

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	22-10-S-13002	
1. Recipient Name			Office of State Police	4. EIN:	720724657
3. Street Address			7919 Independence Blvd.	6. Report Date (MM/DD/YYYY)	7/21/2016
5. City, State, Zip Code			Baton Rouge, LA 70806-6406	7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)	6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018	Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	159	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	12	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	1	Actual number of contracts executed during the quarter		
5	Governance Meetings	3	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	1409	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 4 Stage 5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 - Users and Their Operational Areas	Stage 4 Stage 5			
10	Phase 2 - Capacity Planning	Stage 4 Stage 5			
11	Phase 2 - Current Providers/Procurement	Stage 4 Stage 5			
12	Phase 2 - State Plan Decision	Stage 1 Stage 2			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

1. Outreach Attendees: 22-LA APCO/NENA Symposium (22 brochures), 96-GOHSEP Annual Conference (110 brochures), 18-Region 6 OHSEP Directors Meeting (9 brochures), 14-Region 2 RIC- April (0 brochures), 9-DPS Radio Maintenance Section Education (9 brochures). 159-TOTAL People attended outreach presentations.
2. Out of State/Conference Travel: *CTT-QPP Regional Meeting - Santa Fe, NM* - Jeya Selvaratnam-LA Firstnet, Brian Spillman-EM, Jim Craft-City LE, Joey Branton-EMS, Chris Anderson-Fire. APCO Broadband Summit- Washington, DC - Allison McLeary, Travis Johnson. PSCR Broadband Stakeholder Conference- San Diego, CA - Allison McLeary, Brad Smith. 2016 Spring SPOC meeting- Washington, DC/Reston, VA - Colonel Edmonson-SPOC, James Waskom-GOHSEP, Jeya Selvaratnam-LA Firstnet. Additional LA FirstNet presentations made by Colonel Edmonson FirstNet Travel, SPOC: IACP- Dallas, NSA- Minneapolis.
3. Staff Hires: none.
4. Contract(s) Executed: Task Order issued to GCR for GIS assistance for September meetings up to a maximum of \$70,550
5. Governance Meetings Held: SIEC Meeting-April 27, Broadband Subcommittee-May 9, Federal FirstNet Requested Outreach: Executive Outreach hosted by SPOC- April 26.
6. Outreach: 150-Brochures handed out. Twitter: 31-New Followers April-June, 406-Total Followers as of June 30, 2016, 190-Tweets April-June. Website: 1228 hits, 921 users, 72.9% of sessions were from new visitors.
7. Subrecipient Agreements: none.
8. Data has been collected, compiled and submitted via Dropbox 9/30/15. Additional inputs expected to be submitted as result of Regional meetings to be held in September.
9. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs expected to be submitted as result of Regional meetings to be held in September.
10. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs expected to be submitted as result of Regional meetings to be held in September.
11. Data has been collected, compiled and submitted automatically via CASM. If the MDST remains active, agencies may continue to submit info and inform the process.
12. Our State Plan review process is still under review with LA Firstnet staff and our new Governor. Anticipated process should be finalized in fall 2016.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

No substantive changes anticipated.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Louisiana continues outreach activities, and detailed review the RFP release information. The SPOC, first responder stakeholders and other SLIGP staff participated in FirstNet conferences in the CTT in Sante Fe gaining additional

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

None this quarter.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Fully staffed.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	No change
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Grant Coordinator	20	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	5	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	No change

13. Subcontracts (Vendors and/or Subrecipients)								
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.								
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	Y	1/14/2015	3/31/2016	\$325,000.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	8/14/2015	10/31/2015	\$34,928.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	5/9/2016	9/30/2016	\$70,550.00	\$0.00
Louisiana Education and Television Authority (LETA)	Provide video and audio support for consultation and website outreach activities	Vendor	N	Y	5/4/2015	10/31/2015	\$52,000.00	\$0.00
Unknown Contractor	Additional support to LA FirstNet-not determined at this time.	Vendor	N	N	N/A	N/A	\$319,343.00	\$0.00
13b. Describe any challenges encountered with vendors and/or subrecipients.								
None this quarter.								
14. Budget Worksheet								
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.								
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)		
a. Personnel Salaries	\$787,889.00	\$289,028.00	\$1,076,917.00	\$265,618.00	\$82,450.00	\$348,068.00		
b. Personnel Fringe Benefits	\$253,656.00	\$115,611.00	\$369,267.00	\$154,367.00	\$48,349.00	\$202,716.00		
c. Travel	\$73,416.00	\$0.00	\$73,416.00	\$9,305.00	\$0.00	\$9,305.00		
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
e. Materials/Supplies	\$11,939.00	\$0.00	\$11,939.00	\$2,226.00	\$0.00	\$2,226.00		
f. Subcontracts Total	\$801,821.00	\$56,542.00	\$858,363.00	\$82,201.00	\$0.00	\$82,201.00		
g. Other	\$0.00	\$20,999.00	\$20,999.00	\$0.00	\$0.00	\$0.00		
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
i. Total Costs	\$1,928,721.00	\$482,180.00	\$2,410,901.00	\$513,717.00	\$130,799.00	\$644,516.00		
j. % of Total	80%	20%	100%	80%	20%	100%		
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.								
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		225.925.6118		
Colonel Michael D. Edmonson, Superintendent, Office of State Police Single Point of Contact, Louisiana FirstNet				16d. Email Address:		Mike.Edmonson@la.gov		
16b. Signature of Authorized Certifying Official:				Date:		7/22/2016		