U.S. Department of Commerce	2. Award or Grant Number 19-10-S13019	
Performance Progress Report	4. EIN 42-6004563	
1. Recipient Name Iowa Department of Public Safety	6. Report Date (MM/DD/YYYY) 1-9-14	
3. Street Address 215 East 7th Street	7. Reporting Period End Date: 12-31-13	
5. City, State, Zip Code Des Moines, Iowa 50319	8. Final Report □ Yes X No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: (8-1-13)	10b. End Date: (7/31/2016)	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings	150 people instructed			
2	Broadband Conferences	0			
3	Staff Hires	1			
4	Contract executions	0			
5	Governance Meetings	1			
6	Education and outreach materials	150(PowerPoint slides,firstnet general information)			
7.	Sub recipient agreements	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone activities: In October we conducted a Stakeholder/Outreach presentation in Ames, Iowa with the Iowa Professional Firefighters Association. Also in October we conducted an Stakeholder/Outreach presentation in Marion County, Iowa. Attendees were local law enforcement, fire, EMS, State Senators, Legislators. We presented the information and then provided a working lunch. We are still going thru the hiring process to get our Full-Time secretary in place for the project. We have had some obstacles to encounter. We have to offer the position to the most senior person on the "Layoff or recall list" first. The person most senior was interviewed and is now in the background phase of the hiring process. The RFP for an outreach specialist has been scored and a Company was selected. However; the other bidder is now appealing the award and we have to wait until that process is over. We are hopeful we can get started February 1st, 2014. We have scheduled 2 more outreach presentations in the State and would like to get the outreach specialist at those for training purposes. Our SWIC will be retiring at the end of February 2014, our contract with Federal Engineering ends. (This firm supplies the SWIC for the Board) 70% of the salary for the SWIC is being paid by SLIGP funds and the other 30% is paid by DPS and DOT. We have decided to look for a replacement for the SWIC and anticipate using 50% of SLIGP funds to do this, with the other 50% coming from State funds. Finding a SWIC is a challenge. We continue to look for ways to get a SWIC in place and have our current SWIC available for training purposes. We did have a Board meeting in December in West Des Moines. At the meeting we updated the board on the progress of SLIGP and FIRSNET. Our Governance committee is engaged with our plan to develop RICs (regional interoperability committees) in the state as part of the outreach plan for Iowa and FIRSTNET.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
None at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
We have attended every NTIA conference call and briefing so we can use that in our outreach plan.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
We are starting to see a gradual increase in the interest of public safety stakeholders regarding the network. Our POINT OF CONTACT legislation that the Interoperability Board wanted is now a great tool for us to set up our outreach program.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

As indicated, our secretary position is not filled. Our replacement SWIC position is unfilled as of today. Our current SWIC is due to retire March 1st,2014. Our outreach specialist position is in the appeal phase of a RFP process. All of this does cause significant delays in our progress on outreach.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Existing secretarial staff	.1	Overtime for work on baseline expenditure plan figures	NO
DPS Interoperability Officer Sgt Lampe	1	50% of wages paid by SLIGP funds for SLIGP activities	YES

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13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Federal Engineering	SLIGP activities	Vendor	N	Y	8-1-13	2-28-14	267,782	66,946	

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13b. Describe any challenges encountered with vendors and/or sub recipients.

None during this quarter

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	127,920	31,980	159,900	2,674	668	3,342
b. Personnel Fringe Benefits	52,542	13,135	65,677	1,154	288	1,442
c. Travel	414,904	103,726	518,630	3,475	869	4,344
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	48,326	12,082	60,408	6,243	1,561	7,804
f. Subcontracts Total	957,302	239,326	1,196,628	37,189	9,297	46,487
g. Other	55,264	13,816	69,080	3,723	931	4,656
h. Total Costs	**1,656,258**	**414,065**	**2,070,323**	**54,459**	**13,615**	**68,075**
i. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.
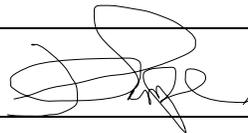
16a. Typed or printed name and title of Authorized Certifying Official **Thomas Lampe**	16c. Telephone (area code, number, and extension) **515-725-6113**
	16d. Email Address lampe@dps.state.ia.us
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 2-7-14