

<b>U.S. Department of Commerce</b>		<b>2. Award or Grant Number</b> 22-10-S-13022	
<b>Performance Progress Report</b>		<b>4. EIN</b> 720724657	
<b>1. Recipient Name</b> Office of State Police		<b>6. Report Date (MM/DD/YYYY)</b> 04/15/2015	
<b>3. Street Address</b> 7919 Independence Blvd.		<b>7. Reporting Period End Date:</b> 03/31/2015	
<b>5. City, State, Zip Code</b> Baton Rouge, LA 70806-6406		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly
<b>10a. Project/Grant Period</b> Start Date: 06/01/2014	<b>10b. End Date: (MM/DD/YYYY)</b> 02/28/2018		

<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	399			
2	SLIGP/FirstNet Conferences	1			
3	Staff Hires	4.35			
4	Contract Executions	1			
5	Governance Meetings	1			
6	Education and Outreach Materials	150			
7	Subrecipient agreements executed	0			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

Louisiana hired or assigned new duties to the following: (2 FTE) 100% FirstNet activity and SLIGP funded, a Program Manager and an Outreach Coordinator, (2 FTE) 100% FirstNet activity positions, (50%) state match and (50%) SLIGP funded, both ate Technology Specialists, (.15 FTE) 15% SLIGP state match funded, SWIC position, and (.20 FTE) 20% SLIGP funded position, Grant Coordinator. A Grant Administrator (.05 FTE) and Technical Consultant (.5 FTE) continue to provide grant management and technical assistance.

Louisiana further developed its outreach plan and began providing outreach presentations. Eight outreach meetings, including one federally recognized tribal outreach meeting, were held with a total of 399 people in attendance. 45 materials were distributed.

One Governance meeting was held (SIEC) with another scheduled in April 2015. Additionally, the SIEC broadband subcommittee is scheduled to meet in April 2015.

Louisiana released and continues to update a Louisiana FirstNet website and actively uses a twitter account to assist in delivering outreach information. A total of 98 followers and 105 tweets and retweets of FirstNet specific information were produced during the period.

The Initial Consultation packet was completed and returned to FirstNet, and a date for LA's consultation was set for May 13, 2015. The Program Manager and Technical Consultant attended the Texas FirstNet Consultation meeting in February 2015. Additionally, the LA FirstNet staff will attend the state of New York's Initial Consultation to further assist Louisiana in its preparation for our upcoming Consultation.

LA FirstNet staff have participated in conference calls and webinars on various FirstNet topics hosted by Federal FirstNet.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes to baseline report anticipated during next quarter's activity.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

La FirstNet anticipates heavy push back from Louisiana stakeholders regarding the upcoming data collection survey efforts. We will continue to provide assistance to stakeholders to obtain the required information by the established deadline.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

None for this quarter.

## 12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is now fully staffed and on schedule for our planned activities.

### 12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	Starting with SLIGP
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	Starting with SLIGP
Technology Specialist	100	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	Starting with SLIGP
Technology Specialist	100	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	Starting with SLIGP
Grant Coordinator	20	Provide grant administrative and coordination support, including completing progress	Starting with SLIGP

		reports, reimbursements and ensuring grant activities are completed on time.	
Statewide Interoperability Coordinator (SWIC)	15	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	Starting with SLIGP

Add Row

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**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Sides and Associates	Develop outreach materials, website and branded content for all FirstNet materials	Vendor	Y	Y	01/14/2015	03/31/2016	325,000	0	

Add Row

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**13b. Describe any challenges encountered with vendors and/or subrecipients.**

No challenges encountered.


**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	820,200	321,000	1,141,200	14,395	20,238	34,633
b. Personnel Fringe Benefits	328,080	117,380	445,460	666	2,081	2,747
c. Travel	42,216	31,200	73,416	188	0	188
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	12,539	0	12,539	0	0	0
f. Subcontracts Total	713,086	0	713,086	0	0	0
g. Other	12,600	12,600	25,200	0	0	0
h. Total Costs	1,928,721	482,180	2,410,901	15,249	22,319	37,568
i. % of Total	80	20	100	41	59	100

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award**

documents.	
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>	<b>16c. Telephone (area code, number, and extension)</b>
Colonel Michael D. Edmonson	225.925.6118
Superintendent, Office of State Police	<b>16d. Email Address</b>
	<u>Mike.Edmonson@la.gov</u>
<b>16b. Signature of Authorized Certifying Official</b>	<b>04/16/2015 revised: 5/8/2015</b>
	

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