

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	22-10-S-13002
			4. EIN:	720724657
1. Recipient Name	Office of State Police			6. Report Date (MM/DD/YYYY)
				1/29/2018
3. Street Address	7919 Independence Blvd.			7. Reporting Period End Date: (MM/DD/YYYY)
				12/31/2017
5. City, State, Zip Code	Baton Rouge, LA 70806-6406	8. Final Report		9. Report Frequency
		Yes <input type="checkbox"/>		Quarterly <input checked="" type="checkbox"/>
		No <input checked="" type="checkbox"/>		
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
1	Stakeholders Engaged	0	Actual number of individuals reached via stakeholder meetings during the quarter	
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter	
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)	
4	Contracts Executed	0	Actual number of contracts executed during the quarter	
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter	
6	Education and Outreach Materials Distributed	958	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter	
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter	
8	Phase 2 - Coverage	Stage 6		
9	Phase 2 - Users and Their Operational Areas	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter:	
10	Phase 2 - Capacity Planning	Stage 6	<ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 	
11	Phase 2 - Current Providers/Procurement	State 6		
12	Phase 2 - State Plan Decision	State 6		

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. Outreach Attendees: 0
 2. Out of State/Conference Travel: 0
 3. Staff Hires: None.
 4. Contract(s) Executed: 0
 5. Governance Meetings Held: (1) October 25, 2017 - SIEC, 24-Attendees
 6. Outreach: 24 -TOTAL Materials Distributed: 24 - FirstNet presentation packets at SIEC Meeting. Twitter: 586-Total followers, 29-New followers, and 24-Tweets as of December 31, 2017. Website: 910 hits, 739 users, 75.5% of sessions were from new visitors.
 7. Subrecipient Agreements: None.
 8. Data has been collected, compiled and submitted via Dropbox 9/30/15. Additional inputs submitted 9/30/16.
 9. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs submitted 9/30/16.
 10. Data has been collected, compiled and submitted automatically via CASM and via Dropbox 9/30/15. If the MDST remains active, agencies may continue to submit info and inform the process. Additional inputs submitted 9/30/16.
 11. Data has been collected, compiled and submitted automatically via CASM. If the MDST remains active, agencies may continue to submit info and inform the process.
 12. Draft Plan received on 6/19/2017. State plan review and outreach efforts to stakeholders have begun and will be completed by 8/30/2017. Presentation to Governor on 8/28/2017. Governor made Opt in decision on 9/27/2017 and FirstNet/ATT notified.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No substantive changes anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Since Louisiana opt'd in on September 27, 2017, we have approved an addendum to the State Procurement Contract to allow state and local agencies to use the NASPO contract for FirstNet/ATT. LA FirstNet continues to issue monthly newsletters via email and locating on our firstnet.louisiana.gov site.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Established the state contract addendum within 3 weeks to allow agencies to begin subscribing to FirstNet/ATT Network.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is no longer fully staffed due to a recent resignation. Additionally, staff time will be reduced due to lack of work required to continue education and outreach efforts. No effect to the overall project should be seen.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	0	Lead and overall project implementation and direction.	No change
Outreach Coordinator	0	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	Vacant
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Technology Specialist	0	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Grant Coordinator	0	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	0	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	Y	1/14/2015	3/31/2016	\$137,479.30	\$0.00
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials: State Plan Specific	Vendor	Y	Y	6/15/2017	2/28/2017	\$120,000.00	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	Y	8/14/2015	10/31/2016	\$42,778.53	\$0.00
Louisiana Education and Television Authority (LETA)	Provide video and audio support for consultation and website outreach activities	Vendor	N	Y	5/4/2015	10/31/2015	\$12,000.00	\$0.00
Mike Baker International	Technical support to LA FirstNet for State Plan Review	Vendor	N	N	N/A	N/A	\$49,999.00	\$0.00
N/A	Anticipated contract support for LA FirstNet state plan review	N/A	N	N	N/A	N/A	\$12,743.17	\$0.00
N/A	Will be deobligated back to FirstNet	N/A	N	N	N/A	N/A	\$426,821.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients. **\$801,821.00**

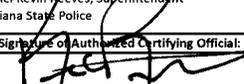
None this quarter.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$686,334.00	\$247,478.60	\$933,812.60	\$467,899.00	\$221,185.00	\$689,084.00
b. Personnel Fringe Benefits	\$213,033.00	\$98,511.40	\$311,544.40	\$244,474.00	\$111,623.00	\$356,097.00
c. Travel	\$73,416.00	\$0.00	\$73,416.00	\$29,211.00	\$0.00	\$29,211.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$15,178.00	\$0.00	\$15,178.00	\$19,021.00	\$0.00	\$19,021.00
f. Subcontracts Total	\$375,000.00	\$0.00	\$375,000.00	\$136,703.00	\$0.00	\$136,703.00
g. Other	\$20,999.00	\$0.00	\$20,999.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,383,960.00	\$345,990.00	\$1,729,950.00	\$897,308.00	\$332,808.00	\$1,230,116.00
j. % of Total	80%	20%	100%	73%	27%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)
Colonel Kevin Reeves, Superintendent Louisiana State Police		225.925.6118
16b. Signature of Authorized Certifying Official:		16d. Email Address:
		Kevin.Reeves@ls.gov
		Date:
		1/29/2018

Note: Louisiana may request an official budget adjustment to match actual expenditures prior to grant ending. Only (1) parttime grant funded staff remains and (1) parttime state match employee remains on the grant program. Additionally the Grant Administrator who is a state match parttime employee will continue throughout closeout of the grant. We are finalizing all activity and a final projection on expenditures will be made with the budget adjustment request.