U.S. Department of Commerce	2. Award or Grant Number 19-10-S13019	
Performance Progress Report	4. EIN 42-6004563	
1. Recipient Name **Iowa Department of Public Safety**	6. Report Date (MM/DD/YYYY) 10-15-2013	
3. Street Address 215 East 7th Street	7. Reporting Period End Date: 09-30-2013	
5. City, State, Zip Code Des Moines, Iowa 50319	8. Final Report □ Yes X No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: (8-1-13)	10b. End Date: (7/31/2016)	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings	15 people instructed			
2	Broadband Conferences	0			
3	Staff Hires	.1			
4	Contract executions	0			
5	Governance Meetings	0			
6	Education and outreach materials	1			
7.	Sub recipient agreements	2			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities: The grant was not officially signed until August 16th, 2013. We did schedule a stakeholder/outreach meeting in Boone County Iowa to Public Safety Officials on September 8th, 2013 and had approximately 15 people attend. We have not attended any conferences to date as the first quarter did not offer any. We had requested a full-time Secretary 2 for the project and were not able to get approval in this quarter. (We just received approval today October 15th, 2013 and will report this on the next progress report.) We have offered to pay for part-time secretarial work by the use of some existing employees. We paid 3 hours of overtime to a full time employee that assists on grants for the Department. Our Governance meeting will commence in Q2. We did not intend to have a contract execution during this quarter but intend to put together an RFP for an outreach consultant specialist to assist with outreach in Iowa. The State Interoperability Board uses the DPS building and office space to conduct meetings and official business of the NPSBN and SLIGP. We have been using the DOT staff person to keep our website operational with current Broadband information and upcoming broadband related events. We were able to secure some needed office equipment, Desks, copier, chairs, and conference table along with printers, monitor, computers, and tablets to be used for the project. We continue to have sub recipient agreements with DPS and DOT on use of the building and DOT assistance with Web site.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
None at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We would like to see a living document placed on the FIRSTNET website that always has current information listed in regarding the status of the network. This will enable any State prior to conducting an outreach session, to ensure accurate up to date information. We would also like to see a video made from someone that we can use at the beginning of an outreach program so participants can hear from an actual person involved with the build out. (Jeff Johnson speech or statement on FirstNet Goals)

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
Already in the 2nd quarter we have conducted 2 outreach presentations to stakeholders. Each location proved to be better than the last. Lot of input and questions on the network. The last outreach presentation netted a Fire Chief requesting we come and give the exact presentation to his firefighters.   We have had some legislators from Iowa attend and seemed interested. We have also made a good conduit with the Governor's office in Iowa.   Iowa has a new broadband committee that is working with Connect Iowa a subsidiary of Connected Nation. We have attended a meeting with them and our message to them was working together to use resources and share information as there mission is to provide high speed broadband to rural Iowa and be the leader in the Midwest.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

This project to date is only staffed with existing employees that agree to work overtime to complete some duties. We paid 3 hrs to an existing employee this quarter, which was overtime pay. (.1 staff hires chart 11 "staff hires") We have a SWIC and the Chair of the Interoperability Board conducting all the outreach and handling all correspondence dealing with the network outreach and grant. We were waiting for the full time secretarial position to be funded and have been approved October 14th, 2013. We have not released an RFP for an outreach consultant as of date, but have the plans to have our Interoperability Board approve the RFP to hire this person to assist with outreach in Iowa. This will be in addition to the SWIC position which we are currently funding a percentage from the grant.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Existing secretarial staff	.1	Overtime for work on baseline expenditure plan figures	

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13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type	RFP/RFQ	Contract	Start	End	Total Federal	Total Matching	Project and % Assigned

		(Vendor/Subrec.)	Issued (Y/N)	Executed (Y/N)	Date	Date	Funds Allocated	Funds Allocated	
SWIC	SLIGP activities	Federal Engineering	N	Y	8-1-13	2-28-14	14875.84	$3718.96	

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13b. Describe any challenges encountered with vendors and/or sub recipients.

Getting our office space functional has been slow. Rearrangement of space and equipment orders slow to arrive.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	127,920	31,980	159,900	74.16	18.54	92.70
b. Personnel Fringe Benefits	52,542	13,135	65,677	.57	.14	.71
c. Travel	414,904	103,726	518,630	2,821.03	705.26	3,526.29
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	48,326	12,082	60,408	3,720.82	930.20	4,651.02
f. Subcontracts Total	957,302	239,326	1,196,628	14,875.84	3,718.96	18,594.80
g. Other	55,264	13,816	69,080	1,839.57	459.89	2,299.46
h. Total Costs	**1,656,258**	**414,065**	**2,070,323**	**23,331.99**	**5,832.99**	**29,164.98**
i. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
	515-725-6113
Thomas Lampe	
	16d. Email Address lampe@dps.state.ia.us
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.