

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	20-10-S13020
			4. EIN:	48-6029925
1. Recipient Name	KANSAS OFFICE OF INFORMATION AND TECHNOLOGY SERVICES		6. Report Date (MM/DD/YYYY)	10/17/2017
3. Street Address	2800 SW TOPEKA BLVD		7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2017
5. City, State, Zip Code	TOPEKA, KS 66611		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018	
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
1	Stakeholders Engaged	159	Actual number of individuals reached via stakeholder meetings during the quarter	
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter	
3	Staff Hired (Full-Time Equivalent)(FTE)	----	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)	
4	Contracts Executed	----	Actual number of contracts executed during the quarter	
5	Governance Meetings	11	Actual number of governance, subcommittee, or working group meetings held during the quarter	
6	Education and Outreach Materials Distributed	52	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter	
7	Subrecipient Agreements Executed	----	Actual number of agreements executed during the quarter	
8	Phase 2 - Coverage	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet	
9	Phase 2 – Users and Their Operational Areas	Stage 6		
10	Phase 2 – Capacity Planning	Stage 6		
11	Phase 2 – Current Providers/Procurement	Stage 6		
12	Phase 2 – State Plan Decision	Stage 5		
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.				
<p>The outreach coordinators were busy attending meetings and conferences including the Southwest and South Central Homeland Security meetings, Kansas Emergency Medical Association Conference, 3 different tribal meetings, and attending the SIEC meetings. There were 11 SIEC meetings, a combination of in-person meetings and teleconferences. The SIEC recommended a opt-in decision to the Governor and is working on governance.</p>				
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.				
N/A				

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The SIEC committee carefully reviewed the state plan and recommended the Governor opt-in to FirstNet.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**  
See above

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

N/A

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.54	Provide oversight of all SLIGP activities	No Change
OEC Trainer	0.00	Dissemination of SLIGP information to general public	No Change
OEC Trainer	0.00	Dissemination of SLIGP information to general public	No Change
Outreach Coordinator	1.00	Education and outreach of PSBN to general public	No Change
Outreach Coordinator	1.00	Education and outreach of PSBN to general public	No Change
Grant Administrator	1.00	Administer SLIGP grant	No Change

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
KUCR	GIS, data processing, mapping	Vendor	N	Y	7/21/2015	8/31/2015	\$32,155.00	\$0.00
KUCR	GIS, data processing, mapping	Vendor	N	Y	10/26/2015	12/31/2015	\$25,495.00	\$0.00
							\$57,650.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$633,804.00	\$190,469.00	\$824,273.00	\$576,676.06	\$190,469.48	\$767,145.54
b. Personnel Fringe Benefits	\$256,180.00	\$70,232.00	\$326,412.00	\$218,060.36	\$70,231.85	\$288,292.21
c. Travel	\$143,680.00	\$18,849.00	\$162,529.00	\$87,674.04	\$18,849.26	\$106,523.30
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$16,371.00	\$0.00	\$16,371.00	\$11,972.97		\$11,972.97
f. Subcontracts Total	\$186,035.00	\$0.00	\$186,035.00	\$57,650.00		\$57,650.00
g. Other	\$14,720.00	\$33,147.00	\$47,867.00	\$10,411.84	\$100,492.60	\$110,904.44
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,250,790.00	\$312,697.00	\$1,563,487.00	\$962,445.27	\$380,043.19	\$1,342,488.46
j. % of Total	80%	20%	100%	72%	28%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>				<b>16c. Telephone (area code, number, and extension)</b>	785 291-3600	
Colleen Becker, Director, Office of Financial Management				<b>16d. Email Address:</b>	colleen.becker@da.ks.gov	
<b>16b. Signature of Authorized Certifying Official:</b>				<b>Date:</b>	10/19/17	
						