e. Materials/Supplies	0.00	0,00	0.00	0.00	0.00	0.00
f. Subcontracts Total	1,906,025.00	0.00	1,906,025.00	12,240.00	0.00	12,240.00
g. Other	119,520.00	7,500.00	127,020.00	37,411.14	0.00	37,411.14
h. Total Costs	2,354,504.00	588,626.00	2,943,130.00	64,567.82	178,605.75	243,173.57
i. % of Total	80%	20%	100%	27%	73%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official
   David W. Vice
   Executive Director, Indiana Integrated Public Safety Commission
   State Point of Contact
	16c. Telephone (area code, number, and extension)
	317-232-8993

	16d. Email Address **dvice@ipsc.in.gov**
16b. Signature of Authorized Certifying Official	**16e. Date Report Submitted (month, day, year)** REVISED 08/19/2015

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