

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	22-10-S-13022
		4. EIN:	720724657
1. Recipient Name	Office of State Police	6. Report Date (MM/DD/YYYY)	7/21/2015
3. Street Address	7919 Independence Blvd.	7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2015
5. City, State, Zip Code	Baton Rouge, LA 70806-6406	8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018

11. List the individual projects in your approved Project Plan		
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)
1	Stakeholder Meetings	608
2	Broadband Conferences	2
3	Staff Hires	0
4	Contract Executions	0
5	Governance Meetings	3
6	Education and Outreach	2405
7	Subrecipient Agreement Executed	0
8	Phase 2 - Coverage	Stage 1
9	Phase 2 - Users and Their Operational Areas	Stage 1 Stage 2
10	Phase 2 - Capacity Planning	Stage 1 Stage 2
11	Phase 2 - Current Providers/Procurement	Stage 1 Stage 2
12	Phase 2 - State Plan Decision	Stage 1 Stage 2

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. Q8 we are on track to have at least 608 stakeholder individual contacts.
2. Q8 we had 2 trips- NY Initial Consult (April) and the APCO Broadband Summit (May).
3. No changes
4. No changes
5. 1 Broadband Sub Committee meeting, 1 SIEC meeting, 1 Broadband Working Group meeting for data collection
6. Q8 Handed out 812 brochures (May and June Outreach attendees (427), plus LTCA (35) and Fire Chiefs/Firemen Convention (350)) and 427 MDST job aides (May and June Outreach attendees) 205 tweets posted (April-June) 169 followers on Twitter, and 1219 website hits as of June 30
7. No Change
8. This data collection is all non-MDST data. The Broadband Working Group has met twice, and processes are being developed.
9. This data collection is a combination of MDST and non-MDST. We will probably be in Phase 2 for 3 quarters, to compensate for the non-MDST collection. The MDST data is submitted to FirstNet by 9/30, but other non-MDST data will continue to be collected and inform the process.
10. This data collection is a combination of MDST and non-MDST. We will probably be in Phase 2 for 3 quarters, to compensate for the non-MDST collection. The MDST data is submitted to FirstNet by 9/30, but other non-MDST data will continue to be collected and inform the process.
11. The Current Providers Info is MDST data collection, so should be on track to provide as noted above. The MDST data is submitted to FirstNet by 9/30, but if MDST remains active, will continue to be collected and inform the process.
12. The State Plan decision info, they have asked due to them by 12/31/15, and should have no problem providing by then, and updating if necessary in Q11.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No substantive changes anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Louisiana is fully engaged in outreach activities and initial data collection efforts. We are on target with current project timelines.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Job Aide to complete the MDST. A few states have asked Louisiana to send the electronic design files so they can edit and use.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Fully staffed.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	No change
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	No change
Technology Specialist	100	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Technology Specialist	100	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Grant Coordinator	20	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	15	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	Y	1/14/2015	3/31/2016	\$325,000.00	\$0.00
Unknown Contractor	Additional support to LA FirstNet-not determined at this time.	Vendor	N	N	N/A	N/A	\$388,086.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$820,200.00	\$321,000.00	\$1,141,200.00	\$71,831.00	\$42,739.00	\$114,570.00
b. Personnel Fringe Benefits	\$328,080.00	\$117,380.00	\$445,460.00	\$23,731.00	\$25,001.00	\$48,732.00
c. Travel	\$42,216.00	\$31,200.00	\$73,416.00	\$4,766.00	\$0.00	\$4,766.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$12,539.00	\$0.00	\$12,539.00	\$1,828.00	\$0.00	\$1,828.00
f. Subcontracts Total	\$713,086.00	\$0.00	\$713,086.00	\$3,420.00	\$0.00	\$3,420.00
g. Other	\$12,600.00	\$12,600.00	\$25,200.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,928,721.00	\$482,180.00	\$2,410,901.00	\$105,576.00	\$67,740.00	\$173,316.00
j. % of Total	80%	20%	100%	61%	39%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Colonel Michael D. Edmonson, Superintendent, Office of State Police
 Single Point of Contact, Louisiana FirstNet

16c. Telephone (area code, number, and extension)

225.925.6118

16b. Signature of Authorized Certifying Official:



16d. Email Address:

Mike.Edmonson@la.gov

Date:

7/21/2015