U.S. Department of Commerce	2. Award or Grant Number 18-10-S13018
Performance Progress Report	4. EIN 35-6000158
1. Recipient Name INTEGRATED PUBLIC SAFETY COMMISSION	6. Report Date (MM/DD/YYYY) 10-10-2013
3. Street Address 100 N SENATE AVENUE, IGC-N340	7. Reporting Period End Date: 9-30-2013

5. City, State, Zip Code INDIANAPOLIS, IN 46204-2213	8. Final Report ▢ Yes x No	9. Report Frequency x Quarterly

10a. Project/Grant Period Start Date: (09/01/2013)	10b. End Date: (08/31/2016)		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	0			
2	Broadband Conferences	10 (State reps to St. Louis regional meeting)			
3	Staff Hires	1.55			
4	Contract Executions	0			
5	Governance Meetings	2			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities – Due to the fact that our grant was not awarded until September 10, leaving only 20 days for grant activity, there is little to report in terms of milestone activity this quarter. The deliverable quantity listed in "Broadband Conferences" reflects the ten Indiana representatives who attended the FirstNet Regional Meeting in St. Louis last June. Three governance meetings were also held in this first reporting period – the quarterly Integrated Public Safety Commission (IPSC) meeting and the Statewide Interoperability Executive Committee (SIEC) meeting were both held on September 17th. Details of the SLIGP were provided to commissioners/representatives at both meetings, as well as additional information regarding FirstNet/broadband activities.

Other Activities – Project staff continues to meet weekly to to discuss broadband issues, strategy and logistics. The two chairs of the Indiana Broadband Working Group (Indiana Dept. of Homeland Security Executive Director John Hill and Indiana Chief Information Officer Paul Baltzell) attend these meetings at least once a month.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Due to a delay in the state approval process, the two outreach coordinators will probably not be hired until after the new year. This will impact the rollout of our outreach efforts.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Most of the staff activity this quarter has been dominated by SLIGP procedures, details, and multiple revisions. This process has proved to be very labor intensive.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We feel that our existing strong governance structure takes some of the pressure off of SLIGP Phase 1 requirements. Additionally, our heavy investments in CASM will certainly yield results during the planning process.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

As detailed above in question 11b, we will not be able to hire outreach staff until after the new year. This will impact rollout of our outreach and education efforts.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Executive Director	.15	FirstNet Single Point of Contact	
Statewide Interoperability Coordinator (SWIC)	.5	Provides project oversight	
Communications Director	.5	Directs outreach program and oversee grant reporting	
Comptroller	.05	Supports budgetary and financial requirements, including grants and RFPs	
Operations Manager	.05	Provides operational support	
Logistics Manager	.05	Provides technical guidance (SME)	
Administrative Assistant	.05	Provides administrative support for governance meetings and other project requirements	

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued	Contract Executed	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned

			(Y/N)	(Y/N)					
TBD	Conference Planner	Vendor	N	N	TBD	TBD	7,650	0	NA
TBD	Asset Survey	Vendor	N	N	TBD	TBD	529,000	0	NA
TBD	Data Collection/Alignment	Vendor	N	N	TBD	TBD	1,369,375	0	NA

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

NA

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0.00	454,005.00	454,005.00		10,202.28	10,202.28
b. Personnel Fringe Benefits	0.00	127,121.00	127,121.00			
c. Travel	328,958.00	0.00	328,958.00	4,955.00		4,955.00
d. Equipment	0.00	0.00	0.00			
e. Materials/Supplies	0.00	0,00	0.00			
f. Subcontracts Total	1,906,025.00	0.00	1,906,025.00			
g. Other	119,520.00	7,500.00	127,020.00			
h. Total Costs	2,354,504.00	588,626.00	2,943,130.00	4955.00	10202.28	15,157.53
i. % of Total	80%	20%	100%	33%	67%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension) 317.233.8625

David W. Vice	16d. Email Address dvice@ipsc.in.gov
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 10-30-2013
	1-14-14 Revised

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