

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	22-10-S-19022
				4. EIN:	720724657
1. Recipient Name	Office of State Police			6. Report Date (MM/DD/YYYY)	1/22/2016
3. Street Address	7919 Independence Blvd.			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015
5. City, State, Zip Code	Baton Rouge, LA 70806-6406			8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, ...)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Awarded as of the end of this reporting period	Total Federal Funding Awarded as of the end of this reporting period	Amount of Total Federal Amount awarded
1	Stakeholder Meetings	44			
2	Broadband Conferences	7			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	3			
6	Education and Outreach	795			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 4 Stage 5			
9	Phase 2 - Users and Their Operational Areas	Stage 4 Stage 5			
10	Phase 2 - Capacity Planning	Stage 4 Stage 5			
11	Phase 2 - Current Providers/Procurement	Stage 4 Stage 5			
12	Phase 2 - State Plan Decision	Stage 1 Stage 2			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

October 1-December 31, 2015

1. (44) stakeholder individual contacts.
2. (3) out of state FirstNet conferences, board meetings: SPOC, SWIC and SLIGP Program Manager went to Westminster, CO in October, SPOC and Technology Consultant went to Dallas for LTE Summit in November, SPOC and Technology Consultant went to Houston for FirstNet Bd Mtg. in December
3. No changes.
4. No changes.
5. 1 Broadband BBSC (12/15), 1 Policy and Planning PPSC (drafting BBSC bylaw addition) (12/15), 1 SIEC meeting (10/28)
6. Handed out 44 brochures through parish outreach meeting, (44 attendees), 201 new tweets posted, 47 new twitter total followers, 503 new website hits.
7. No Change
8. Data has been collected, compiled and submitted via Dropbox 9/30/15. Additional inputs may be added, as approved by FirstNet per their directives at the SPOC meeting.
9. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs may be added, as approved by FirstNet per their directives at the SPOC meeting.
10. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs may be added, as approved by FirstNet per their directives at the SPOC meeting.
11. Data has been collected, compiled and submitted automatically via CASM. If the MDST remains active, agencies may continue to submit info and inform the process.
12. Our State Plan review process may not be provided until late spring of 2016, due to a new Governor and staff changes to be implemented on January 11, 2016.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No substantive changes anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Louisiana continues outreach activities, but was slowed due to several holiday within the quarters. The SPOC and other SLIGP staff participated in several FirstNet conferences gaining additional knowledge of FirstNet progress. We are on target with current project timelines.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

None this quarter.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Fully staffed.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	No change
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
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Grant Coordinator	20	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	5	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	Y	1/14/2015	3/31/2016	\$325,000.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	8/14/2015	10/31/2015	\$34,928.00	\$0.00
Louisiana Education and Television Authority (LETA)	Provide video and audio support for consultation and website outreach activities	Vendor	N	Y	5/4/2015	10/31/2015	\$52,000.00	\$0.00
Unknown Contractor	Additional support to LA FirstNet-not determined at this time.	Vendor	N	N	N/A	N/A	\$389,893.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$787,889.00	\$289,028.00	\$1,076,917.00	\$200,803.00	\$74,076.00	\$274,879.00
b. Personnel Fringe Benefits	\$253,656.00	\$115,611.00	\$369,267.00	\$123,909.00	\$44,296.00	\$168,205.00
c. Travel	\$73,416.00	\$0.00	\$73,416.00	\$2,695.00	\$0.00	\$2,695.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$11,939.00	\$0.00	\$11,939.00	\$182.00	\$0.00	\$182.00
f. Subcontracts Total	\$801,821.00	\$56,542.00	\$858,363.00	\$0.00	\$0.00	\$0.00
g. Other	\$0.00	\$20,999.00	\$20,999.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,928,721.00	\$482,180.00	\$2,410,901.00	\$327,589.00	\$118,372.00	\$445,961.00
j. % of Total	80%	20%	100%	73%	27%	100%

15. Certification of Accuracy of this Report (This report is correct and contains no omissions or misstatements for the purposes set forth in the project documents.)

15a. Typed or printed name and title of Authorized Certifying Official:

Colonel Michael D. Edmonson, Superintendent, Office of State Police
Single Point of Contact, Louisiana FirstNet

15b. Signature of Authorized Certifying Official:



15c. Telephone (area code, number, and extension)

225.925.6118

15d. Email Address:

Mike.Edmonson@la.gov

Date:

1/28/2016