

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	22-10-S-13002		
1. Recipient Name				Office of State Police	4. EIN:	720724657	
3. Street Address				7919 Independence Blvd.	6. Report Date (MM/DD/YYYY)	4/19/2017	
5. City, State, Zip Code				Baton Rouge, LA 70806-6406	7. Reporting Period End Date: (MM/DD/YYYY)	3/31/2017	
10a. Project/Grant Period				Start Date: (MM/DD/YYYY)	6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018
8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>							9. Report Frequency Quarterly <input checked="" type="checkbox"/>
<b>11. List the individual projects in your approved Project Plan</b>							
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category				
1	Stakeholders Engaged	239	Actual number of individuals reached via stakeholder meetings during the quarter				
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter				
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)				
4	Contracts Executed	0	Actual number of contracts executed during the quarter				
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter				
6	Education and Outreach Materials Distributed	970	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter				
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter				
8	Phase 2 - Coverage	Stage 4 Stage 5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet				
9	Phase 2 – Users and Their Operational Areas	Stage 4 Stage 5					
10	Phase 2 – Capacity Planning	Stage 4 Stage 5					
11	Phase 2 – Current Providers/Procurement	Stage 4 Stage 5					
12	Phase 2 – State Plan Decision	Stage 1 Stage 2					

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

1. Outreach Attendees: 82 - 2017 LSU Fire & Emergency Training Institute Annual Equipment Show, 138 - 2017 GOHSEP Annual Conference, 19 - Region 2 Interoperability Committee Meeting. 239-TOTAL People attended all outreach presentations.  
 2. Out of State/Conference Travel: None.  
 3. Staff Hires: None.  
 4. Contract(s) Executed: None  
 5. Governance Meetings Held: (1) SIEC Meeting - January 25, 2017.  
 6. Outreach: 82-Brochures, 82-FirstNet Fire Services Fact Sheet, 164-TOTAL Materials Distributed. Twitter: 517-Total followers as of March 31, 2017, 37-New followers as of January 1 - March 31 2017, 52-Tweets January 1 - March 31, 2017. Website: 717 hits, 484 users, 66% of sessions were from new visitors.  
 7. Subrecipient Agreements: None.  
 8. Data has been collected, compiled and submitted via Dropbox 9/30/15. Additional inputs submitted 9/30/16.  
 9. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs submitted 9/30/16.  
 10. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs submitted 9/30/16.  
 11. Data has been collected, compiled and submitted automatically via CASM. If the MDST remains active, agencies may continue to submit info and inform the process.  
 12. Our State Plan review process expected to be provided next quarter. Draft Plan is pending a meeting with FirstNet, AT&T and the SPOC in May.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

No substantive changes anticipated.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

LA FirstNet staff continued outreach meetings providing education on the FirstNet project. LA received its SLIGP grant monitoring visit on January 25, 2017. The final results of the visit was no findings and we received accolades for managing the grant program. Natalie Romanoff presented at the quarterly SIEC meeting regarding FirstNet activity and the potential SLIGP 2.0 opportunity.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

None this quarter.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Fully staffed.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	No change
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
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Grant Coordinator	20	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	5	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	No change

**13. Subcontracts (Vendors and/or Subrecipients)****13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	Y	1/14/2015	3/31/2016	\$325,000.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	8/14/2015	10/31/2015	\$34,928.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	5/9/2016	10/31/2016	\$70,550.00	\$0.00
Louisiana Education and Television Authority (LETA)	Provide video and audio support for consultation and website outreach activities	Vendor	N	Y	5/4/2015	10/31/2015	\$52,000.00	\$0.00
Unknown Contractor	Additional support to LA FirstNet-not determined at this time.	Vendor	N	N	N/A	N/A	\$319,343.00	\$0.00

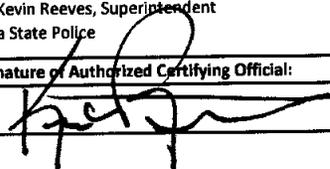
**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None this quarter.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$787,889.00	\$289,028.00	\$1,076,917.00	\$373,058.81	\$184,232.80	\$557,291.61
b. Personnel Fringe Benefits	\$253,656.00	\$115,611.00	\$369,267.00	\$209,376.97	\$92,398.32	\$301,775.29
c. Travel	\$73,416.00	\$0.00	\$73,416.00	\$20,358.46	\$0.00	\$20,358.46
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$11,939.00	\$0.00	\$11,939.00	\$14,085.46	\$0.00	\$14,085.46
f. Subcontracts Total	\$801,821.00	\$56,542.00	\$858,363.00	\$82,948.78	\$0.00	\$82,948.78
g. Other	\$0.00	\$20,999.00	\$20,999.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,928,721.00	\$482,180.00	\$2,410,901.00	\$699,828.48	\$276,631.12	\$976,459.60
j. % of Total	80%	20%	100%	72%	28%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.****16a. Typed or printed name and title of Authorized Certifying Official:**Colonel Kevin Reeves, Superintendent  
Louisiana State Police**16b. Signature of Authorized Certifying Official:**

**16c. Telephone (area code, number, and extension)**

225.925.6118

**16d. Email Address:**

Kevin.Reeves@la.gov

**Date:**

4/19/2017

Note: Louisiana has expended funds in the Materials/Supplies category that is in excess of the approved budget. This is within the 10% eligible budget modification requirement. No official budget adjustment request is required.